

**ALLOTMENT
OF
GOVERNMENT
RESIDENCES
(DAD POOL)
RULES-1986**

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'ALLOTMENT OF GOVT RESIDENCES (DAD POOL) RULES-1986'

SRO- 351 – In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby makes the following rules to regulate the allotment of residences to the officers of the Defence Accounts Department (in respect of residences) constructed for them out of civil estimates, namely:-

1. Short title, Application and Commencement -

- (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Rules , 1986 .
2. They shall apply to all officers of the Defence Accounts Department serving in an office/station where Defence Accounts Department has constructed accommodation out of civil estimates.
3. They shall come into force on the date of their publication in the official Gazette.

2. Definition- In these rules unless the context otherwise requires ;

- (a) **'allotment'** means, the grant of licence to occupy a residence in accordance with the provision of these rules.
- (b) **'allotment year'**- means the year beginning on 1st January or such other period as may be noticed by the President.
- (c) **'Allotting Authority'**- means the specific authority empowered by the Controller General of Defence Accounts to allot Govt residences at the station.
- (d) **'eligible office'**-means the office or offices of the Defence Accounts Department or any other office, in a station, the staff of which are declared by the Controller General of Defence Accounts from time to time as eligible for accommodation under these rules.
- (e) **'emoluments'** means, the emoluments as defined in Fundamental Rules 45-C but excluding the compensatory allowances.

Explanation- In the case of an officer who is under suspension, the emoluments drawn by him on the first day of the allotment year in which he is placed under suspension, or if he is placed under suspension on the first day of the allotment year, the emoluments drawn by him immediately before that date shall be taken as emoluments.

- (f) **'family'** means the wife or husband, as the case may be, and children, step children, legally adopted children, parents, brothers or sisters as ordinarily reside with and are dependant on the officer.
 - (g) **'Government'** means the Central Government unless the context otherwise requires;
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- (h) **'Priority date'** of an officer in relation to a type of residence to which he is eligible under the provisions of rule 5 means the earliest date from which he has been continuously drawing emoluments relevant to a particular type or a higher type in a post under the central Govt or on foreign service, except for periods of leave;

Provided that in respect of a Type-B, Type-C or Type-D residence, the date from which the officer has been continuously in service under the Central Govt including the period of foreign service, shall be his priority date for that type;

Provided also that past service rendered by an employee shall be counted for the purpose of determining the date of priority even if the officer has drawn terminal benefits like pension and gratuity and periods of break in service shall be deducted from the total of the past service for determining date of priority.

Provided further that where the priority date of two or more officers is the same, seniority among them shall be determined by the amount of emoluments, the officer in receipt of higher emoluments taking precedence over the officer in receipt of lower emoluments and where the emoluments are equal, by the length of service but where the date of joining service is the same, by their age or dates of Birth.

(Inserted vide SRO-55 dt 21-9-2007)

- (i) **'Licence fee'** means the sum of money payable monthly in accordance with the provisions of the fundamental rules in respect of a residence allotted under these rules;
- (j) **'residence'** means any residence for the time being under the control of the Allotting Authority;
- (k) **'sub-letting'** includes sharing of accommodation by an allottee with another person with or without payment of licence fee by such other person;

Explanation -Sharing of a Govt accommodation by an allottee with prior written approval of the Allotting Authority with the Central Government employee or close relations as specified in sub rule (1) of rule 18 shall not be deemed to be subletting.

(SRO-136 dated 02-06-92)

- (l) **'temporary transfer'** means a transfer which involves an absence for a period not exceeding four months;
- (m) **'transfer'** means transfer from one station to another station or from an eligible office to an ineligible office in the same station and includes a transfer or reversion to service under any other department of

Government of India and also deputation to a post in an ineligible office at the station;

- (n) **'type'** in relation to an officer means the type of residence to which he is eligible under Rule-5.

3. Ineligibility of officers owning house for allotment under these rules –(1) In this rule;

- (a) **'adjoining Municipality'** means any municipality contiguous to a local municipality;
- (b) **'House'** in relation to an officer or member of his family means a building or a part thereof used for residential purposes and situated within the jurisdiction of a local municipality or of any adjoining municipality.

Explanation- A building, part of which is used for residential purposes shall be deemed to be a house for the purpose of this clause notwithstanding that any part of it is used for non-residential purposes;

- (c) **"local municipality"** in relation to an officer means the municipality within whose jurisdiction his office is located;
- (d) **'member of family'** in relation to an officer means the wife or husband as the case may be or a dependent child of the officer;
- (e) **'municipality'** includes a municipal corporation, municipal committee or board, a towns area committee, a named area committee and a cantonment board.

(2) An officer owning a house either in his name or in the name of any of his family members at the place of his duty or in an adjoining Municipality shall be eligible for allotment of Government accommodation under these rules, on payment of such licence fee as may be specified by Government from time to time provided that the above allotment will be subject to availability of accommodation".

(3) Where, after a Government accommodation has been allotted to an officer under these rules, he or any other member of his family constructs a house or becomes owner of a house at the place of his duty or in an adjoining Municipality, such officer shall notify the fact to the Estate Officer or Allotting Authority within a period of one month from the date on which the house is completed or let out or occupied, whichever is earlier on payment of such licence fee as may be prescribed by Government from time to time.

4.- Allotment to husband and wife and eligibility in case of officers who are married to each other (1) No officer shall be allotted a residence under these rules if the wife or the husband as the case may be, of the officer has already been allotted a residence unless such residence is surrendered;

Provided that this sub rule shall not apply where the husband and wife are (a) posted in different stations or (b) residing separately in pursuance of an order of judicial separation made by any court.

- (2) Where two officers in occupation of separate residence allotted under these rules marry each other, they shall, within one month of marriage, surrender one of the residences.
- (3) If a residence is not surrendered as required by sub rule (2), the allotment of the residence of the lower type shall be deemed to have been cancelled on the expiry of the period specified in sub rule (2) and if the residences are of the same type, the allotment of such one of them as the Allotting Authority may decide, shall be deemed to have been cancelled on the expiry of such period.
- (4) Where both husband and wife are employed in eligible offices, the title of each of them to allotment of a residence under these rules shall be considered independently.
- (5) Notwithstanding anything contained in sub rules (1) to (4):-
 - (a) if a wife or husband as the case may be, who is an allottee of a residence under these rules, is subsequently allotted a residential accommodation at the same station from a pool to which these rules do not apply, she or he, as the case may be, shall surrender any one of the residences within one month of such allotment.

Provided that this clause shall not apply where the husband and wife are residing separately in pursuance of an order of judicial separation made by any court.

- (b) Where two officers, in occupation of separate residences at the same station, one allotted under these rules and another from a pool to which these rules do not apply, marry each other, any one of them shall surrender any one of the residences within one month of such marriage; and
- (c) If a residence is not surrendered as required under clause (a) or clause (b), the allotment of residence under these rules shall be deemed to have been cancelled on the expiry of the period specified therein.

5. **Classification of Residences-** Save as otherwise provided by these rules, an officer (of the category specified in column (2) of the Table) will be eligible for allotment of a residence of the type specified in the corresponding entry in Column (1) of the said Table .

Type of Residence	Category of Officer or his monthly basic pay as on the 1st day of the allotment year in which allotment is made
A (I)	Less than Rs 3050/-
B (II)	Less than Rs 5500/-pm but not less than Rs 3050/-
C (III)	Less than Rs 8500/-pm but not less than Rs 5500/-
D (IV)	Less than Rs 12000/-pm but not less than Rs 8500/-
E (V)	Less than Rs 18400/-pm but not less than Rs 12000/-
E (VI)	Rs 18400/-pm and above

(Substituted vide SRO-199 dt 20-12-1999)

6. **Application for Allotment-**

- (1) Every Government officer in occupation of Government accommodation shall submit his application, in such form and manner and by such date, as may be specified by the Allotting Authority in this behalf.
- (2) All officers of Defence Accounts Department at the station, where residential accommodation has been built or will be built specifically for them, shall apply for allotment of accommodation to the Allotting Authority within one month from the date of commencement of the Allotment of Government Residences (Defence Accounts Department Pool) Amendment Rules, 1992 or within the period specified by the allotting authority calling for application as and when new residential buildings are taken over.

(Substituted vide SRO 136 dated 02-06-1992)

- (3) Officers reporting for duty on fresh appointment or on transfer at a station where residential accommodation has been built specifically for the officers of the Defence Accounts Department, shall apply for allotment of accommodation to the allotting authority within one month of his/her reporting for duty.

(Substituted vide SRO 136 dated 02-06-1992)

- (4) Applications received under sub rule (3) on or before the 20th day of a calendar month shall alone be considered for allotment in the succeeding month.
- (5) If an officer already serving at the station or an officer joining duty at the station either on fresh appointment or on transfer, who is eligible for the Defence Accounts Department accommodation, fails to apply for the accommodation within one month of the commencement of the Allotment of Government Residences(Defence Accounts Department Pool) Amendment Rules ,1992 or within one month of his/her joining duty at the station as the case may be provided in sub rule (2),(3) &(4) he shall become ineligible for House Rent Allowance as admissible from the date following the expiry of one month of the commencement of the Allotment of Government residences Defence Accounts Department rules ,1992 . If the accommodation of the type to which the officer is eligible is vacant on that date , he shall continue to be ineligible for House Rent Allowance till such time any of such accommodation remains vacant. In support of first claim for house rent allowance, the officers shall obtain a certificate from the Allotting Authority to the effect that no accommodation of entitled type is available and endorse the same:

Provided that sub rules (2), (3) and (5) shall not apply to those who own houses and are themselves staying in them and give a certificate to the effect to the Allotting Authority.

(Substituted vide SRO 136 dated 02-06-1992)

7. **Allotment of Residences and Offers-**

- (1) Save as otherwise provided in these rules , a residence falling vacant will be allotted by Allotting Authority preferably to an applicant desiring a change of accommodation in that type, under the provisions of Rule-13 and if not required for that purpose to an applicant without accommodation in that type having the earliest priority date for that type of residence subject to the following conditions, namely:-

- (a) The Allotting Authority shall not allot a residence of a type higher than that to which the applicant is eligible under Rule-5.
- (b) The Allotting Authority shall not compel any applicant to accept a residence of a lower type than that to which he is eligible under Rule-5.
- (c) The Allotting Authority, on request from an applicant for allotment of a lower category of residence, might allot to him a residence next below the type for which the applicant is eligible under rule-5 on the basis of his priority date for the same.
- (d) Notwithstanding anything contained in these Rules, the Estate Officers shall maintain a separate pool for ladies depending upon the supply and demand of the quarters in the station as per the provisions contained in S.R 317-B-8 and GoI, Ministry of Urban Development, Directorate of Estates, OM No.12035(6)/83-Pol-II dated 10th November' 1987 and dated 6th November'1984.

(Inserted vide SRO 55 dated 21-9-2007)

- (2) The Allotting authority may cancel the existing allotment of an officer and allot to him an alternative residence of the same type or, in emergent circumstances, an alternative residence of the type next below the type of residence in occupation of the officer if the residence in occupation of the officer is required to be vacated.
- (3) A vacant residence may, in addition to allotment to an officer under sub rule(1) be offered simultaneously to other eligible officers in order of their priority dates.

8. Non-acceptance of allotment or offer or failure to occupy allotted residence after acceptance-

- (1) If an officer fails to accept the allotment of a residence within five days or fails to take possession of that residence after acceptance within eight days from the date of receipt of the letter of allotment, he shall not be eligible for another allotment for a period of one month from the date of the allotment letter.
- (2) If an officer occupying a lower type residence is allotted or offered a residence of the type for which he is eligible under rule-5 or for which he has applied under clause(c) of sub rule (1) of rule 7, he may on refusal of the said allotment or offer of allotment, be permitted to continue in the previously allotted residence on the following conditions namely:-

- (a) that such an officer not be eligible for another allotment for a period of six months from the date of allotment letter for the higher class of accommodation;
- (b) while retaining the existing residence he shall be charged the same licence fee which he would have had to pay under Fundamental Rules 45-A in respect of the residence so allotted or offered or the licence fee payable in respect of the residence already in his occupation, whichever is higher.

9. Period for which allotment subsists and the concessional period for further retention-

- (1) An allotment shall be effective from the date on which it is accepted by the officer and shall continue to be in force until;-
 - (a) the expiry of concessional period permissible under sub rule (2) after the officer ceases to be on duty in eligible office at the station where allotment has been made;
 - (b) it is canceled by the allotting authority or is deemed to have been cancelled under any provisions in these rules.
 - (c) it is surrendered by the officer ; or
 - (d) the officer ceases to occupy the residence
- (2) A residence allotted to an officer may, subject to sub rule (3) be retained on the happening of any of the events specified in column (1) of the Table below for the period specified in the corresponding entry in column (2) thereof, provided that the residence is required for the bonafide use of the officer or members of his family.

TABLE

Sl No	Events	Permissible period for retention of the residence
i)	Resignation,dismissal, removal from service or termination of service or unauthorized absence without permission	1 month

ii)	Retirement or terminal leave	2 months on normal licence fee and another two months on double the normal licence fee (SRO-116 dt 21-07-97)
iii)	Death of the allottee	12 months (SRO-80 dt 25-3-95)
iv)	Transfer to a place outside the station or transfer to ineligible office at the station	2 months
v)	On proceeding on foreign service in India	2 months
vi)	Temporary transfer in India or transfer to a place outside India	4 months
vii)	Leave(other than leave preparatory to retirement, refused leave, terminal leave, medical leave, maternity leave or study leave)	For the period of leave but not exceeding 04 months
viii)	Maternity leave	For the period of maternity leave plus leave granted in continuation subject to a maximum of 5 months
ix)	Leave preparatory to retirement or refused leave granted under Rule 39 of Central Civil Services (Leave) Rules 1972 or leave granted to a Govt servant who retires under FR-56(j)	For the full period of leave on full average pay, subject to a maximum of 180 days in the case of leave preparatory to retirement and 4 months in other cases, inclusive of the period permissible in the case of retirement.

x)	Study leave, in or outside India	<p>a) In case the officer is in occupation of accommodation below his entitlement for the entire period of study leave.</p> <p>b) In case the officer in occupation of his entitled type accommodation for the period of study leave but not exceeding six months provided that where the study leave extends beyond six months he may be allotted alternative accommodation, one type below his entitlement on the expiry of six months or from the date of commencement of the study leave , if he so desires.</p>
xi)	Deputation outside India	For the period of deputation but not exceeding six months
xii)	Leave on medical grounds	Full period of leave
xiii)	On proceeding on training	For full period of training

Explanation 1- Where an officer on transfer or foreign service in India is sanctioned leave and avails of it before joining duty at new office, he may be permitted to retain the residence for the period mentioned against items (iv), (v), (vi) or for the period of leave , whichever is more.

Explanation-2 - where an order of transfer or Foreign Service in India is issued to an officer while he is already on leave, the period permissible under Explanation-1, shall count from the date of issue of such order.

- Where a residence is retained under sub rule (2), the allotment shall be deemed to be cancelled on the expiry of the admissible concessional periods unless immediately on the expiry thereof the officer resumes duty in the eligible office at the station, where allotment has been made.
- Where an officer is on medical leave without pay and allowances, he may retain his residence by virtue of the concession under item (xii) of the Table below sub rule (2) provided that he remits the licence fee for such residence

in cash every month and where he fails to remit such licence fee for more than two months, the allotment shall stand cancelled.

