



रक्षा लेखा महानियंत्रक कार्यालय  
Controller General of Defence Accounts  
उलान बटार रोड, पालम, दिल्ली छावनी - 110010  
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— अभियान —  
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File No. AN/I/1320/I/XLIII/PT-VI

Date: 05/02/2026

To,

All PCsDA/PIFAs

CsDA/IFAs

(Through CGDA Website only)

**Subject: Deputation – IDAS officers**

Please refer to the vacancy circular issued by Arun Jaitley National Institute of Financial Management (AJNIFM) bearing No. D-33011/86/2025-Admn/1058 of date 08.01.2026 (Copy enclosed). In this regard, applications in prescribed proforma are invited from willing IDAS officers fulfilling the eligibility criteria for the post mentioned therein along with their bio data. Applications should reach HQs office through proper channel latest by **10.02.2026**.

2. Applications received after cut-off date i.e. 10.02.2026 will not be considered.



(Kavya Tangirala)  
Sr. ACGDA (AN)

**Copy to :-**

1. AN-IV Section (local) : For information & necessary action please.
2. IT&S wing (local) : For uploading the circular on CGDA website please.



(Kavya Tangirala)  
Sr. ACGDA (AN)



ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT  
SECTOR-48, PALI ROAD  
FARIDABAD.

F. No.D-33011/86/2025-Admn./

Dated: 08.01.2026

**Extension of Advertisement**

Arun Jaitley National Institute of Financial Management, Faridabad, an autonomous body under the Department of Expenditure, Ministry of Finance, Government of India, invites applications from eligible candidates for the post of Chief Administrative Officer on deputation /Foreign Service basis. The post carries the Pay Matrix Level 11(Rs.67,700-2,08,700) of 7<sup>th</sup> CPC. The initial tenure of Deputation/Foreign Service will be of three years, extendable as per the extant rules and guidelines issued by DoPT.

2. Eligibility Condition: Officer of Central Government in Pay Matrix Level 11 or with 04 years of regular service in Pay Matrix Level-10.
3. The candidate shall submit the application through the Cadre Controlling Authority or the Parent Department / Organization in the format enclosed. The Certification by the Employer/Cadre Controlling Authority" forming part of the prescribe application format should be signed by the concerned Authority while forwarding the application to AJNIFM.
4. The last date of receiving the application is extended up to 16.02.2026. Applications received after the last dated will not be entertained.
5. The eligibility of the applicant will be determined on the last date of receipt of applications in AJNIFM.
6. The applications, complete in all respects, should reach at email [director@nifm.ac.in](mailto:director@nifm.ac.in) and hard copy to Director, Arun Jaitley National Institute of Financial Management, Sector-48, Pali Road, Faridabad-121001, Haryana by 16.02.2026. Incomplete/late applications will not be considered and will be rejected

Enclosed: 1. Application Format

(Varun Nayyar)  
Chief Administrative Officer

1	Post Applied For:			
2	Advertisement No. & Date			
3	Name of the Applicant:			
4	Father's / Husband's Name:			
5	Date of Birth (DD/MM/YYYY):			
6	Age as on Closing Date of Application:	_____	Years	_____ Months _____
		Days		
7	Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
8	Nationality:			
9	Permanent Address:			
10	Correspondence Address:			
11	Contact Details:	Telephone No.	(Office)	
		Mobile No.:		
		Email ID:		
12	Educational Qualifications			

Exam Passed Board / University Year of Passing Division / Grade Subjects

13	Professional/Technical Qualifications (if any):	
14	Present Pay Scale (CPC level with Basic Pay)	
15	Service to which the officer belongs	
16	Experience Relevant to the Post Applied For:	

## 17 Experience Details

Name of Organization	Post Held	Pay Level / Pay Band with Grade Pay	Period From - To	Total Experience	Nature of Duties
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18	Present Employment Details:	Name of Organization Post Held: Date of Joining Present Pay Level and Basic Pay Nature of Appointment (Regular/Deputation):
19	Details of any disciplinary action / criminal case, if any:	
20	Any other relevant information (Publications, Trainings, Awards, etc.):	
21	Whether cadre clearance has been obtained for deputation:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Under Process
22	Whether vigilance clearance and integrity certificate are available:	18. <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Under Process
23	Whether any disciplinary proceedings are pending or contemplated:	<input type="checkbox"/> Yes <input type="checkbox"/> No
24	List of Enclosures:	

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	Cadre Clearance	
	Vigilance Clearance	
	Integrity Certificate	
	APARs of last 5 years (self-attested copies)	
	Educational & Experience Certificates	
	Others	

**Declaration by the Applicant**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I have informed my employer about my application for this post and will produce the necessary documents at the time of interview/selection.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Applicant

Name in Full: \_\_\_\_\_