



भारत सरकार | रक्षा मंत्रालय
GOVERNMENT OF INDIA | MINISTRY OF DEFENCE

रक्षा लेखा महानियंत्रक कार्यालय
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण प्रभाग (Training Division)

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विकसित भारत
आभियान
1947 TO 2047

No. TD/3498/iGoT/2026

Date: 29 January 2026

To,

All PCsDA/CsDA

Subject: Updation of iGOT Profiles of IDAS Officers to MDO “DAD” – reg.

Reference: This office letter no. TD/3498/iGoT/2026 dated 23.01.2026

NADFM Pune has been designated as **Ministry Department Organisation (MDO)** for **all IDAS Officers and Overall MDO (Admin)** for the Defence Accounts Department vide letter cited under reference.

2. It has been reported by NADFM Pune that the iGOT profiles of several IDAS Officers are presently mapped under their respective PCDA/CDA offices instead of the **Defence Accounts Department (MDO “DAD”)**. As a result, NADFM Pune is unable to verify and administer the iGOT accounts of the IDAS Officers concerned.

3. It is requested that all IDAS officers presently posted under respective organisations or under performa control of your organisation (including those on deputation), may be advised **to update their iGOT profiles from their currently registered PCDA/CDA to the Defence Accounts Department (MDO “DAD”)**.

4. **A step-by-step procedure along with screenshots** for migration of iGOT profiles has been prepared by NADFM Pune and is attached/hosted for guidance of all concerned.

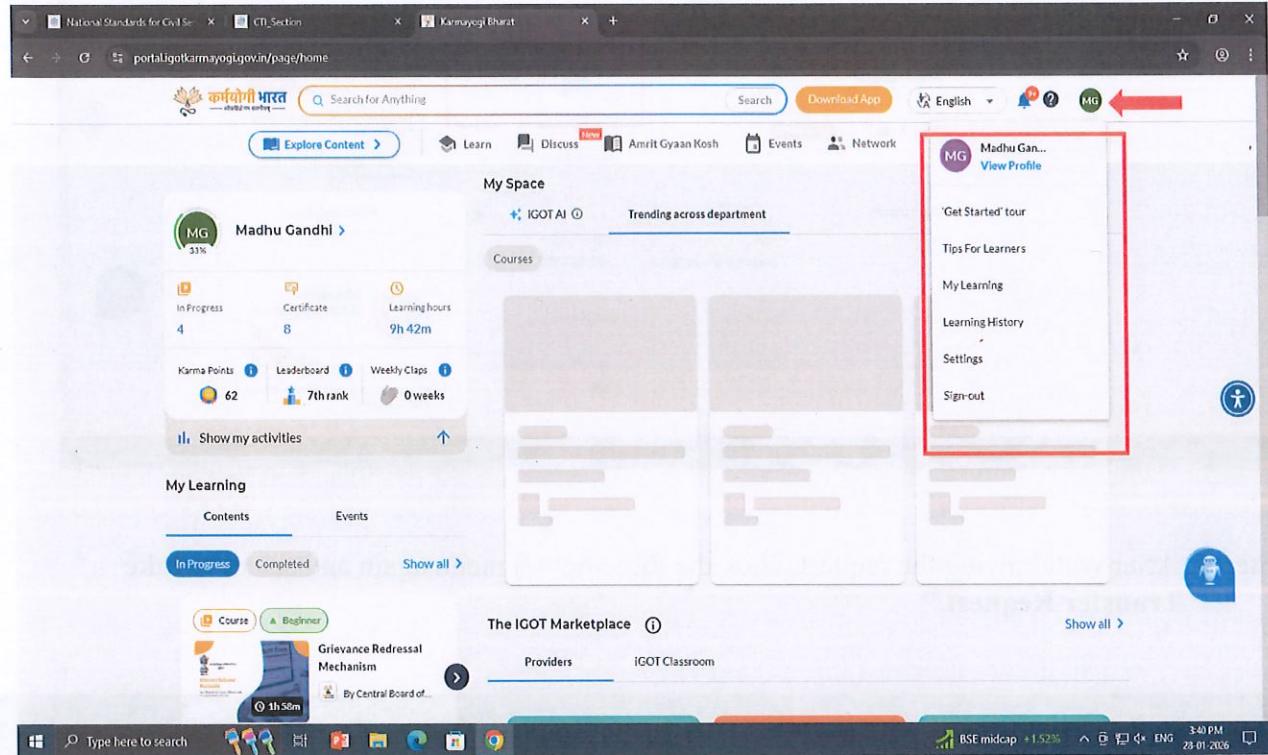
5. All IDAS Officers are advised to complete the updation of their iGOT profiles to MDO “DAD” **within the stipulated timeframe**, positively by **13th February 2026** for their timely compliance of iGOT Karmayogi training requirements.