5. Notwithstanding anything contained in sub rule(2) or sub rule(3) or sub rule (4), when an officer is dismissed or removed from service or when his services have been terminated and the head of the department in respect of the office in which such officer was employed immediately before such dismissal , removal or termination is satisfied that it is necessary or expedient in the public interest to do so , he may require the Allotting Authority to cancel the allotment of residence made to such officer either forthwith or with effect from such date prior to the expiry of the period of one month referred to in item(i) of the Table below sub rule (2) as he may specify and the Allotting Authority shall act accordingly.

(6) Reserved or Appointment accommodation

The Department may notify specific residential accommodations (Type-V or VI) as reserved or appointment accommodations which will be allotted to the respective incumbents of the post for which the accommodation has been reserved.

- (7) The incumbent of the post for whom the reserved accommodation has been earmarked shall be considered to be in occupation of the residence during the period of his incumbency unless the allotment is changed or suspended under these rules.
- (8) A reserved or appointment accommodation is intended for occupation by the officer who actually holds the post. The allotment subsists only during the period of incumbency and immediately on change of incumbency, the successor incumbent becomes the allottee of the residence in question. It will therefore normally be necessary for the successor incumbent to occupy the residence immediately after taking over. Notwithstanding these considerations, the outgoing incumbent of the post or his family, can be permitted by the Competent authority to retain such accommodation for a period of one month on payment of rent under FR-45A, provided that it is not detrimental to the interest of the new incumbent of that post and the accommodation can be conveniently spared and it does not involve any loss of revenue or extra cost to the Government.
- (9) In cases where the officer is posted to non- family station and is entitled to retain his or her family at the last duty station, alternate suitable accommodation may be provided as per availability (irrespective of the type of accommodation allotted to the officer).

- (10) It would be mandatory for the incumbent of the post for which a particular house/accommodation has been reserved to occupy such accommodation.

(Inserted vide SRO 55 dated 21-9-2007)

10. **Provisions relating to licence Fee-**

- (1) where an allotment of accommodation or alternative accommodation has been accepted, the liability of licence fee shall commence from the date of occupation or the eight day from the date of receipt of the allotment , whichever is earlier.
- (2) An officer who, after acceptance, fails to take possession of that accommodation within eight days from the date of receipt of the allotment letter, shall be charged licence fee from such date upto a period of twelve days provided that nothing contained herein shall apply where the Military Engineer Service certifies that the accommodation is not fit for occupation and as a result thereof the officer does not occupy the accommodation within the period aforesaid.
- (3) Where an officer, who is in occupation of a residence, is allotted another residence and he occupies the new residence, the allotment of former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however, retain the former residence without payment of licence fee for that day and the subsequent day for shifting.

Provided that if the former residence is not vacated by the subsequent date as aforesaid, the officer will be liable to pay damages for use and occupation of the residence, and services, furniture, and garden charges equal to the market licence fee as may be determined by the Government from time to time, with effect from the date he takes possession of the latter residence.

11. **Personal liability of the officer for payment of licence fee till the residence is vacated and furnishing of surety by temporary officers -**

- (1) The officer to whom a residence has been allotted shall be personally liable for the licence fee thereof and for any damage beyond fair wear and tear caused thereto or to the furniture, fixtures or fittings or services provided therein by Government during the period for which the residence has been and remains allotted to him or where the allotment has been cancelled under any of the provisions in these rules

until the residence alongwith outhouses apartment thereto has been vacated and full vacant possession thereof has been restored to Government.

- (2) Where the officer to whom a residence has been allotted is neither a permanent nor a quasi-permanent Government servant, he shall execute a surety bond in the form prescribed in this behalf by the Government with a surety who shall be permanent Government servant serving under the central Government for the due payment of licence fee and other charges due from him in respect of such residence and services and any other residence provided in lieu thereof.
- (3) If the surety ceases to be in Government service or becomes insolvent or withdraws his guarantee or ceases to be available for any other reasons, the officer shall furnish a fresh bond executed by another surety within thirty days from the date of his acquiring knowledge of such event or fact and if he fails to do so, that allotment of the residence to him shall unless otherwise decided by the Allotting Authority be deemed to have been cancelled from the date of that event.

10. Surrender of an allotment and Period of Notice-

- (1) An officer may at any time surrender an allotment by giving intimation to that effect so as to reach the Allotting Authority at least ten days before the date of vacation of the residence. The allotment of the residence shall be deemed to be cancelled with effect from the eleventh day after the day on which the intimation is received by the Allotting Authority. Or the date specified in the intimation, whichever is later. If the officer fails to give notice he shall be responsible for the payment of the licence fee for ten days or the no of days by which the notice given by him falls short of ten days provided that the Allotting Authority may accept a notice for a short period.
- (2) An officer who surrenders the residence under sub rule (1) shall not be considered again for allotment of Govt accommodation at the same station for a period of one year from the date of surrender.
- (3) An officer who surrenders the Govt accommodation under sub rule(1) shall become ineligible for House rent allowance from the following day, the accommodation is surrendered. If the accommodation for that type to which the officer is eligible is vacant on that date, he shall continue to be ineligible for House Rent allowance till such time any of such accommodation remains vacant except as specified in sub rule(4)

or No accommodation certificate is issued by the Allotting Authority. The provisions of sub rule (5) of rule (6) shall apply to such officer claiming the House rent allowance after surrender of accommodation.

(Inserted vide SRO 136 dated 02-6-1992)

- (4) If a Government servant who surrenders the allotment on acquiring or building his /her own house the provision laid down in sub rule(3) shall not apply to him provided he/she furnished a certificate to the effect that he/she has acquired /or built his/her own house and is staying therein.

11. Change of Residence –

- (1) An officer to whom a residence has been allotted under these rules may apply for a change to another residence of the same type or a residence of the type to which he is eligible under rule-5 , whichever is lower. Not more than one change shall be allowed in respect of one type of residence allotted to the officer.
- (2) Applications for change made in the form prescribed by the allotting authority shall be received quarterly by 15th march, 15th June, 15th sep and 15th Dec and shall be included in the waiting list in the succeeding month. For purposes of this rule the officers whose names are included in the waiting list in an earlier quarter shall be seniors in block to those whose names are included in the list in subsequent quarters. The inter seniority of the officers included in the list in any particular quarter shall be determined in the order of their priority dates.
- (3) Changes shall be offered in the order of seniority determined in accordance with sub rule (2) and having regard to the officers preference as far as possible.

Provided that no change of residence shall be allowed during a period of six months immediately preceding the date of superannuation.

- (4) If an officer fails to accept a change of residence offered to him within five days of the receipt of such offer or allotment, he shall not be considered again for a change of that type .
- (5) An officer who after accepting a change of residence fails to take possession of the same shall be charged licence fee for such residence in accordance with the provisions of sub rule (2) of rule (10) in

addition to the normal licence fee under Fundamental rule-45 -A, for the residence already in his possession the allotment of which shall continue to subsist.

14. **Change of residence in the event of death of a member of the family.** Notwithstanding anything contained in Rule 13 , an officer may be allowed change of residence on the death of any member of his family , if he applies for a change within three months of such occurrence provided that the change will be given in the same type of residence and in the same floor as the residence already allotted to the officer.

15. **Mutual exchange of Residence** -Officers to whom residence of the same type have been allotted under these rules may apply for permission to mutually exchange their residences. Permission for mutual exchange may be granted if both the officers are reasonably expected to be on duty at the station and to reside in their mutually exchanged residences for at least six months from the date of approval of such exchange.

16. **Transfer to non Family Station-** If an officer is transferred to a station where he is not permitted or advised by Government to take his family with him and the residence allotted to him under these rules is required for the family for the bonafide educational needs of his children he may be allowed on request to retain the residence on payment of licence fee under Fundamental Rule 45-A till the end of current academic session of his children in the station.

Provided that retention of accommodation at the old duty station in the event of transfer to non-family stations as may be specified from time to time will be governed by separate orders issued by the Government of India from time to time.

(Inserted vide SRO 55 dated 21-9-2007)

17. **Maintenance of Residence** - The officer to whom a residence has been allotted shall maintain the residence and premises in a clean condition to the satisfaction of the Military Engineer Services or Local Municipal Committee or corporation. Such officer shall not grow any tree, shrubs or plants contrary to the instructions issued by the Government or the Military Engineer Services nor cut or lop off any existing tree or shrub in any garden, courtyard or compound attached to the residence save with proper permission in writing of the authorities aforesaid trees, plantation of vegetation, grown in contravention of this rule may be caused to be removed by the allotting authority at the risk and cost of the officer concerned. For keeping cattle, dogs and poultry in the premises of the Government accommodation the officer should take prior sanction of the Allotting authority and the local civic body.

18. **Subletting and Sharing of Residence-**

- (1) No officer shall share the residence allotted to him or any of the outhouses, garages and apartments thereto except with the employees of the central Government eligible for allotment of residences under these rules or with his close relations. In each case sharing shall require prior written approval of the allotting authority. The servant quarters, outhouses garages shall be used only for the bonafide purposes including residence of the servants of the allottee or for other such purpose as may be permitted by allotting authority.

Explanation- For the purpose of this sub rule, the following relations will be treated as close relations.

- 1) Father, Mother, Brothers, Sisters, Grand father and Mother and grandsons and daughters.
 - 2) Uncles, Aunts, first cousins, Nephews, Nieces directly related by blood to allottee.
 - 3) Father-in-law, Mother-in-law, Sister-in-law, Son-in-law, Daughter-in-law
 - 4) Relationship established by legal adoption.
- (2) No officer shall sublet the whole or part of his residence.

Provided that an officer proceeding on leave may accommodate in the residence any other officer eligible to share Government accommodation as a caretaker for the period specified in sub rule (2) of rule (9) but not exceeding six months and with proper approval of the Allotting Authority.

- (3) Any officer who shares his residence shall do so at his own risk and responsibility and shall remain personally responsible for any licence fee payable in respect of the residence or its precincts or grounds or service provided therein by the Government, beyond fair wear and tear.

(Substituted by SRO-136 dt.02-06-1992)

19. Consequences of Breach of Rules and Conditions-

(1) If an officer to whom a residence has been allotted unauthorizedly sublets the residence or changes licence fee from the sharer at a rate which the allotting authority considers excessive or erects any unauthorized structure in any part of the residence or uses the residence or any portion thereof for any purposes other than that for which it is meant or tampers with electric or water connections or commits any other breach of the rules or of the terms and conditions of the allotment or uses the residence or premises to be used for any purposes which the allotting authority considers to be improper or conducts himself in a manner which in his opinion is prejudicial to the maintenance of harmonious relations with his neighbours or has knowingly furnished incorrect information in any application or written statements with a view to securing the allotment, the Allotting Authority may without prejudice to any other disciplinary action that may be taken against him, cancel the allotment of the residence.

Explanation - In this sub rule, the expression officer includes unless the context otherwise requires a member of the family and any person claiming through the officer.

- (2) If an officer sublets a residence allotted to him or any portion thereof or any of the outhouses, garages and apartments thereto in contravention of these rules he may without prejudice to any other action that may be taken against him be charged enhance licence fee not exceeding the four times the standard licence fee under Fundamental Rule-45 A. The quantum of licence fee and the period for which the same may be recovered in each case will be decided by the allotting authority on merits. In addition the officer may be debarred from sharing the residence for specified period in future as may be decided by the Allotting Authority.
- (3) Where action to cancel the allotment is taken on accounts of unauthorized subletting of the premises by the allottee, a period of sixty days shall be allowed to the allottee or any other person residing with him therein to vacate the premises. The allotment shall be cancelled with effect from the date of vacation of the premises or expiry of the period of sixty days from the date of orders of the cancellation of the allotment, whichever is earlier.
- (4) Where the allotment of a residence is cancelled for conduct prejudicial to the maintenance of harmonious relation with neighbours, the officer

at the discretion of the Allotting authority may be allotted another residence of the same class at any other place.

- (5) The allotting Authority shall be competent to take all or any of the actions under sub rules (1) to (4) of this rule and also to declare the officer who commits a breach of the rules and instructions issued to him, to be ineligible for allotment of residential accommodation for a period not exceeding three years.
- (6) Where any penalty under this rule is imposed by the Allotting Authority, the aggrieved person may within twenty one days of receipt of the orders by him of his employer imposing the penalty, file a representation to the CGDA.
- (7) The original order imposing the penalty shall stand unless it is modified or rescinded as a result of the representation.

20. Overstay in Residence after Cancellation of Allotment- Where, after an allotment has been cancelled or is deemed to be cancelled under any provisions contained in these rules, the residence remains or has remained in occupation of the officer it was allotted or of any person claiming through him, such officer shall be liable to pay damages for use and occupation of the residence, services, furniture and garden charges equal to the market licence fee as may be determined by the Government from time to time or twice the licence fee he was paying whichever is higher. In addition the allottee shall be liable eviction under the Public Premises (Eviction of unauthorized Occupation) Act 1971 (40 of 1971):

Provided that an officer in special cases may be allowed by the Allotting Authority to retain the residence on payment of twice the standard licence fee under FR 45-A, or twice the pooled standard licence fee under FR 45A whichever is higher or twice the licence fee he was paying whichever is highest for a period not exceeding six months beyond the period permitted under sub rule(2) of rule(9).

Provided further that in the event of retirement or terminal leave, the allottee shall be eligible to retain the government accommodation for a further period of two months on payment of four times of the normal licence fee and subsequent two months on payment of six times of the normal licence fee for special reasons involving medical/educational grounds, subject to appropriate certification of by the authorities concerned.

(Substituted vide SRO 62 dt 12-2-99)

Provided further that in the event of death of the allottee his/her family shall be eligible to retain the Government accommodation for a further period of one year on payment of normal licence fee. The extended period for retention shall not be allowed in cases where the deceased officer or his/her dependants owns a house at the place of posting

(Substituted vide SRO 61 dt 12-2-99)

21. **Continuance of allotments made prior to the issue of these rules-** any valid allotment of a residence which is subsisting immediately before the commencement of these rules under the rule then in force shall be deemed to be allotment duly made under these rules notwithstanding that the officer to whom it has been made is not entitled to a residence of that type under rule 5 and all the preceding provisions of these rules shall apply in relation to that allotment and that officer accordingly.

22. **Interpretation of Rules** -If any question arises as to the interpretation of these rules, it shall be decided by the Controller General of Defence Accounts in consultation with Ministry of Defence (Fin).

23. **Relaxation of the Rules-** The Government may for reasons to be recorded in writing relax any or all the provisions of these rules in the case of any officer or residence or class of officers of type of residences.

24. **Reservation of Residence** -Government may by an order reserve residences for incumbents of certain posts.

25. **Delegation of power of Functions-** The government may delegate any or all the powers conferred upon it by the rules to any officer under its control subject to such conditions as it may deem fit to impose.

**ALLOTMENT OF
HOSTEL
ACCOMMODATION
(DAD POOL)
RULES-1993**

'ALLOTMENT OF HOSTEL ACCOMMODATION (DAD POOL) RULES-1993'

Notification

SRO-90. In exercise of conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules to regulate the allotment of Hostel accommodation to the officers and staff of the Defence Accounts Department in the Ministry of Defence, namely:-

1. Short title, Application and Commencement:

- (1) These rules may be called the 'Allotment of Hostel Accommodation (Defence Accounts Department) Pool Rules, 1993'.
- (2) They shall apply to all the officers of the Defence Accounts Department.
- (3) They shall come into force on the date of their publication in the official gazette.

