

“हर काम देश के नाम”

## रक्षा लेखा महानियंत्रक, कार्यालय



O/o THE CONTROLLER GENERAL OF DEFENCE ACCOUNT

उलान बटार रोड, पालम, दिल्ली छावनी – 10

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F. No.: AN/IX/Deputation/2025

Dated: 26.06.2025

To

All the PCsDA/PIFAs/ CsDA/IFAs

AN-IV (Local)

(Through CGDA Website)

**Sub: Deputation to other Central Govt. Department/Offices/PSU etc.**

**Ref: This HQrs Letter even No. dated 16.02.2009.**

It has been observed of late that certain applications for deputation are being submitted to CGDA (HQrs) Office either directly by the individual officer/staff or through the respective Controller offices, even in cases where no circular or vacancy notification has been issued by this Headquarters.

2. This practice of forwarding unsolicited deputation applications, in the absence of any requisition from HQrs Office, leads to avoidable correspondence and contributes to avoidable administrative workload.

3. In this context, attention is invited to the HQrs Officer circular cited under reference, wherein it has been categorically stated that applications of volunteers for deputation outside the department are to be forwarded only in response to specific requisitions or circulars issued by this Office.

4. In view of the above, it is requested that the contents of the aforementioned circulars be disseminated appropriately and brought to the attention of all officers and staff under your administrative jurisdiction.

This issues with the approval of Sr.Jt. CGDA (AN).

(Vinit Parashar)  
Sr.ACGDA (AN)