29.01.2026
(Sandeep Lakhanpal)
Sr. ACGDA (Trg)

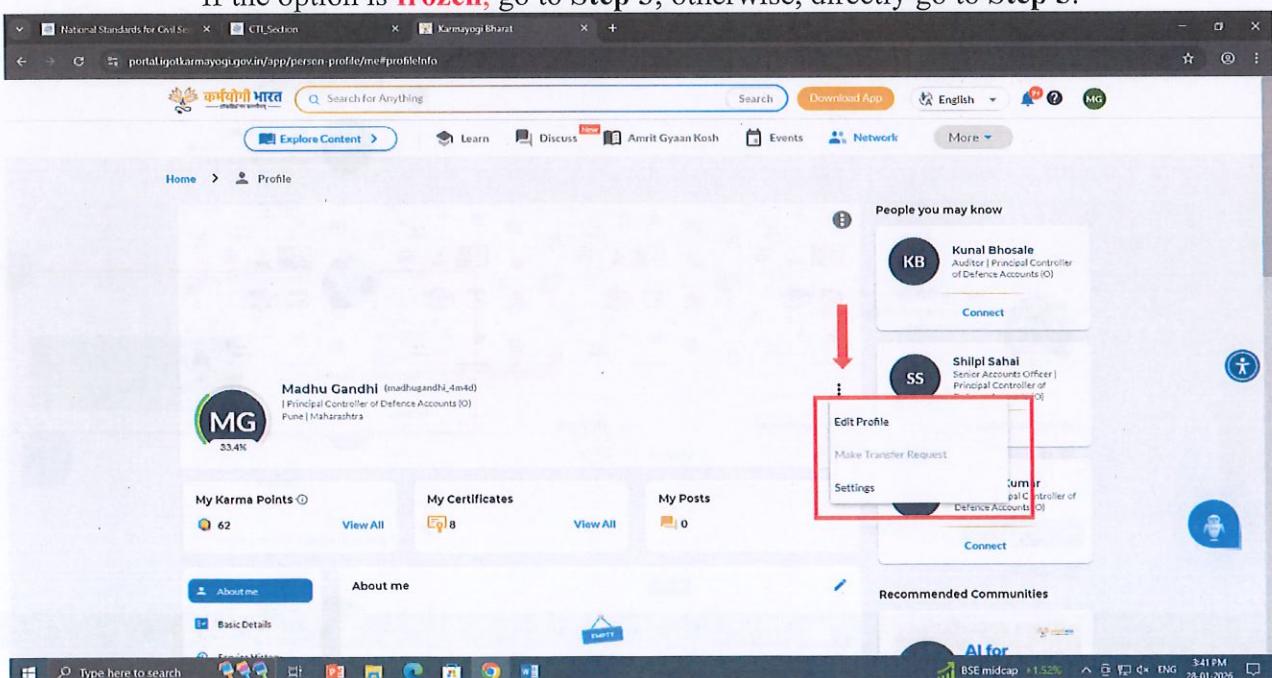
Steps to transfer out profile from registered MDO to Defence Accounts Department (DAD) as MDO on iGoT (For IDAS Officers only)

Note : Any pending request in respect of updation of profile must be withdrawn before transferring profile from one MDO to another.