2. Definitions:

In these rules unless the context otherwise requires:-

- (a) **'Accommodation'** means a room or a suit in the hostel accommodation
- (b) **'Allotment'** means the grant of licence to occupy a residence in accordance with the provision of these rules.
- (c) **'Allotting Authority'**- means the Authority authorised by the Controller General of Defence Accounts to allot hostel accommodation at the station.
- (d) **'Allotment Period'** means the period for which the accommodation is allotted to an officer.
- (e) **'Effective Date of Allotment'** means the date which has been specified in the letter of allotment issued by the allotting authority as the effective date for the commencement of rental liability of the allottee.
- (f) **'Emoluments'** means the emoluments as defined in rule 45-C of the fundamental rules but excluding the compensatory allowance.
- (g) **'Family'** means the wife or husband as the case may be and children, step children, legally adopted children, parents, brothers or sisters as ordinarily reside with and are dependent on the officer.
- (h) **'Government'** means the central government unless the context otherwise requires.
- (i) **'Licence fee'**-means the sum of money payable monthly or daily and other allied charges in respect of the accommodation allotted in accordance with the provisions of these rules.
- (j) **Officer** means an officer of the Defence Accounts Department.

3. Eligibility for the allotment of the Hostel Accommodation-

- (i) All officers of the Defence Accounts Department posted to or visiting the stations on official duty/attending courses, training, seminars and conferences;
- (ii) No officer shall be eligible for allotment for hostel accommodation if has already been allotted any other Government accommodation
- (iii) No officer shall be eligible for allotment for hostel accommodation if the wife or the husband, as the case may be, has already been allotted any Government accommodation provided that this sub rule shall not apply where the husband and wife are residing separately in pursuance of an order of judicial separation made by the court.

Note- So far as the hostel accommodation at Delhi Cantonment is concerned, the officer of the Defence Accounts Department posted to any of the offices in Delhi /Delhi Cantonment including those on deputation / course/Training/duty etc drawing pay of Rs.2800/- pm and above will be eligible. This will however be an interim and temporary measure of allotment to those officers who are otherwise eligible from general pool accommodation, while applying for hostel accommodation the concerned will have to give a certificate that he/she has applied for general pool accommodation, as per extant orders.

4. Allotment of accommodation-

- (1) The allotment shall be made by the Allotting Authority on the basis of waiting list prepared with reference to the applications received in order of its receipt and of their actual date of arrival at the station.
In case the officer who has applied for accommodation does not reach the station to occupy the accommodation and fails to report the same to the Allotting authority the accommodation may be given to the next officer in the waiting list.

Note-The allotting authority /Estate Officer whoever is nominated/approved by the Competent Authority for allotment of Govt Residences (Defence Accounts Department) Pool Rules shall exercise the powers of Allotting Authority/Estate Officer for hostel accommodation as well.

- (2) An officer shall apply to the allotting Authority for allotment of hostel accommodation in the prescribed form at least a fortnight before the expected date of his arrival at the station. The intimation with regard to reservation /allotment will be furnished by the allotting authority subject to the availability of accommodation.
- (3) An officer for whom accommodation has been reserved or allotted cancel or postpone his arrival he shall give at least one weeks notice of his non-arrival to the allotting authority , In the absence of such notice

he shall be charged licence fee at enhanced rate on the date of allotment intimated to him.

- (4) The allotting authority shall have the discretion to allot accommodation out of turn to the officers deserving special consideration on medical grounds.

5. Period of stay and rates of licence fee

- (1) The maximum period for which an officer may stay in the hostel accommodation shall be six months and the rates of licence fee chargeable therefore shall be same as prescribed by Directorate of Estates in respect of hostel accommodation in their pool as prescribed from time to time . The present rate of licence fee for living area of 47.5 to 60 SM shall be Rs 165/- PM
- (2) An officer desiring extension of stay in the hostel must apply to the Allotting authority fifteen days before the expiry of the initial period of allotment. The licence fee for such extended period beyond one year shall be double the rate of licence fee as charged for the initial period of allotment.
- (3) Notwithstanding anything contained in the foregoing sub rules an officer except the officer/staff who occupied hostel accommodation for training/ courses of fixed tenure, applying for hostel accommodation on transfer shall be charged licence fee at the market rates.
- (a) with effect from the eighth day after he assumes charge , if he does not within a week of assuming charge , apply for regular allotment of accommodation.
- (b) with effect from tenth day of allotment of regular accommodation to him/her.
- (4) The admissibility of house rent allowance shall be regulated as per orders issued from time to time in this regard.
- (5) The officers or staff who have been allotted hostel accommodation in lieu of regular residential accommodation will also be allowed to retain the accommodation by the Competent Authority for their family at the last duty station on their transfer to non-family stations specified from time to time on fulfillment of following conditions namely:-
- (a) The officer should have applied for allotment of residential accommodation under Defence Accounts Department /General pool accommodation in the normal course.
- (b) The name of the officer should figure in the wait list meant for allotment of Defence Accounts Department or General pool accommodation even after permission for retention of hostel accommodation is granted.

(c) The Competent Authority or Allotting Authority under the above rules will be the concerned Principal Controller of Defence Accounts / Controller of Defence Accounts / Controller General of Defence Accounts .

(Inserted vide SRO 54 dated 21-9-2007)

6. **Payment of Licence fee.**

- (1) the liability for payment of licence fee shall be from the effective date of allotment.
- (2) The rates of licence fee shall be the same as prescribed by Director of Estates from time to time in respect of hostel accommodation at their pool.
- (3) Ordinarily, payments shall be made by crossed cheque drawn in favour of the allotting Authority.
- (4) If a bill remains unsettled for thirty days from the date of issue, the allotment shall be cancelled and the hostel dues shall be recovered at source from the pay bill of the officer.
- (5) The resident shall pay the bills direct to the allotting authority and obtain a receipt in token of payment of licence fee. The allotting authority in turn, credit the same to the Government revenue.
- (6) An officer to whom an accommodation has been allotted shall be personally liable to pay licence fee thereof and other charges for any damage beyond their fair, wear and tear caused to the accommodation or to the furniture, fixtures or fittings.
- (7) An officer shall also be liable to pay charges for services provided by the Government during the period for which the accommodation has been allotted to him till such time the accommodation was vacated by him and full vacant possession thereof has been restored to the Allotting Authority.

7. **Maintenance of Residence-**

- (1) At the time of handing over occupation of the accommodation to an officer, the allotting Authority shall ensure that a proper inventory of furniture, furnishing items and fittings therein has been prepared and handed over to the officer under receipt.
- (2) An officer to whom the accommodation has been allotted shall maintain the accommodation in a clean and proper condition.

(3) At the time of taking possession of the accommodation vacated by an officer or family the allotting authority shall ensure that there are no breakages or other damages and no article of furniture, fixture, furnishings and fittings provided therein are short or missing. If there are any breakages (which is not due to fair, wear and tear) or any shortage , the allotting authority shall obtain in clear terms the acceptance of officers liability to pay the cost of missing or broken articles on the basis of their full book value.

8. **Vacation of Premises**

An officer shall give seventy two hours notice before vacating the accommodation allotted.

9. **Cancellation of Allotment**

An allotment shall be deemed cancelled on the expiry of the period of allotment of accommodation and continued occupation thereafter will entail penalty of payment of licence fee at the market rate or at damaged rate of licence fee as considered by the Allotting authority.

10. **Interpretation**

If any question arises as to the interpretation of these rules, the same shall be decided by Controller General of Defence Accounts.

11. **Power to relax**

Where the Controller General of Defence Accounts is of the opinion that it is necessary or expedient so to do, it may by order or for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

NO: AN/XVIII/18007/1/Vol.IX
OFFICE OF THE C.G.D.A.
W.BLOCK V, R.K.PURAM
NEW DELHI-66
DT: 13-9-90

TO

THE CHIEF CDA(P) ALLAHABAD
and Other Controller of Defence Accounts
including JCDA(Funds) Meerut.

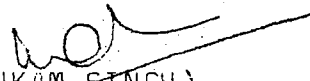
The Chief C of A(Fys) Calcutta and
other Controller of Accounts (Fys) at Avadi
Kirkae, Ishapore, Kanpur, Medak, Jabalpur and
Dehradun

SUB : Allotment of DAD pool accommodation on adhoc basis to the
Scheduled Caste/Scheduled Tribes employees entitled to type
A, B, C & D quarters.

.....

A copy of Govt. of India, Ministry of Defence (Finance)
Division) New Delhi letter no. AN/XVIII/18007/1/Vol.XI dt. 6.9.90
on the above subject is placed below for guidance and information
of all concerned.

Please acknowledge receipt.


(HUKAM SINGH)

for CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Copy of Govt. of India, Ministry of Defence (Finance Division) New
Delhi letter no. AN/XVIII/18007/1/Vol.XI dt. 6-9-90.

Subject : : As above.

Sir,

I am directed to refer to your UO No. AN/XVIII/18007/1/Vol.IX
dt. 3.11.89 on the above subject and to state that the question of
fixation of percentage of reservation for allotment of DAD pool
accommodation to Scheduled Caste/Scheduled Tribes entitled to
Type A, B, C & D quarters has been under consideration for some
time and it has been decided to reserve 10% in type A & B quarters
and 5% in type C & D quarters for allotment to Scheduled Caste/
Scheduled Tribe employees.

The following procedure may be followed to allot the
quarters to Scheduled Caste and Scheduled Tribe employees:-

1. In case sufficient applications from Scheduled Caste/
Scheduled Tribes are not available from the applicants, fresh
application may be invited from the members of Scheduled Caste/
Scheduled Tribes so as to allot the reserved accommodation to

Scheduled Caste/Scheduled ²Tribe employees.

II. A register for allotment may be maintained by the allotting authority. In respect of type A & B accommodation in the 60 point roster vacancy at point 10,20,40 and 50 should be allotted to Scheduled Caste employees and vacancy at point no.30 and 60 allotted to Scheduled Tribe employees. In respect of type C & D accommodation, the vacancies at point no.20 and 40 are to be allotted to Scheduled Caste employees and vacancy at point 60 is to be allotted to Scheduled Tribe employees.

III. In addition to the reservation according to the roster, Scheduled Caste/Scheduled Tribe employees are also considered for allotment in their turn alongwith general category employees.

Yours faithfully,

(T.S.MADHAVAN)
ASSTT.FINANCIAL ADVISER (C)

Copy to:

1. IFA(DAD)Min.of Def, New Delhi 2 copies
2. Min.of Defence(Finance/DADCoord)New Delhi
3. Director of Audit, DS,New Delhi 2 copies
4. Min.of Urban Development
5. Directorate of Estate, New Delhi.

(T.S.MADHAVAN)
ASSTT.FINANCIAL ADVISER (C)

OFFICE OF THE CGDA, WEST BLOCK-V, RK PURAM, NEW DELHI

No-AN/XII/18007/Vol-50

Dated- 05 Dec'2007

To

All PCsDA/CsDA

Subject: Entitlement of various types of DAD Pool Accommodation.

Reference-This HQrs letter No-AN/XVII/18008/I/Vol-XIII dated 9-12-98.

In this connection, a reference is invited to this HQrs letter cited above wherein it has been mentioned that Type-V and Type-VI accommodation shall be treated as appointment accommodations of the Jt CsDA and CsDA only, subject to availability of these houses in the station. In this connection it is again reiterated that the Type-V and Type-VI DAD accommodation shall be treated as reserved/appointment accommodation for Jt CsDA and PCsDA/CsDA only subject to availability of these houses in the station. Further, the allotment of the said accommodation shall be governed by the terms and conditions as stipulated in SRO No-55 dated 21-09-2007 regarding amendments to 'Allotment of Govt Residences (DAD Pool) Rules-1986' circulated vide this HQrs letter No - AN/XII/18007/1/VOL.48 Dated- 22-10-2007


(A. K. Tiwari)

Sr Dy CGDA (Projects)

122

OFFICE OF THE CGDA, WEST BLOCK-V, R.K.PURAM, NEW DELHI-66

No-AN/XII/18007/1/Vol-48(Pt File)

Dated- Oct' 2007

To

All PCsDA/CsDA

Subject-Amendment to "Allotment of Govt Residences (DAD Pool) Rules 1986 and 'Allotment of Hostel Accommodation (DAD Pool) Rules, 1993.

Reference- Ministry of Defence (ID) No-F.12 (2)/C/2007 dated 9-10-2007

A copy of Govt of India, Ministry of Defence (Fin Division), SRO NO-54 dated 21-9-2007 and SRO No-55 dated 21-9-2007 (English version and Hindi version (each)) containing amendments to 'Allotment of Hostel accommodation (DAD Pool) Rules, 1993 and "Allotment of Govt Residences (DAD Pool) Rules 1986 is forwarded herewith for information, guidance and necessary action.

Please ack receipt.

Encls- As Above

Copy to

1. The Allotting Authority
DAD Pool Accommodation
Asian Accommodation Society (Pvt) Ltd
Delhi Cantt.
2. The officer- in- Charge
AN/IV & AN/V Section (local)

information & necessary action
For similar action please

(A.K. Sethi) 18/10
ACGDA (Projects)
18/10

Pl also take early action to
notify the reserved
accommodation (Type II & VI)
as per para 2(d)
18/10

ACGDA (Projects)

(To be Published in Part-II, Section 4 of the Gazette of India)

Government of India
Ministry of Defence
(Finance Division)

Notification

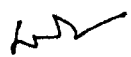
New Delhi
Dated 21.9.2007

SRO **54**. In exercise of the powers conferred by proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Hostel Accommodation (Defence Accounts Department Pool) Rules, 1993, namely:-

1. (1) These rules may be called the Allotment of Hostel Accommodation (Defence Accounts Department Pool) Amendment Rules, 2007
- (2) They shall come into force on the date of their publication in the Official Gazette
2. In the Allotment of Hostel Accommodation (Defence Accounts Department Pool) Rules, 1993.
 - (a) after sub-rule 4 of rule 5, the following shall be inserted, namely:-
 - “(5) The officers or staff who have been allotted hostel accommodation in lieu of regular residential accommodation will also be allowed to retain the accommodation by the Competent Authority for their family at the last duty station on their transfer to non-family stations specified from time to time on fulfillment of following conditions, namely:-
 - (a) The officer should have applied for allotment of residential accommodation under Defence Accounts Department or General pool accommodation in the normal course.
 - (b) The name of the officer should figure in the wait list meant for allotment of Defence Accounts Department or General pool accommodation even after permission for retention of hostel accommodation is granted.

- 192
- (c) The Competent Authority or Allotting Authority under the above rules will be the concerned Principal Controller of Defence Accounts or Controller of Defence Accounts or Controller General of Defence Accounts .

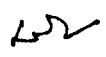
File No- F. 12(2)/C/2007


Director (Finance/Coord)

Note- The Principal Rules were published in the Gazette of India vide number SRO 90 dated 24th July, 1993 and subsequently amended vide Number SRO-67 dated 28th February, 2000 and SRO-270 dated 15th November, 2000.

To
The General Manager,
Government of India Press
New Delhi

- For publication


Director (Finance/Coord)

Government of India
Ministry of Defence
(Finance Division)

Notification

New Delhi
Dated- 21/9 - 2007

SRO **55**. In exercise of the powers conferred by proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules 1986, namely:-

1. (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Amendment Rules, 2007.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986.-
 - (a) In rule 2, in clause(h), after the second proviso, the following shall be inserted, namely:-

“Provided also that past service rendered by an employee shall be counted for the purpose of determining the date of priority even if the officer has drawn terminal benefits like pension and gratuity and periods of break in service shall be deducted from the total of the past service for determining date of priority”;
 - (b) In rule 3.-
 - (i) for sub-rule (2), the following shall be substituted namely:-

“(2) An officer owning a house either in his name or in the name of any of his family members at the place of his duty or in an adjoining Municipality shall be eligible for allotment of Government accommodation under these rules, on payment of such licence fee as may be specified by Government from time to time provided that the above allotment will be subject to availability of accommodation”;

(ii) for sub rule (3), the following shall be substituted namely:

- (3) "Where, after a Government accommodation has been allotted to an officer under these rules, he or any other member of his family constructs a house or becomes owner of a house at the place of his duty or in an adjoining Municipality, such officer shall notify the fact to the Estate Officer or Allotting Authority within a period of one month from the date on which the house is completed or let out or occupied, whichever is earlier on payment of such licence fee as may be specified by Government from time to time".

(c) after clause (c) of rule 7, the following shall be inserted namely:

- "(d) Notwithstanding anything contained in these rules, the Estate Officers shall maintain a separate pool for ladies depending upon the supply and demand of the quarters in the station as per the provisions contained in S.R 317-B-8 and Government of India, Ministry of Urban Development, Directorate of Estates, OM No.12035(6)/83-Pol-II dated 10th November' 1987 and dated 6th November'1984".

(d) after sub rule 5 of rule 9, the following sub rule shall be inserted, namely:-

- "(6) **Reserved or Appointment accommodation.**-The Department may notify specific residential accommodations Type-V or VI) as reserved or appointment accommodations which will be allotted to the respective incumbents of the post for which the accommodation has been reserved.
- (7) The incumbent of the post for whom the reserved accommodation has been earmarked shall be considered to be in occupation of the residence during the period of his incumbency unless the allotment is changed or suspended under these rules.
- (8) A reserved or appointment accommodation is intended for occupation by the officer who actually holds the post. The allotment subsists only during the period of incumbency and immediately on change of incumbency, the successor incumbent becomes the allottee of the residence in question. It will therefore, normally be necessary for the successor incumbent to occupy the residence immediately after taking over. Notwithstanding these considerations, the

outgoing incumbent of the post or his family, can be permitted by the Competent authority to retain such accommodation for a period of one month, on payment of rent under FR-45A, provided that it is not detrimental to the interest of the new incumbent of that post and the accommodation can be conveniently spared and it does not involve any loss of revenue or extra cost to the Government.

(9) In cases where the officer is posted to non-family station and is entitled to retain his or her family at the last duty station, alternate suitable accommodation may be provided as per availability (irrespective of the type of accommodation allotted to the officer).

(10) It would be mandatory for the incumbent of the post for which a particular house/accommodation has been reserved to occupy such accommodation;

(e) after rule 16, the following proviso shall be inserted, namely:-

"Provided that retention of accommodation at the old duty station in the event of transfer to non-family stations as may be specified from time to time will be governed by separate orders issued by the Government of India from time to time".

File No F. 12(2)/C/2007



Director (Finance/Coord)

Note- The Principal Rules were published in the Gazette of India vide number SRO 351 dated 13th December, 1986 and subsequently amended vide numbers SRO 136 dated 4th July, 1992, SRO-80 dated 25th March, 1995 and SRO -116 dated 21st July, 1997, SRO-61 dated 12th February, 1999, SRO-62 dated 12th February, 1999 and SRO 199 dated 20th December, 1999.

To,

The General Manager,
Government of India Press
New Delhi

- For publication

NO.AN/XVIII/18003/1/VOLXIV
OFFICE OF THE CGDA, WEST BLOCK-V
R K PURAM NEW DELHI-110066
DATED 23-3-2000

To

1. The All Principal C&DA
2. The All C&DA(including JI, CDA/Funds/Mecrut)

Subject: Amendment of Allotment of Govt Residences (DAD Pool) Rules 1986.

Copy of Govt of India Ministry of Defence (Finance Division) Notification No.AN/XVIII/18007/1/VOL.35 dt. 20.12.99 (English Version & Hindi Version) is forwarded herewith for information, guidance and necessary action. This Notification dt. 20.12.99 (published) in Gazette of India under SRO No. 199 dt. 01.01.2000 as intimated by Ministry of Defence (Finance) DAD Coord, New Delhi.

Please acknowledge receipt.

Anish Saxena

(AN SAXENA)
DY CGDA (AN)

27/3

Copy to:

1. The Allotting Authority
DAD Pool Accommodation
2. The Officer-in-Charge
AN/IV & V(Local)

For similar action.

K.P. Kukreti
(K.P. KUKRETI)

Sr. Accounts Officer (Admin)

27/3

(To be Published in Part II Section 4 of the Gazette of India)

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
(FINANCE DIVISION)

NEW DELHI, dt. 20.12.1999

Notification

SRO A 11(1) - In exercise of powers conferred by the proviso to article 302 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986 namely :-

1. (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Amendment Rules, 1999.
- (2) They shall be deemed to have come into force on the 1st day of January, 1999.

2. In the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986, in rule 5, for the Table, the following Table shall be substituted, namely:-

Table

Types of Residence	Category of officer or his monthly basic pay as on the 1 st day of the allotment year in which allotment is made
A(I)	Less than Rs. 3050/-
B(II)	Less than Rs. 5500/- p.m. but not less than Rs. 3050/-
C(III)	Less than Rs. 8500/- p.m. but not less than Rs. 5500/-
D(IV)	Less than Rs. 12000/- p.m. but not less than Rs. 8500/-
E(V)	Less than Rs. 18400/- p.m. but not less than Rs. 12000/-
E1(VI)	Rs. 18400/- p.m. and above

(RAJINDER MOHAN)

DY. FINANCIAL ADVISOR(COORD)

FILE NO. AN/XVIII/18007/1/VOL.35

Explanatory Note

1. The notification is being given retrospective effect with effect from 1st January, 1999 to be in conformity with the notification issued by Government of India, Ministry of Urban Affairs and Employment (Directorate of Estates) vide No.GSR225 dated the 21st November, 1998. It is certified that no one would be adversely affected by such retrospective effect as circular to this effect had already been issued on 9th December, 1998.

Foot Note: The Principal Rules were published in the Gazette of India vide number SRO 351 dt. 13.12.86 and subsequently amended time to time vide SRO 136 dated 4.7.92, SRO 80 dated 25.3.95, SRO 116 dated 21.7.97, SRO 61 dated 12.2.1999 and SRO 62 dated 12.2.1999.

No. AN/XVIII/18008/IV Vol. XIV
Office of the CGDA, West Block-V,
RK Puram, New Delhi, 110066.
Dated :- 12-5-99

To,

1. The CGDA (P) Allahabad.
2. The CG of A (Fys) Calcutta.
3. All CGDA including Jt. CGA (F) Meerut.

Subject :- Amendment to Allotment of Govt. Residences
(DAD Pool) Rules 1986.

A6L

A6L

Copies of two Govt. of India Min. of Def. (Finance Division) notifications No. AN/XVIII/18007/1/Vol. 32 dt. 12.2.99 (English version & Hindi version) are forwarded herewith for information, guidance and necessary action. These notifications have been notified in Gazette of India dt. 17.4.99 under SRO No. 61 and 62 as intimated by Ministry of Defence (Finance) DAD Coord New Delhi.

Please ack. receipt.

A6

A6

(RAKESH KUMAR)
A.C.G.D.A. (ADMIN)

Copy to :-

1. The Allotting Authority
DAD Pool accommodation
O/O

for similar action.

OCTAVO
The O/C AN/IV & V (local).

OCTAVO

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(RAKESH KUMAR)
A.C.G.D.A. (ADMIN)

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QUAS

14

(TO BE PUBLISHED IN PART II SECTION 4 OF THE GAZETTE OF INDIA)

MINISTRY OF DEFENCE
(FINANCE DIVISION)

NEW DELHI
Dated, the 12.12.1999 ✓

NOTIFICATION


SRO 62 In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986, namely :-

1. (i) These Rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Amendment rules, 1999.

(ii) They shall be deemed to have come into force on the 1st day of January, 1997.

2. In the Allotment of Government Residences (Defence Accounts Department Pool) rules, 1986, in rule 20 after the proviso, the following Proviso shall be added, namely :-

"Provided further that in the event of retirement or terminal Leave, the allottee shall be eligible to retain the Government accommodation for a further period of two months on payment of four times of the normal licence fee and subsequent two months on payment of six times of the normal licence fee for special reasons involving medical/educational grounds, subject to appropriate certification by the authorities concerned".


(RAJINDER MOHAN)

ASSTT. FINANCIAL ADVISER(COORD)
FILE NO. AN/XVIII/18007/1/Vol.32

Explanatory Note :

The notification is being given retrospective effect with effect from the 1st day of January, 1997 to be in conformity with the notification No.58(E) dated the 23rd January, 1998 alongwith Explanatory Memorandum thereof, issued by the Ministry of Urban Affairs and Employment, Directorate of Estates.

Note :

The principle rules were published in the Gazette of India vide number SRO 351 dt. 13.12.86, and subsequently amended time to time vide SRO 126 dated 4.7.92, SRO 80 dt. 25.3.95 & SRO 116 dt. 21.7.97.

(TO BE PUBLISHED IN PART II SECTION 4 OF THE GAZETTE OF INDIA)

MINISTRY OF DEFENCE
(FINANCE DIVISION)

NEW DELHI
Dated, the 12.2.1999

NOTIFICATION

SRO 6/ . In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986, namely :-

1. (i) These Rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Amendment rules, 1999.

(ii) They shall be deemed to have come into force on the 1st day of June, 1998.

2. In the Allotment of Government Residences (Defence Accounts Department Pool) rules, 1986, in rule 20 after the second proviso, the following Proviso shall be added, namely :-

"Provided further that in the event of death of the allottee his/her family shall be eligible to retain the Government accommodation for a further period of one year on payment of normal licence fee. The extended period of retention shall not be allowed in cases where the deceased officer or his/her dependents owns a house at the place of posting".

(RAJINDER MOHAN)

ASSTT. FINANCIAL ADVISER(COORD)
FILE NO. AN/XVIII/18007/1/Vol.32

Explanatory Note :

The notification is being given retrospective effect with effect from 1st June, 1998 to be in conformity with the notification no.287 dt. 29th May, 1998 issued by the ministry of Urban affairs and Employment, Directorate of Estates.

Note :

The principle rules were published in the Gazette of India vide number SRO 351 dt. 13.12.86, and subsequently amended time to time vide SRO 136 dated 4.7.92, SRO 80 dt. 25.3.95 & SRO 116 dt. 21.7.97.

11
No. AN/XVIII/18008/Vol.XII
OFFICE OF THE CGDA, WEST BLOCK-V,
R.K. PURAM, NEW DELHI. 110065.

DATED :- 20-8-97


To,

1. The CCDA(P) Allahabad.
2. The CC OF A(Fys) Calcutta.
3. All CSDA including JCDA(Funds) Meerut.

Subject :- Amendment to Allotment of Govt. Residences (DAD Pool)
Rules 1986. Reduction of the permissible period
of Retention of DAD Pool accommodation on retirement/
Terminal leave.

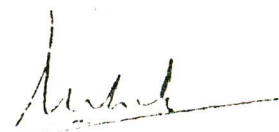
A copy of Govt. of India Min. of Def. (Fin. Division) New
Delhi notification No. AN/XVIII/18007/1/Vol.32 dt. 21.7.97 (English
Version and Hindi version) is forwarded herewith for information
guidance and necessary action. This notification has been
notified in Gazette of India dt. 16.8.97 under SRO No. 116 as
intimated by Ministry of Defence (Fin) DAD Coord New Delhi.

Please acknowledge receipt.


(K.P. KUKRETI)
FOR C.G.D.A.

Copy to :-

1. The Allotment Authority, DAD Pool, Meerut,
Office of the
2. The OI/C AN-IV, V (Local).


(K.P. KUKRETI)
FOR C.G.D.A.

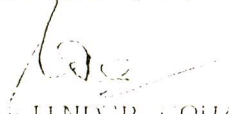
Ministry of Defence
(Finance Division)

New Delhi
Dated: 21st Dec 1997

NOTIFICATION

SRO. 11/6 In exercise of the power conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules 1986 namely :-

1. (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) Amendment Rules 1997.
(2) They shall come into force on the 1st day of January 1997.
2. In the Allotment of Government Residences (Defence Accounts Department Pool) Rules 1986, -
 - (i) In rule 9, in sub-rule (2), the table, against the item (ii), relating to Retirement or Terminal Leave, in column (2), for the figure and words "4 months" the figures and words "2 months on the normal Licence fee and another 2 months on double the normal Licence fee" shall be substituted;
 - (ii) In rule 20, the second proviso shall be deleted.


(RAJINDER KOHLI)

ASSISTANT FINANCIAL ADVISER (C)

(FILE NO. AR/XVII/18007/1/Vol. 32)

Note : The principal rules were published in the Gazette of India vide number SRC 351 dt. 13.12.86 SRO No. 136 dt. 4.7.92 and SRO No. 80 dt. 25.3.95.

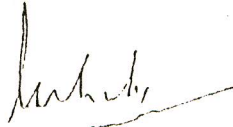
10 11
NO: AN/XVIII/18008/VOL. XII
OFFICE OF THE CGDA
W. BLOCK V RK PURAM
NEW DELHI 110066
DT: 27-3-95

TO

THE CCDA (P) ALLAHABAD
THE C.C OF ACCOUNTS. (Pys)
ALL CGDA

SUB : Amendment to Allotment of Govt residences (DAD FOGL) Rules
1986-Extension of retention period in death case
6 months to one year.

80
A copy of Govt of India, Ministry of Defence (Finance
Division) New Delhi Notification no AN/XVIII/18007/1/Vol XXIX
dt 22.2.95 (English version and Hindi version) is forwarded
herewith for information, guidance and necessary action.
This notification will be notified in Gazette of India,
dt 25.3.95 under SFO as intimated by Ministry of Defence
(FII/DAD Coord).



(KP KUKRETI)

FOR CONTROLLER GENERAL OF DEFENCE ACCOUNTS

COPY TO:

28-28/3

ALL Estate OFFICERS/Allotting Authorities of DAD
Residential Quarter



(KP KUKRETI)

FOR CONTROLLER GENERAL OF DEFENCE ACCOUNTS

28 28/3

(To be published in Part II, Section 4 of the Gazette of India)

Minister of Defence
(Finance Division)

New Delhi,
Date, 22nd February 1995

NOTIFICATION

SRO No. 42.53.13. In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986, namely:-

1. (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department Pool) (Amendment) Rules, 1994.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986, in rule 9, in sub-rule (2), in the TABLE, against the Event (iii) relating to Death of the allottee, in column (2), for the figure and word "6 months", the figure and word "12 months" shall be substituted.