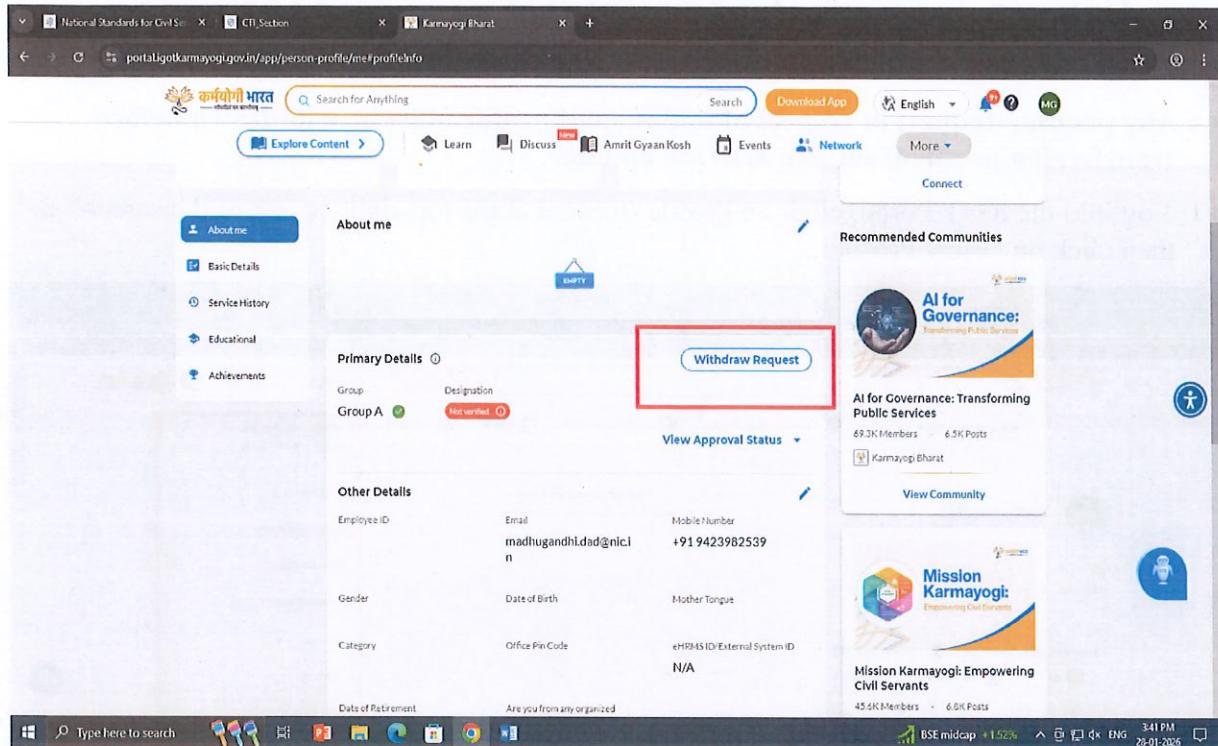
Step 1: Log into the iGoT Portal, click on Profile (located at the top-right corner of the screen) and then click on ‘View Profile’.



Step 2: Click on the three-dot (:) menu and select “Make Transfer Request.”
If the option is **frozen**, go to Step 3; otherwise, directly go to Step 5.