(Rajinder Mohan)

ASSISTANT FINANCIAL ADVISER (C)
(File No AN/XVIII/18667/1) Vol XXIV

NOTE. The principal rules were published in the Gazette of India vide number SRO 351 dated 13.12.86 and subsequently amended vide SRO 136 dated 4.7.92.

14/2

(2) कोई भी अधिकारी अपने निवास स्थान का पूरा या उसका हिस्सा उप किराये पर नहीं उठायेगा :—

वर्णन कि एक अधिकारी छुट्टी पर जाने समय किसी अन्य अधिकारी को, जो सरकारी आवास में सहभागी बनने का पात्र है नियम 9 के उपनियम (2) में निर्धारित की गई अवधि के लिए रखवाने के कर में रक्ष सकता है लेकिन यह अवधि छः महीने से अधिक नहीं होनी चाहिए तथा आबंटन प्राधिकारी को पूर्ण अनुमति से होनी चाहिए।

(3) कोई अधिकारी जो अपने निवास स्थान का सहभागी करता है वह उसे अपने जोखिम और जिम्मेदारी पर करेगा और वह किसी भी लाइसेंस फीस, जो निवास स्थान के बारे में देय है के लिए और आवास अथवा उसकी प्रसीमा या भूमि या सरकार द्वारा उसमें उपलब्ध कराई गई सेवा को उचित दृष्टिकोण से परे पहुंची क्षति के लिए व्यक्तिगत रूप से जिम्मेदार रहेगा।

उक्त नियमों के नियम 19 में उपनियम (1) के स्पष्टीकरण में कोष्ठकों और अंक "(1)" को हटा दिया जायेगा।

[सं. प्रशा. XVIII/18007/1/जिल्द-IX]

एस.एल. लूथरा, सहायक वित्तीय सलाहकार
(सी)

टिप्पण :—मुख्य नियम, दिनांक 13-12-86 के कानूनि
आंसो 351 के द्वारा अधिभूचित किया गया था।

(Finance Division)

New Delhi, the 2nd June, 1992

S.R.O. 136.—In exercise of powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules to amend the Allotment of Government Residences (Defence Accounts Department pool) Rules, 1986, namely :—

1. (1) These rules may be called the Allotment of Government Residences (Defence Accounts Department pool) Amendment Rules, 1992.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In rule 2 of the Allotment Government Residences (Defence Accounts Department pool) Rules, 1986 (hereinafter referred to as the said rules), for the Explanation to clause (k), the following Explanation shall be substituted, namely :—

"EXPLANATION.—Sharing of a Government accommodation by an allottee, with prior written approval of the Allotting Authority, with a Central Government employee, or close relations as specified in sub-rule (1) of rule 18 shall not be deemed to be subletting."

3. For the Table below rule 5 of the said rules, the following Table shall be substituted, namely :—

"TABLE"

Type of residence	Category of officer or his monthly emoluments as on the 1st day of the allotment year in which allotment is made
A	Less than Rs. 950
B	Less than Rs. 1500 but not less than Rs. 950
C	Less than Rs. 2800 but not less than Rs. 1500
D	Less than Rs. 3600 but not less than Rs. 2800
E	Rs. 3600 and above".

4. In rule 6 of the said rules,—

(i) for sub-rules (2) and (3), the following sub-rules shall be substituted, namely :—

"(2) All officers of Defence Accounts Department at the station, where residential accommodation has been built or will be built specifically for them, shall apply for allotment of accommodation to the Allotting Authority within one month from the date of commencement of the Allotment of Government Residences (Defence Accounts Department pool) Amendment Rules, 1992 or within the period specified by the allotting authority calling for application as a condition when new residential buildings are taken over.

(3) Officers reporting for duty on fresh appointment or on transfer at a station where residential accommodation has been built specifically for the officers of the Defence Accounts Department, shall apply for allotment of accommodation to the allotting authority within one month of his/her reporting for duty."

(ii) after sub-rule (4) the following sub rule shall be inserted, namely —

"(5) If an officer already serving at the station or an officer joining duty at the station either on fresh appointment or on transfer, who is eligible for the Defence Accounts Department accommodation, fails to apply for the accommodation within one of the commencement of the Allotment of Government Residences (Defence Accounts Department pool) Amendment Rules, 1992 or within one month of his/her joining duty at the station, as the case may be, as provided in sub-rules (2), (3) and (4) he shall become ineligible for house rent allowance as admissible from the date following the expiry of one month of the commencement of the Allotment of Government Residences (Defence Accounts Department pool) Amendment Rules, 1992. If the accommodation of the type to which the officer is eligible is vacant on that date, he shall continue to be ineligible for House Rent Allowance till such time any of such accommodation remains vacant. In support of first claim for House Rent Allowance, the officers shall obtain a certificate from the Allotting Authority to the effect that no accommodation of entitled type is available and endorse the same :

Provided that sub rules (2), (3) and (5) shall not apply to those who own houses and are themselves staying in them and give a certificate to that effect to the Allotting Authority."

5. In rule 12 of the said rules, after sub-rule (2), the following sub-rule shall be inserted, namely :—

"(3) An officer who surrenders the Government accommodation under sub-rule (1) shall become ineligible for House Rent Allowance from the following day, the accommodation is surrendered. If the accommodation of the

type to which the officer is eligible is vacant on that date, he shall continue to be ineligible for House Rent Allowance till such time any of such accommodation remains vacant except as specified in sub-rule (4) or "No Accommodation" certificate is issued by the Allotting Authority. The provisions of sub-rule (5) of rule 6 shall apply to such officer claiming the House Rent Allowance after surrender of accommodation.

(4) If a Government servant who surrenders the allotment on acquiring or building his/her own house the provision laid down in sub-rule (3) shall not apply to him provided he/she furnishes a certificate to the effect that he/she has acquired or built his/her own house and is staying therein."

6. For rule 18 of the said rules, the following rule shall be substituted namely :—

"18. Sub-letting and sharing of residence.—(1) No officer shall share the residence allotted to him or any of the outhouses, garages, appurtenant thereto except with the employees of the Central Government, eligible for allotment of residences under these rules, or with his close relations. In each case, sharing shall require prior written approval of the Allotting authority. The servants quarters, outhouses, garages shall be used only for the bonafide purposes including residence of the servants of the allottee or for such other purpose as may be permitted by the Allotting Authority.

EXPLANATION.—For the purpose of this sub-rule the following relations will be treated as close relations :—

- (1) Father, Mother, Brothers, Sisters, Grandfather and Mother and Grandsons and daughters.
- (2) Uncles, Aunts, First Cousins, Nephews, Nieces directly related by blood to allottee.
- (3) Father-in-law, Mother-in-law, Sister-in-law, Son-in-Law, Daughter-in-Law.
- (4) Relationship established by legal adoption.

(2) No officer shall sublet the whole or part of his residence :

Provided that an officer proceeding on leave may accommodate in the residence any other officer eligible to share Government accommodation, as a caretaker for the period specified in sub-rule (2) of rule 9 but not exceeding six months and with prior approval of the Allotting Authority.

(3) Any officer who shares his residence shall do so at his own risk and responsibility and shall remain personally responsible for any licence fee payable in respect of the residence and for any damage caused to the residence or its precincts or grounds or service provided therein by the Government, beyond fair wear and tear.

7. In rule 19 of the said rules in the Explanation to sub-rule (1), the brackets and figures "(1)" shall be omitted.

[No. AN/XVIII/18007/1/Vol-IX]

SII. LUTHRA, Asstt. Financial Adviser (C)

NOTE.—The principal rule was notified vide SRO No. 351 dt. 13-12-86.

नई दिल्ली, 6 मई, 1992

का.नि.आ.137:—छावनी अधिनियम, 1924 (1924 का 2) की धारा 13 की उपधारा (7) के अनुसरण में, केन्द्रीय सरकार एतद्वारा अधिसूचित करती है कि अधिनियम की उपधारा 16(2) के अन्तर्गत 12-4-1992 को अधिसूचित वार्ड के आंशिक चुनाव में खसियाली वार्ड सं. 5

1572 GI/92—

से श्री जितेन्द्र शर्मा छावनी परिषद् के सदस्य के रूप में निर्वाचित हुए हैं।

[फाइल सं. 29/39/खास्योल/सी/डी ई/90/1632/सी (न्यू एण्ड सी)]

जसवंत सिंह, अवर सचिव

New Delhi, the 6th May, 1992

S.R.O. 137.—In pursuance of sub-section (7) of Section 13 of the Cantonments Act, 1924 (2 of 1924), the Central Government hereby notifies that Shri Jitendra Sharma has been elected as a member of Cantonment Board, Khasyol from Ward No. V at the annual election of the Board notified under sub-section 16(2) of the Act for 12-4-1992.

[F. No. 29/39/Khasyol/C/DE/90/1632/D(Q&C)]

JASWANT SINGH, Under Secy.

नई दिल्ली, 11 जून, 1992

का.नि.आ.138:—छावनी अधिनियम, 1924 (1924 का 2) की धारा 13 की उपधारा (7) का अनुसरण करते हुए, केन्द्रीय सरकार एतद्वारा अधिसूचित करती है कि अधिनियम की धारा 16(1) के अन्तर्गत अधिसूचित हुए 12-4-92 को हुए चुनाव में छावनी परिषद्, देहरादून तथा फतेहगढ़ के निम्नलिखित व्यक्ति सदस्यों के रूप में निर्वाचित हुए हैं—

1. देहरादून छावनी परिषद्

श्री देवेन्द्र सिंह	वार्ड नं. 1
श्री किशन लाल भाटिया	वार्ड नं. 2
श्री ओम प्रकाश	वार्ड नं. 3
श्री नरेन्द्र सिंह छत्री	वार्ड नं. 4
श्री गुरु प्रसाद	वार्ड नं. 5
श्री विष्णु प्रसाद	वार्ड नं. 6
श्री अरुण कुमार	वार्ड नं. 7 (आरक्षित)

2. फतेहगढ़ छावनी परिषद्

श्री राम स्नेही	वार्ड नं. 1
श्री शशि मोहन	वार्ड नं. 2
श्री मुन्नालाल राजात	वार्ड नं. 3
श्री बीरपाल सिंह	वार्ड नं. 4
श्री रामचन्द्र	वार्ड नं. 5
श्री विजय कुमार	वार्ड नं. 6

[फाइल सं. 29/22/देहरादून/सी/डी ई/85/2122/डी (न्यू एण्ड सी)]

जसवंत सिंह, अवर सचिव

20. आर्बंटन को रद्द करने के पश्चात् निवास स्थान में रहे रहना :
 वहाँ इन नियमों में किसी उपबन्ध के अधीन आर्बंटन के रद्द होने या रद्द हुए समझे जाने के पश्चात् निवास स्थान उस अधिकारी के जिसे वह आवंटित किया गया था या ऐसे व्यक्ति के, जो उसकी माफ़त दावा करता है, अधिमोग में बना रहता है या बना रहा है, वहाँ ऐसा अधिकारी उस निवास स्थान और सेवाओं फर्नीचर के उपयोग और अधिमोग, के लिए बाजार अनुज्ञप्ति फीस के बराबर उतनी नुकसानी और उबान प्रभार, जो समय समय पर सरकार प्रवधारित करे या उस अनुज्ञप्ति फीस का दो गुना जो वह संदाय कर रहा था, जो भी अधिक हो, संदाय करने के दायित्वाधीन होगा। इसके प्रतिरिक्त, आर्बंटिती, सरकारी स्थान (प्रमाधिकृत अधिमोगियों की बेदखली) अधिनियम, 1971 (1971 का 40) के अधीन बेदखल किए जाने का दायी होगा।

परन्तु किसी अधिकारी को, विशेष मामलों में मूल नियम 45-क के अधीन मानक अनुज्ञप्ति फीस का दो गुना या नियम 45-क के अधीन मूल की गई मानक अनुज्ञप्ति फीस का दो गुना या उस अनुज्ञप्ति फीस का दो गुना, जो वह संदाय कर रहा था, जो भी अधिकतम हो, संदाय करने पर, नियम 9 के उप नियम (2) के अधीन अनुज्ञात प्रवधि से परे छह मास से अधिक प्रवधि के लिए निवास स्थान रखने के लिए आर्बंटन अधिकारी द्वारा अनुज्ञात किया जा सकेगा।

"परन्तु यह और कि सेवा निवृत्ति या सेवान्त छुट्टी की दशा में पूर्वोक्त परन्तु में बचा उपदर्शित अनुज्ञप्ति फीस के संशय पर और प्रतिप्राण की प्रवधि चार मास से अधिक नहीं होगी।"

21. इन नियमों के जारी किए जाने से पहले किए गए आर्बंटनों का बना रहना : किसी निवास स्थान के किसी ऐसे विधिमन्य आर्बंटन के बारे में जो इन नियमों के प्रारम्भ से ठीक पूर्व प्रस्तित्व में हो, इस बात के होते हुए भी इन नियमों के अधीन सम्यक रूप से किया गया आर्बंटन समझा जाएगा कि ऐसा अधिकारी जिसे आर्बंटन किया गया है, नियम 3 के अधीन उस टाइप के निवास स्थान का हकदार नहीं है, और इन नियमों के सभी पूर्ववर्ती उपबन्ध उस आर्बंटन और उस अधिकारी के संबंध में तदनुसार लागू होंगे।

22. नियमों का निर्वचन : यदि इन नियमों के निर्वचन के संबंध में कोई प्रश्न उत्पन्न होता है तो, उसका विनिश्चय यदि आवश्यक हो तो, रक्षा मंत्रालय (वित्त समन्वय) के परामर्श से, रक्षा सेवा महानियंत्रक के द्वारा किया जाएगा।

23. नियमों का शिथिलीकरण : रक्षा सेवा महानियंत्रक, उसके लिए जो कारण हैं उन्हें लेखबद्ध करके, इन नियमों के किसी उपबन्ध या सभी उपबन्धों को, किसी अधिकारी या निवास स्थान या अधिकारियों के किसी वर्ग या निवास स्थानों के किसी टाइप के बारे में शिथिल कर सकेगा।

24. निवास स्थानों का धारण : सरकार कुछ पदों के धारकों के लिए आदेश द्वारा निवास स्थानों का धारण कर सकती है।

25. शक्तियों या हक्यों का प्रत्यायोजन -- अनु. नि. 317-ख-26 : सरकार इस विभाग के नियमों द्वारा उसे प्रदत्त कोई शक्ति या सभी शक्तियाँ अपने नियंत्रणाधीन किसी अधिकारी को ऐसी शक्तियों के अधीन प्रत्यायोजित कर सकेगी जिन्हें प्रत्यायोजित करना वह ठीक समझे।

[प्रका. XVII/18007/1] पी.सी.]

श्रेम नाय, उप-वित्तीय सलाहकार (समन्वय)

S.R.O. 351.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby makes the following rules to regulate the allotment of residences to the officers of Defence Accounts Department (in respect of residences) constructed for them out of civil estimates, namely—

1. Short title, application and commencement.—(1) These rules may be called the allotment of Government Residences (Defence Accounts Department Pool) Rules, 1986.

(2) They shall apply to all officers of the Defence Accounts Departments serving in an office/station where Defence Accounts Department has constructed accommodation out of civil estimates.

(3) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions.—In these rules, unless the context otherwise requires :

(a) "allotment" means the grant of licence to occupy a residence in accordance with the provisions of these rules;

(b) "allotment year" means the year beginning on 1st January or such other period as may be named by the President.

(c) "Allotting Authority" means, the specific authority empowered by the Controller General of Defence Accounts, to allot Government residence at a station.

(d) "eligible office" means, the office or offices of the Defence Accounts Department or any other office, in a station, the staff of which are declared by the Controller General of Defence Accounts from time to time as eligible for accommodation under these rules;

(e) "emoluments" means, the emolument as defined in Fundamental Rules 45-C, but excluding the compensatory allowances.

Explanation.—In the case of an officer who is under suspension, the emoluments drawn by him on the first day of the allotment year in which he is placed under suspension, or, if he is placed under suspension on the first day of the allotment year, the emoluments drawn by him immediately before that date shall be taken as emoluments.

(f) "family" means, the wife or husband, as the case may be, and children, step children, legally adopted children; parents, brothers or sisters as ordinarily reside with and are dependant on the officer;

(g) "Government" means the Central Government; unless the context otherwise requires;

(h) "Priority date" of an officer in relation to a type of residence to which he is eligible under the provisions of rule 3 means the earliest date from which he has been continuously drawing emoluments relevant to a particular type or a higher type in a post under the Central Government or on foreign service, except for periods of leave;

Provided that in respect of a type B, Type C or Type D residence, the date from which the officer has been continuously in service under the Central Government including the period of foreign service, shall be his priority date for that type;

Provided further that where the priority date of two or more officers is the same, seniority among them shall be determined by the amount of emoluments, the officer in receipt of higher emoluments taking precedence over the officer in receipt of lower emoluments and where the emoluments are equal, by the length of service, but where the date of joining service is the same, by their age or dates of birth.

(i) "licence fee" means the sum of money payable monthly in accordance with the provisions of the Fundamental Rules in respect of a residence allotted under these Rules;

(j) "residence" means any residence for the time being under the control of the Allotting Authority;

(k) "sub-letting" includes sharing of accommodation by an allottee with another person with or without payment of licence fee by such other person;

* Explanation.—Any sharing of accommodation by an allottee with close relations shall not be deemed to be sub-letting.

* Encl. 17 vide S.R.O. 136

(l) 'temporary transfer' means a transfer which involves an absence for a period not exceeding four months;

(m) 'transfer' means transfer from one station to another station or from an eligible office to an ineligible office in the same station and includes a transfer or reversion to service under any other department of Government of India and also deputation to a post in an ineligible office at the station;

(n) 'type' in relation to an officer means the type of residence to which he is eligible under rule 5.

3. Ineligibility of officers owning house for allotment under these rules.—(1) In this rule;

(a) 'adjoining municipality' means any municipality contiguous to a local municipality;

(b) 'house' in relation to an officer or member of his family means a building or part thereof used for residential purposes and situated within the jurisdiction of a local municipality or of any adjoining municipality.

Explanation.—A building, part of which is used for residential purposes, shall be deemed to be a house for the purposes of this clause notwithstanding that any part of it is used for non-residential purposes;

(c) 'local municipality' in relation to an officer means the municipality within whose jurisdiction his office is located;

(d) 'member of family' in relation to an officer means the wife or husband, as the case may be, or a dependent child of the officer;

(e) 'municipality' includes a municipal corporation, municipal committee or board, a towns area committee, a notified area committee, and a cantonment board.

(2) No officer shall be eligible for allotment of Government residence under these rules, if he or any other member of his family owns a house at the station, where he is posted.

(3) Where, after a Government residence has been allotted to an officer under these rules, he or any other member of his family constructs a house or otherwise becomes the owner of a house, such officer.

(a) shall notify the fact to the Allotting Authority within a period of four weeks from the date on which he or such member becomes the owner of the house, and;

(b) shall be ineligible for retention of Government residence allotted to him under these rules and shall surrender the Government residence in his occupation within six weeks from the said date.

Explanation.—For the purposes of clauses (a) and (b) a person shall be deemed to become the owner of a house, in the case of a newly constructed house, as from the date the local body concerned gives a certificate of completion or the date of actual occupation of the house, whichever is earlier.

4. (1) Allotment to husband and wife and eligibility in cases of officers who are married to each other.—(1) No officer shall be allotted a residence under these rules, if the wife or the husband, as the case may be, of the officer has already been allotted a residence, unless such residence is surrendered;

PROVIDED that this sub-rule shall not apply where the husband and wife are (a) posted in different stations or (b) residing separately in pursuance of an order of judicial separation made by any court.

(2) Where two officers in occupation of separate residence allotted under these rules marry each other, they shall, within one month of the marriage, surrender one of the residences.

(3) If a residence is not surrendered as required by sub-rule (2), the allotment of the residence of the lower type shall be deemed to have been cancelled on the expiry of the period specified in sub-rule (2) and if the residences are of the same type, the allotment of such one of them, as the Allotting Authority may decide, shall be deemed to have been cancelled on the expiry of such period.

(4) Where both husband and wife are employed in eligible offices, the title of each of them to allotment of a residence under these rules shall be considered independently.

(5) Notwithstanding anything contained in sub-rules (1) to (4) :-

(a) if a wife or husband, as the case may be, who is an allottee of a residence under these rules, is subsequently allotted a residential accommodation at the same station from a pool to which these rules do not apply, she or he, as the case may be, shall surrender any one of the residences within one month of such allotment;

Provided that this clause shall not apply where the husband and wife are residing separately in pursuance of an order of judicial separation made by any court;

(b) Where two officers, in occupation of separate residences the same station, one allotted under these rules and another from a pool to which these rules do not apply, marry each other, any one of them shall surrender any one of the residences within one month of such marriage; and

(c) if a residence is not surrendered as required under clause (a) or clause (b), the allotment of residence under these rules shall be deemed to have been cancelled on the expiry of the period specified therein.

5. Classification of residences.—Save as otherwise provided by these rules, an officer (of the category specified in column (2) of the Table) will be eligible for allotment of a residence of the type specified in the corresponding entry in Column (1) of the said Table.

TABLE

Type of residence	Category of officer or his monthly emoluments as on the 1st day of the allotment year in which allotment is made
(1)	(2)
A (or N-3)	Upto Rs. 259/-
B (or N-4)	Rs. 260/- to Rs. 499/-
C (or N-5)	Rs. 500/- to Rs. 999/-
D (or N-6)	Rs. 1,000/- to Rs. 1,499/-
E (or N-7)	Rs. 1,500/- and above.

6. Application for allotment.—(1) Every Government officer in occupation of Government accommodation shall submit his application, in such form and manner and such date, as may be specified by the allotting Authority in this behalf.

(2) In the case of officers not in occupation of Government accommodation, the Allotting Authority shall invite applications in such form and manner and before such date as may be specified by him.

(3) An officer joining duty in an eligible office at the station on first appointment or on transfer may submit his application to the Allotting Authority within a month of joining duty.

(4) Applications received under sub-rule (3) on or before the 20th day of a calendar month shall alone be considered for allotment in the succeeding month.

① Submitted by
Sd/- B. B. J.

7. Allotment of residences and offers.—(1) Save as otherwise provided in these rules, a residence falling vacant, will be allotted by the Allotting Authority preferably to an applicant desiring a change of accommodation in that type, under the provisions of rule 13 and if not required for that purpose to an applicant without accommodation in that type having the earliest priority date for that type of residence subject to the following conditions; namely:—

- (a) The Allotting Authority shall not allot a residence of a type higher than that to which the applicant is eligible under rule 5.
- (b) The Allotting Authority shall not compel any applicant to accept a residence of a lower type than that to which he is eligible under rule 5.
- (c) The Allotting Authority, on request from an applicant for allotment of a lower category of residence, might allot to him a residence next below the type for which the applicant is eligible under rule 5 on the basis of his priority date for the same.

(2) The Allotting Authority may cancel the existing allotment of an officer and allot to him an alternative residence of the same type or, in emergent circumstances, an alternative residence of the type next below the type of residence in occupation of the officer if the residence in occupation of the officer is required to be vacated.

(3) A vacant residence may, in addition to allotment to an officer under sub-rule (1), be offered simultaneously to other eligible officers in order of their priority dates.

8. Non-acceptance of allotment or offer or failure to occupy the allotted residence after acceptance.—(1) If an officer fails to accept the allotment of a residence within five days or fails to take possession of that residence after acceptance within eight days from the date of receipt of the letter of allotment, he shall not be eligible for another allotment for a period of one from the date of the allotment letter.

(2) If an officer occupying a lower type residence is allotted or offered a residence of the type for which he is eligible under rule 5 or for which he has applied under clause (c) of sub-rule (1) of rule 7, he may or refusal of the said allotment or offer of allotment, be permitted to continue in the previously allotted residence on the following conditions; namely:—

- (a) that such an officer not be eligible for another allotment for a period of six months from the date of the allotment letter for the higher class of accommodation;
- (b) while retaining the existing residence he shall be charged the same licence fee which he would have had to pay under Fundamental Rules 45-A in respect of the residence so allotted or offered or the licence fee payable in respect of the residence already in his occupation, whichever is higher.

9. Period for which allotment subsists and the concessional period for further retention.—(1) An allotment shall be effective from the date on which it is accepted by the officer and shall continue in force until:—

- (a) the expiry of concessional period permissible under sub-rule (2) after the office ceases to be on duty in an eligible officer at the station where allotment has been made;
- (b) it is cancelled by the Allotting Authority or is deemed to have been cancelled under any provision in these rules;
- (c) it is surrendered by the officer; or
- (d) the officer ceases to occupy the residence.

(2) A residence allotted to an officer may, subject to sub-rule (3) be retained on the happening of any of the events specified in column (1) of the Table below for the period specified in the corresponding entry in column (2) thereof, provided that the residence is required for the bona fide use of the officer or members of his family.

TABLE

Events	Permissible period for retention of the residence
(1)	(2)
(i) Resignation, dismissal, removal from service or termination of service or unauthorised absence without permission.	1 month
(ii) Retirement or terminal leave.	4 months.
(iii) Death of the allottee.	6 months.
(iv) Transfer to a place outside the station or transfer to ineligible office at the station.	2 months.
(v) On proceeding on foreign service in India.	2 months.
(vi) Temporary transfer in India or transfer to a place outside India.	4 months.
(vii) Leave (other than leave preparatory to retirement, refused leave, terminal leave, medical leave, maternity leave or study leave).	For the period of leave but not exceeding 4 months.
(viii) Maternity leave.	For the period of maternity leave plus leave granted in continuation subject to a maximum of 5 months.
(ix) Leave preparatory to retirement or refused leave granted under Rule 39 of Central Civil Services (Leave) Rules 1972 or leave granted to a Govt. servant who retires under FR-56(j).	For the full period of leave on full average pay, subject to a maximum of 180 days in the case of leave preparatory to retirement and 4 months in other cases, inclusive of the period permissible in the case of retirement.
(x) Study leave, in or outside India.	(a) In case the officer in occupation of accommodation below his entitlement for the entire period of study leave. (b) In case the officer is in occupation of his entitled typed accommodation, for the period of study leave but not exceeding six months provided that where the study leave extends beyond six months he may be allotted alternative accommodation, one type below his entitlement on the expiry of six months or from the date of commencement of the study leave, if he so desires.

SR 0116 dt 21.3.77
normal licence fee 6 months
after 2 months in
don't take the normal
licence fee
SR 080

(1)	(2)
(xi) Deputation outside India.	For the period of deputation but not exceeding six months.
(xii) Leave on medical grounds.	Full period of leave.
(xiii) On proceeding on training.	For full period of training.

Explanation 1.—Where an officer on transfer or foreign service in India is sanctioned leave and avails of it before joining duty at the new office, he may be permitted to retain the residence for the period mentioned against items (iv), (v), (vi) or for the period of leave, whichever is more.

Explanation 2.—Where an order of transfer or foreign service in India is issued to an officer while he is already on leave, the period permissible under Explanation 1, shall count from the date of issue of such order.

(2) Where a residence is retained under sub-rule (2) the allotment shall be deemed to be cancelled on the expiry of the admissible concessional periods unless immediately on the expiry thereof the officer resumes duty in the eligible office at the station, where allotment has been made.

(4) Where an officer is on medical leave without pay and allowances, he may retain his residence by virtue of the concession under item (xii) of the Table below sub-rule (2), provided that he remits the licence fee for such residence in cash every month and where he fails to remit such licence fee for more than two months, the allotment shall stand cancelled.

(5) Notwithstanding anything contained in sub-rule (2) or sub-rule (3) or sub-rule (4), when an officer is dismissed or removed from service or when his services have been terminated and the Head of the Department in respect of the office in which such officer was employed immediately before such dismissal, removal or termination is satisfied that it is necessary or expedient in the public interest to do so, he may require the Allotting Authority to cancel the allotment of the residence made to such officer either forthwith or with effect from such date prior to the expiry of the period of one month referred to in item (i) of the Table below sub-rule (2) as he may specify and the Allotting Authority shall act accordingly.

10. Provisions relating to Licence Fee.—(1) Where an allotment of accommodation or alternative accommodation has been accepted, the liability for licence fee shall commence from the date of occupation or the eighth day from the date of receipt of the allotment, whichever is earlier.

(2) An officer who, after acceptance, fails to take possession of that accommodation within eight days from the date of receipt of the allotment letter, shall be charged licence fee from such date upto a period of twelve days provided that nothing contained herein shall apply where the Military Engineer Service certifies that the accommodation is not fit for occupation and as a result thereof the officer does not occupy the accommodation within the period aforesaid.

(3) Where an officer, who is in occupation of a residence, is allotted another residence and he occupies the new residence the allotment of the former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however, retain the former residence without payment of licence fee for that day and the subsequent day for shifting:

Provided that if the former residence is not vacated by the subsequent date as aforesaid, the officer will be liable to pay damages for use and occupation of the residence, and services, furniture, and garden charges, equal to the market licence fee as may be determined by the Government from time to time, with effect from the date he takes possession of the latter residence.

11. Personal liability of the officer for payment of licence fee till the residence is vacated and furnishing of surety by Temporary officers.—(1) The officer to whom a residence has

been allotted shall be personally liable for the licence fee thereof and for any damage beyond fair wear and tear caused thereto or to the furniture, fixtures or fittings or services provided therein by Government during the period for which the residence has been, and remains allotted to him or, where the allotment has been cancelled under any of the provisions in these rules until the residence alongwith the out-houses appurtenant thereto has been vacated and full vacant possession thereof has been restored to Government.

(2) Where the officer to whom a residence has been allotted is neither a permanent nor a quasi-permanent Government servant, he shall execute a surety bond in the form prescribed in this behalf by the Government with a surety, who shall be a permanent Government servant serving under the Central Government for the due payment of licence fee and other charges due from him in respect of such residence and services and any other residence provided in lieu thereof.

(3) If the surety ceases to be in Government service or becomes insolvent or withdraws his guarantee or ceases to be available for any other reasons, the officer shall furnish a fresh bond executed by another surety within thirty days from the date of his acquiring knowledge of such event or fact and if he fails to do so, that allotment of the residence to him shall, unless otherwise decided by the Allotting Authority be deemed to have been cancelled from the date of that event.