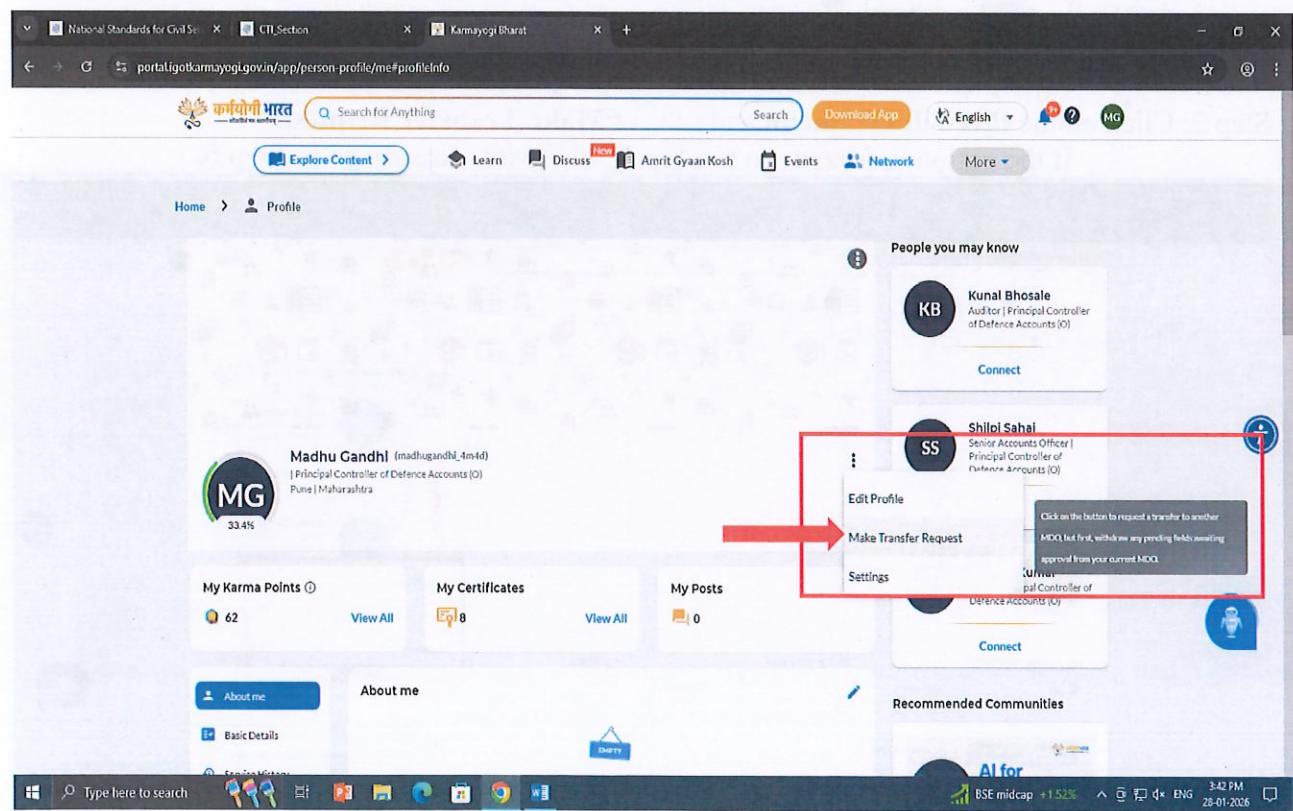


Step 3: Click on Withdraw Request and then click on ‘Yes’



The screenshot shows the 'About me' section of the Karmayogi Bharat portal. On the left, there is a sidebar with 'About me' selected, and a list of sections: Basic Details, Service History, Educational, and Achievements. The main area shows 'Primary Details' with 'Group' set to 'Group A' and 'Designation' as 'Not verified'. A red box highlights the 'Withdraw Request' button. To the right, there is a 'Recommended Communities' section with two entries: 'AI for Governance: Transforming Public Services' and 'Mission Karmayogi: Empowering Civil Servants'. The bottom of the screen shows a taskbar with various icons and the date/time as 28-01-2026 3:41 PM.

Step 4: After withdrawing the request, click the three-dot (:) menu again and select “Make Transfer Request.”



The screenshot shows the 'Profile' section of the Karmayogi Bharat portal. At the top, there is a 'People you may know' section with a profile for 'Kunal Bhosale'. Below it, the user profile for 'Madhu Gandhi' is shown, including her karma points (62), certificates (8), and posts (0). A red box highlights the 'Make Transfer Request' button in the three-dot menu for user 'SS'. A tooltip for this button says: 'Click on the button to request a transfer to another MDO. But first, withdraw any pending fields awaiting approval from your current MDO.' The bottom of the screen shows a taskbar with various icons and the date/time as 28-01-2026 3:42 PM.

Step 5: Choose the Target Organisation as “Defence Accounts Department (DAD)”, Group and Designation then Click on “Submit Request” to complete the process.