12. Surrender of an Allotment and Period of Notice.—(1) An officer may, at any time, surrender an allotment by giving intimation to that effect so as to reach the Allotting Authority at least ten days before the date of vacation of the residence. The allotment of the residence shall be deemed to be cancelled with effect from the eleventh day after the day on which the intimation is received by the Allotting Authority or the date specified in the intimation, whichever is later. If the officer fails to give due notice he shall be responsible for payment of licence fee for ten days or the number of days by which the notice given by him falls short of ten days provided that the Allotting Authority may accept a notice for a short period.

(2) An officer who surrenders the residence under sub-rule (1) shall not be considered again for allotment of Government accommodation at the same station for a period of one year from the date of such surrender.

13. Change of Residence.—(1) An officer to whom a residence has been allotted under these rules may apply for a change to another residence of the same type or a residence of the type to which he is eligible under rule 5, whichever is lower. Not more than one change shall be allowed in respect of one type of residence allotted to the officer.

(2) Applications for change made in the form prescribed by the Allotting Authority shall be received quarterly by 15th March 15th June, 15th Sept., and 15th December, and shall be included in the waiting list in the succeeding month. Four purposes of this rule, the officers whose names are included in the waiting list in an earlier quarter shall be seniors in block to those whose names are included in the list in subsequent quarters. The inter-se-seniority of the officers included in the list in any particular quarter shall be determined in the order of their priority dates.

(3) Changes shall be offered in order of seniority determined in accordance with sub-rule (2) and having regard to the officer's preference as far as possible;

Provided that no change of residence shall be allowed during a period of six months immediately preceding the date of superannuation.

(4) If an officer fails to accept a change of residence offered to him within five days of the receipt of such offer or allotment, he shall not be considered again for a change of allotment of that type.

(5) An officer who, after accepting a change of residence, fails to take possession of the same, shall be charged licence fee for such residence in accordance with the provisions of sub-rule (2) of rule 10 in addition to the normal licence fee under Fundamental Rule 45-A, for the residence already in his possession the allotment of which shall continue to subsist.

IMPORTANT CIRCULAR
 NO.AN/XVIII/18007/1/Vol.48
 OFFICE OF THE CGDA
 WEST BLOCK-V R K PURAM
 NEW DELHI - 110066
 DATED : 16-5-2002

To :

All PCsDA/CsDA

Subject: Allotment of DAD pool residential accommodation to other Central Govt. employees serving in the station

In terms of Rule 2(d) of Allotment of Govt. Residences (DAD Pool) Rules, 1986, the CGDA is competent to declare other Central Govt. offices in a station to be eligible for allotment of DAD Pool accommodation.

2. The DAD Pool residential accommodation is lying vacant at some of the stations. Based on the recommendations of the Principal Controller / Controllers, some of the Central Govt. offices have been accordingly declared eligible for allotment of the quarters, surplus to the requirement of the DAD employees. The status of their eligibility is reviewed on a year to year basis keeping in view their vacancy / occupancy position at the respective stations.

3. The following Central Govt. Departments have so far been declared eligible by the CGDA for allotment of surplus DAD accommodation at various stations:-

- i) MES Civilians
- ii) Staff of DADS
- iii) Staff of Defence Estates
- iv) CGHS
- v) Kendriya Vidyalayas
- vi) Defence Civilians in different establishments
- vii) Field Publicity / Information & Broadcasting
- viii) Postal Store Depots
- ix) Regional Stamp Depots
- x) Directorate of Census Operation
- xi) Income Tax / Central Excise / Customs
- xii) Doordarshan Kendras
- xiii) Employees Provident Fund Organisation
- xiv) Hindi Teaching staff under Min. of Home Affairs

Subsequently added:

- (xv) Registrar of Companies, Min of Company Affairs dtd : 29.11.04
- (xvi) Office of the Dy Dir Gen of Meteorology dtd 26.5.05
- (xvii) Bhabha Atomic Research Centre, Deptt of Atomic Energy dtd 15.7.05
- (xviii) Intelligence Bureau, Min of Home Affairs dtd 16.3.06
- (xix) Regional Labour Commissioner (C), Min of Labour dtd : 6.9.06
- (xx) Bureau of Indian Standards, Pune Branch dtd : 13.4.07

(File : AN/XII/18007/OCG)

4. Under the present system requests for allotment from other departments are received by Allotting authorities / Estate Officers and the same is forwarded to HQrs. for obtaining approval of the CGDA. In the process considerable time is taken in processing the requests. Further, employees of one and the same Department are declared eligible for allotment at different stations independently. To overcome the above problems, it has been decided by the CGDA to revise the procedure relating to allotment of DAD Qrs. to other departments subject to the conditions enumerated as under:-

- a) Since orders of the CGDA declaring the Departments referred to in para 3 above as eligible for allotment of DAD pool accommodation have already been obtained for independent stations, the PCDA/CDA/Estate Officers concerned may allot vacant Qrs. to the employees of **THE ABOVE DEPARTMENTS** at Para 3 without referring the cases to the HQrs.
- b) If request from a Department other than the one mentioned in para 3 above is received, the same may please be forwarded to the HQrs. for getting the Department concerned declared as eligible office by the CGDA before allotting DAD accommodation to its employees.
- c) The Allotting Authority should obtain orders of the PCDA/CDA/Estate Officer concerned before allotting Qrs. to other Departments.
- d) The accommodation may be allotted to other Departments **ONLY** if no eligible DAD employee is on the waiting list for the type of accommodation being considered.
- e) The fact that the employee concerned may have to vacate the accommodation when demanded by the Estate Officer / Allotting Authority for allotting to an eligible DAD employee may be made clear in the allotment letter. This requirement may be obtained in writing from the department / employee concerned before Qrs. are allotted. A reasonable time of 30 days may be given for vacation of Qrs. by such employees after receipt of notice of vacation.
- f) The licence fee and allied charges are regularly recovered by the Departments concerned through the employees pay bills and remitted to the DAD every month.

5. The PCDA/CDA/Estate Officer should exercise maximum care and caution in deciding cases of allotment to other Departments. The interests of DAD employees should be kept uppermost in mind before deciding each case on merit.

6. The fact of allotment of Qrs. to other Departments should be shown in the Half Yearly occupancy / vacancy report rendered to this HQrs. in the space provided for the purpose. The name of the Department concerned and the No. of Qrs. allotted type-wise should be shown in the report.

6

The allotting authorities (i.e. other than Estate Officers, PCDA/CDA) **NEED NOT** submit the Half Yearly report to this HQrs. directly. The reports of allotting authorities under each PCDA/CDA/Estate Officer may be obtained by the Controller concerned and forwarded to this HQrs. by the main offices concerned after due scrutiny. The dates prescribed for submission of the half yearly reports may please be adhered to.

8. Any specific point of doubt requiring clarification etc. may please be brought to the notice of this HQrs.

9. The DAD Pool accommodation may be allotted to civilians only. Serving Defence Services personnel should not be considered for the purpose as their terms and conditions and orders relating to recovery of Licence Fee etc. are different from civilians.

10. Please acknowledge receipt.


(A.N. IAS)
Dy.C.G.D.A.(Project)

COPY TO:

All Allotting Authorities ...
(except PCsDA./CsDA)

for information and necessary action


(V. RAJAGOPALAN)
FOR C.G.D.A.

NO.AN/XII/18007/OCG
OFFICE OF THE C.G.D.A.,
WEST BLOCK-5, R.K.PURAM,
NEW DELHI - 110066.
DATED : 13/04/2007

To

The PCDA(SC),
Pune.

Subject : **Allotment of DAD Accommodation to the employees of other central Govt. employees.**

Reference : Your No.AN/III/209/Orders/XVI dated 4.12.2006 & dated 8.3.2007.

I am directed to convey the approval of the Controller General of Defence Accounts for declaring the office of the Bureau of Indian Standards, Pune Branch Office (under the aegis of Ministry of Consumer Affairs, Food and Public Distribution) as eligible office for allotment of Type-II surplus DAD accommodation at Pune.

2. It is requested that the guidelines and terms and conditions as mentioned in this office Important Circular No.AN/XVIII/18007/1/Vol.48 dated 16.5.2002 and Allotment of Govt. Residences (DAD Pool) Rules, 1986 may be kept in view while allotting the DAD pool accommodation to other departments.

Please acknowledge receipt.


(SHAM DEV)
SR.DY.C.G.D.A.(PROJECT)

12/2

NO.AN/XII/18007/OCG
OFFICE OF THE C.G.D.A.,
WEST BLOCK-5, R.K.PURAM,
NEW DELHI - 110066.
DATED : 06/09/2006

To

The PCDA(SC),
Pune.

Subject : **Allotment of DAD Accommodation to the employees of other
central Govt. employees.**

Reference : Your No.AN/III/209/Orders/XV dated 3.8.2006.

I am directed to convey the approval of the Controller General of Defence Accounts for declaring the office of the Regional Labour Commissioner (C), Govt. of India, Ministry of Labour, Pune as eligible office for allotment of surplus DAD accommodation at Pune.

2. It is requested that the guidelines and terms and conditions as mentioned in this office Important Circular No.AN/XVIII/18007/1/Vol.48 dated 16.5.2002 and Allotment of Govt. Residences (DAD Pool) Rules, 1986 may be kept in view while allotting the DAD pool accommodation to other departments.

Please acknowledge receipt.

/s/ 
(SHAM DEV)
DY.C.G.D.A.(PROJECT)

67
NO.AN/XII/18007/OCG
OFFICE OF THE C.G.D.A.,
WEST BLOCK-5, R.K.PURAM,
NEW DELHI - 110066.
DATED : 16/03/2006

To

The PCDA(SC),
Pune.

Subject : Allotment of DAD Accommodation to the employees of other
central Govt. employees.

Reference : Your No.AN/III/209/Orders/XV dated 7.2.2006.

I am directed to convey the approval of the FA(DS) & CGDA for declaring the office of the Intelligence Bureau, Ministry of Home Affairs, Govt. of India, Pune as eligible office for allotment of surplus DAD accommodation at Pune.

2. It is requested that the guidelines and terms and conditions as mentioned in this office Important Circular NO.AN/XVIII/18007/1/Vol.48 dated 16.5.2002 and Allotment of Govt. Residences (DAD) Rules, 1986 may be kept in view while allotting the DAD pool accommodation to other departments.

Please acknowledge receipt.


(SHAM DEV)
DY.C.G.D.A.(PROJECT)

(clear for)

NO.AN/XII/18007/OCG
OFFICE OF THE C.G.D.A.,
WEST BLOCK-5, R.K.PURAM,
NEW DELHI - 110066.
DATED : 15/07/2005

To

The PCDA(SC),
Pune.

Subject : Allotment of DAD Accommodation to other Central Govt.
employees serving in Pune.

Reference : Your No.AN/III/21122/DAD/Allotment dated 7.6.2005.

The request made by Shri R.C. Joshi, Additional Secretary, Government of India, Department of Atomic Energy, Mumbai for allotment of 05 Nos. of type-II & 07 Nos. of Type-III quarters (except for Type-IV quarters) at Lekhanagar, Nasik to the employees of Bhabha Atomic Research Centre, Department of Atomic Energy serving at Nasik has been approved by the Secretary (Defence Finance). Further, the office of the Bhabha Atomic Research Centre may also be included in the list as "Eligible Office" for allotment of surplus DAD Pool Accommodation at Nasik.

Please acknowledge receipt.

Sd/-
(SHAM DEV)
DY.C.G.D.A.(PROJECT)



OFFICE OF THE
CONTROLELR GENERAL OF DEFENCE ACCOUNTS,
WEST BLOCK-5, R.K.PURAM, NEW DELHI - 110066.

No.AN/XII/18007/OCG

Dated the 26th May 2005

To

The PCDA(SC),
Pune.

Subject : Allotment of DAD pool accommodation to the employees of
other department serving in the station.

Reference: This office Important Circular No.AN/XVIII/18007/1/Vol.48
dated 16.5.2002 and your NO.AN/III/209/Orders/XV dated
21.4.2005.

I am directed to convey the approval of the Secretary (Defence Finance) & CGDA for declaring the office of Deputy Director General of Meteorology (Weather Forecasting) as eligible office for allotment of surplus DAD accommodation.

2. It is requested that the guidelines and terms & conditions as mentioned in this office Important Circular dated 16.5.2002 ibid and Allotment of Govt. Residences (DAD) Rules, 1986 may be kept in view while allotting the DAD pool accommodation to other departments.

(SHAM DEV)
DY.C.G.D.A.(PROJECT)

28
29/

NO.AN/XII/18007/OCG
OFFICE OF THE C.G.D.A.,
WEST BLOCK-5, R.K.PURAM,
NEW DELHI - 110066.
DATED 29/11/2004

To

The PCDA(SC),
Pune.

Subject : Allotment of DAD Accommodation to other Central Govt.
employees serving in Pune.

Reference : Your No.AN/III/0209/Orders/XV dated 28.9.2004.

The proposal for allotment of vacant type-II quarter to an employee of Registrar of Companies, Ministry of Company Affairs has been approved by the Secretary (Defence Finance). While allotting the same, it is requested that conditions enumerated under para 4 of HQrs circular NO.AN/XVIII/18007/1/Vol.48 dated 16.5.2002 may strictly be complied upon.

Please acknowledge receipt.

Sham
(SHAM DEV)
DY.C.G.D.A.(PROJECT)

CIRCULAR

AN/XII/18008/1/Vol.XVII,
Office of The CGDA,
West Block -V,R.K.Puram,
New Delhi.
dt: 09/04/2009.

To,
All PcsDA/CsDA

Subject: Entitlement of varulous type of DAD Pool accommodation with reference to Revised Pay under VIth Pay Commission.

A copy of Govt. of India, Gazette Notification No. GSR -20 dated 10.2.09, regarding eligibility for various types of accommodation with reference to revised Pay fixed under VIth Pay Commission, is forwarded herewith for information and necessary action.

Please acknowledge receipt.

sd
(Rajalakshmi Devaraj)
Dy.CGDA(P)

Copy to:-

- 1 All Estate Officers/Allotting Authority
for DAD Pool accommodation(other than CsDA)
2. All Officers In the HQrs.
3. The Officer i/c, AN-IV Sn(local).
4. The officer i/c, AN-V Sn(local).

Rajalakshmi
(Rajalakshmi Devaraj)
Dy.CGDA(P)

MINISTRY OF URBAN DEVELOPMENT

(DIRECTORATE OF ESTATES)

New Delhi, the 3rd February, 2009

G.S.R. 20.—In pursuance of the provisions of rule 45 of the Fundamental Rules, the President hereby makes the following rules further to amend the Allotment of Government Residences (General Pool in Delhi) Rules, 1963, namely:—

1. **Short Title & Commencement** :— (1) These rules may be called the Allotment of Government Residences (General Pool in Delhi) Amendment Rules, 2009.

(2) They shall come into force from the 1st day of April, 2009.

2. **Substitution of new SR for SR-317-B-5**.— In the Allotment of Government Residences (General Pool in Delhi) Rules, 1963 for Supplementary Rule SR-317-B-5, the following rule shall be substituted, namely:—

CLASSIFICATION OF RESIDENCES SR-317-B-5.—(1) Save as otherwise provided by these rules, an officer shall be eligible for allotment of a residence of the type shown in column-1 of the Table below:—

TABLE

Type of Residences	Grade Pay
(1)	(2)
I	Rs. 1,300, Rs. 1,400, Rs. 1,600, Rs. 1,650 and Rs. 1,800
II	Rs. 1,900, Rs. 2,000, Rs. 2,400 and Rs. 2,800
III	Rs. 4,200, Rs. 4,600 and Rs. 4,800
IV	Rs. 5,400 to Rs. 6,600
IV (Spl)	Rs. 6,600
V-A (D-II)	Rs. 7,600
V-B (D-I)	Rs. 8,700 and Rs. 8,900
VI-A (C-II)	Rs. 10,000
VI-B (C-I)	Rs. 12,000

Where accommodation higher than type- VI-B is available, eligibility of allotment shall be such as shown in the Table below:

TABLE

Type of Residences	Basic Pay
(1)	(2)
VII	Rs. 75,000 to Rs. 80,000
VIII	Rs. 80,000 and above

An officer of All India Service in the Grade Pay of Rs. 12,000/- shall also be eligible for Type-VII accommodation provided his/her pay plus Grade Pay reaches Rs. 75,000 or above.

(2) **Hostel Accommodation** :—Save as otherwise provided by these rules, an officer shall be eligible for allotment of type of hostel accommodation as shown in column-1 of the Table below:

TABLE

Type of Hostel	Category of officer or his Grade Pay as on such date as may be specified by the Central Government for the purpose
(1)	(2)
Single Suite (Without Kitchen)	Rs. 4,200 and above
Single Suite (With Kitchen)	Rs. 4,200 and above
Double Suite	Rs. 5,400 and above
Working Girl Hostel	All lady officers without limit of emolument shall be eligible.

11

Explanation :

- (a) For the removal of doubt it is, hereby, declared that the eligibility of an officer for Government accommodation shall be determined as per the Grade Pay of such officer in his present post held in the Government of India,
- (b) the date of priority in respect of lower type accommodation i.e. Type-I to Type-IV shall be the date of joining the Government service and for the higher type the date on which the officer starts drawing the relevant Grade Pay in the Central Government. Inter-se seniority, among the same Grade shall be determined as per the present practice i.e. the basic pay. If basic pay is also the same then the date of retirement may be considered on the principle that the officer retiring earlier may be accorded higher priority over the officer retiring later,
- (c) where Type-V and Type-VI accommodation has not been classified as Type-V-A and Type V-B and Type-VI-A and type-VI-B respectively, all the officers eligible for type -V shall be grouped together and similarly those eligible for type -VI shall also be grouped together,
- (d) in the case of Secretaries to the Government of India and Additional Secretaries to the Government of India, the date of joining in the Government of India at Delhi shall determine their inter-se seniority subject to (f) below. Provided that where the date of joining is the same, the date of retirement shall determine their inter-se seniority on the principle that the earlier date shall be given priority over the later date. Other than All India Services (AIS), the date of joining the Government of India, irrespective of the place of posting shall determine the inter-se seniority,
- (e) officer entitled for Type-V and above accommodation shall also be eligible to apply for accommodation below entitlement subject to the condition that such accommodation shall not be below Type-IV Special accommodation,
- (f) no junior batch officer of the same service shall get priority over senior batch officer of the same service.

[F. No. 12035/1/98-Policy-II]

R. N. YADAV, Dy. Director of Estates (Policy)

Foot note : The principal rules were published vide number S.O 1330, dated the 6th May 1963. The rules were reprinted in 1980 (Corrected up to October, 1979) and subsequently amended vide number :

1. S.O. 1607, dated the 24th April, 1982.
2. S.O. 4202, dated the 18th December, 1982.
3. G.S.R. 159, dated the February, 1983.
4. S.O. 2085, dated the 1st May, 1985.
5. S.O. 666, dated the 22nd February, 1986.
6. G.S.R. 530, dated the 11th July, 1987.
7. G.S.R. 796, dated the 24th October, 1987.
8. G.S.R. 265, dated the 30th May, 1992.
9. G.S.R. 150, dated the 26th March, 1994.
10. G.S.R. 447, dated the 3rd September, 1994.
11. G.S.R. 454, dated the 14th October, 1995.
12. G.S.R. 542, dated the 30th November, 1996.
13. G.S.R. 58(E), dated the 28th January, 1998.
14. G.S.R. 287(E), dated the 1st June 1998.
15. G.S.R. 225, dated the 12th November, 1998.
16. G.S.R. 239, dated the 21st July, 1999.
17. G.S.R. 27, dated the 13th January, 2001.
18. G.S.R. 346, dated 23rd June, 2001.
19. G.S.R. 528(E), dated 13th July, 2001.

If a Departmental Promotion Committee exists, what is its composition

Circumstances in which Union Public Service Commission is to be consulted in making recruitment

(13)

(14)

Not applicable

Consultation with the Union Public Service Commission not necessary while selecting an officer for appointment to the post.

[No. 1/2/NCST/2007-Admn.]

A. K. SAHA, Under Secy.

शहरी विकास मंत्रालय

(संपदा निदेशालय)

नई दिल्ली, 3 फरवरी, 2009

सा.का.नि. 20.—मूल नियमावली के नियम 45 के प्रावधानों के अनुसरण में राष्ट्रपति सरकारी आवास आबंटन (दिल्ली में सामान्य पूल) नियमावली, 1963 में और संशोधन करके एतद्वारा निम्नलिखित नियम बनाते हैं, यथा:—

1. संक्षिप्त शीर्षक व लागू होना.—(i) इन नियमों को सरकारी आवास आबंटन (दिल्ली में सामान्य पूल) संशोधन नियमावली, 2009 के नाम से जाना जाएगा।

(ii) ये नियम 1 अप्रैल, 2009 से लागू होंगे।

2. अनु. नियम 317-बी-5 के स्थान पर प्रतिस्थापित नया अनु. नियम.—सरकारी आवास (दिल्ली में सामान्य पूल) आबंटन नियमावली, 1963 में अनुपूरक नियम, एस आर-317-बी-5, में निम्नलिखित नियमों को प्रतिस्थापित किया जाएगा, यथा:

आवासों का वर्गीकरण अनु. नियम-317-बी-5.—(1) इन नियमों में जैसा अन्यथा उपबंधित है उसके सिवाय, कोई भी अधिकारी निम्न तालिका के कॉलम (1) में दर्शाए गए टाइप के आवास के आबंटन हेतु पात्र होगा/होगी।

तालिका

आवास का टाइप	ग्रेड वेतन
(1)	(2)
I	रु. 1300, रु. 1400, रु. 1600 तथा रु. 1800
II	रु. 1900, रु. 2000, रु. 2400 तथा रु. 2800
III	रु. 4200, रु. 4600, और रु. 4800
IV	रु. 5400, से रु. 6600
IV (स्वै)	रु. 6,600
V-ए (डी-II)	रु. 7,600
V-बी (डी-I)	रु. 8,700 और रु. 9,900
VI-ए (सी-II)	रु. 10,000
VI-बी (सी-I)	रु. 12,000

जहां टाइप-VI-बी से उच्चतर आवास उपलब्ध है, आबंटन हेतु पात्रता नीचे दर्शाई गई तालिका के अनुरूप होगी:—

तालिका

आवास का टाइप	मूल वेतन
(1)	(2)
VII	रु. 75,000 से 80,000
VIII	रु. 80,000 तथा अधिक

अखिल भारतीय सेवा के वे अधिकारी जिनका ग्रेड वेतन रु. 12,000 हो वे भी टाइप-VII आवास हेतु पात्र हो जाएंगे बशर्ते कि उनका वेतन रु. ग्रेड वेतन रु. 75000/- अथवा अधिक हो

(2) हॉस्टल आवास :

इन नियमों में जैसा अन्यथा उपसंबोधित है उसके सिवाय, कोई भी अधिकारी निम्न तालिका के कॉलम-(1) में दर्शाए गए टाइप के हॉस्टल आवास के आबंटन हेतु पात्र होगा/होगी :

तालिका	
हॉस्टल का टाइप	अधिकारी की श्रेणी अथवा उस तारीख को उनका ग्रेड वेतन, जिसे केन्द्र सरकार ने इस प्रयोजनार्थ विनिर्दिष्ट किया है
(1)	(2)
सिंगल स्यूट (रसोईघर रहित)	रु. 4, 200 तथा उच्चतर
सिंगल स्यूट (रसोईघर सहित)	रु. 4, 200 तथा उच्चतर
डबल स्यूट	रु. 5, 400 तथा उच्चतर
वर्किंग गर्ल होस्टल	सभी महिला अधिकारी, परिलब्धियों की सीमा के बगैर, पात्र होंगी

स्पष्टीकरण :

(ए) किसी प्रकार के शक को दूर करने के लिए एतद्वारा यह घोषित किया जाता है कि सरकारी आवास हेतु किसी अधिकारी की पात्रता भारत सरकार में अधिकारी के मौजूदा पद के ग्रेड वेतन के अनुरूप निर्धारित की जाएगी।

(बी) निचले टाइपों अर्थात् टाइप-I से टाइप-IV के संबंध में पूर्विकता तारीख सरकारी सेवा में आने की तारीख होगी तथा उच्चतर टाइप हेतु वह तारीख होगी जब से अधिकारी ने केन्द्रीय सरकार में संगत ग्रेड वेतन लेना शुरू किया है। समान ग्रेडों में परस्पर वरिष्ठता-क्रम; मौजूदा प्रैक्टिस अर्थात् मूल वेतन के अनुसार निर्धारित किया जाएगा। यदि मूल वेतन भी समान है तो सेवानिवृत्ति की तारीख पर इस सिद्धांत के आधार पर विचार किया जाएगा जो अधिकारी पहले सेवानिवृत्त हो रहे हैं उन्हें बाद में सेवानिवृत्त होने वाले अधिकारी से उच्चतर वरिष्ठता क्रम में रखा जाएगा।

(सी) जहां टाइप-V तथा टाइप-VI आवासों को क्रमशः टाइप-V-ए तथा V-बी में तथा टाइप-VI-ए तथा VI-बी में वर्गीकृत नहीं किया गया है, टाइप-V हेतु सभी पात्र अधिकारियों को एक ग्रुप में तथा इसी प्रकार टाइप-VI हेतु सभी अधिकारियों को एक ग्रुप में रखा जाएगा।

(डी) भारत सरकार के सचिवों तथा अपर सचिवों के मामले में दिल्ली में भारत सरकार की सेवा में आने की तारीख से उनकी अंतःपरस्पर वरिष्ठता निर्धारित की जाएगी। जिन मामलों में सेवा में आने की तारीख समान हो; सेवानिवृत्ति की तारीख उनकी परस्पर वरिष्ठता-क्रम इस सिद्धांत पर सुनिश्चित करेगी कि पहले आने वाली तारीख को बाद की तारीख से वरिष्ठता दी जाएगी। अखिल भारतीय सेवाओं (ए आई एस) से इतर अधिकारियों के मामले में तैनाती के स्थान को दरकिनारा करते हुए उनके भारत सरकार में सेवा में आने की तिथि से अंतः परस्पर वरिष्ठता निर्धारित की जाएगी।

(ई) टाइप-V तथा उच्चतर आवास के पात्र अधिकारी पात्रता से निचले आवास हेतु आवेदन करने के भी पात्र होंगे बशर्ते कि ऐसा आवास टाइप-IV स्पेशल आवास से कम न हो।

(एफ) समान सेवा के किसी कनिष्ठ बैच अधिकारी को उसी सेवा के किसी वरिष्ठ बैच अधिकारी से ऊपर वरीयता नहीं दी जाएगी।

[फा. सं.-12035/1/98-नीति-II]

आर. एन. यादव, संपदा उपनिदेशक (नीति)

टिप्पणी : मूल नियम दिनांक 6 मई, 1963 के सं. का.आ. 1330 द्वारा प्रकाशित किए गए थे। नियम, 1980 में पुनः मुद्रित किए गए थे (अक्टूबर, 1979 तक संशोधित) तथा तदन्तर निम्नानुसार आशोधित किए गए थे :

- | | |
|---|---|
| 1. का. आ. 1607, दिनांक 24 अप्रैल, 1982 | 11. सा.का.नि. 454, दिनांक 14 अक्टूबर, 1995 |
| 2. का. आ. 4202, दिनांक 18 दिसम्बर, 1982 | 12. सा.का.नि. 542, दिनांक 30 नवम्बर, 1996 |
| 3. सा.का.नि. 159, दिनांक फरवरी, 1983 | 13. सा.का.नि. 58(अ) दिनांक 28 जनवरी, 1998 |
| 4. का.आ. 2085, दिनांक 1 मई, 1985 | 14. सा.का.नि. 287(अ) दिनांक 1 जून, 1998 |
| 5. का.आ. 666, दिनांक 22 फरवरी, 1986 | 15. सा.का.नि. 225, दिनांक 12 नवम्बर, 1998 |
| 6. सा.का.नि. 530, दिनांक 11 जुलाई, 1987 | 16. सा.का.नि. 239, दिनांक 21 जुलाई, 1999 |
| 7. सा.का.नि. 796, दिनांक 24 अक्टूबर, 1987 | 17. सा.का.नि. 27, दिनांक 13 जनवरी, 2001 |
| 8. सा.का.नि. 265, दिनांक 30 मई, 1992 | 18. सा.का.नि. 346, दिनांक 23 जून, 2001 |
| 9. सा.का.नि. 150, दिनांक 26 मार्च, 1994 | 19. सा.का.नि. 528(अ), दिनांक 13 जुलाई, 2001 |
| 10. सा.का.नि. 447, दिनांक 3 सितम्बर, 1994 | |

470 GT/09-3

2

Government of India
Directorate of Estates

Application for Allotment of General Pool Residential Accommodation

Date of Receipt (To be filled by Directorate of Estates) _____

Photo
(Passport Size)

TO BE FILLED UP BY THE APPLICANT

Please follow the instructions given at the end of this Form before filling this form.

Incomplete application will not be accepted / processed.

Registration Number (To be filled up by the Applicant if already registered)				Allottee Account Number (AAN) (To be filled up by the Applicant if allotted)				Group of Service			
								A	B	C	D

1.	a) Service to which the Officer / Official belongs. Please tick (✓)											
	Tenure Pool (only for Central Deputation)						TN Pool	General Pool	Please indicate Service for TN/ General Pool applicants			
	IAS	IPS	Indian Forest Service (IFS)				Non-AIS	Other Services				
b) Service Batch Year						c) Service Cadre						

2.	Full Name of Applicant	Justice / Shri / Smt. / Dr. / Er. / Km / Ms.									
3.	Name of Father / Spouse										
4.	Designation										
5.	Department / Organization										
6.	Ministry / State Government										

7.	Are you working in an eligible office of Central / State Government?						8.	Are you entitled for House Rent Allowance (HRA)?				9.	Service Status			
	Central Government			State Government				Yes		No			Temporary		Permanent	

10.	a) Pay Band (Rs.)						b) Present Basic Pay (Rs.) (Band Pay + Grade Pay)						c) Present Grade Pay (Rs.)					

11.	a) Date of Birth										b) Date of Retirement on Superannuation									

12.	a) Date from which continuously employed in Govt. Service										b) Date from which continuously posted at Delhi									

13.	Marital Status, in case of female										14.	Category									
	Single			Married			General					SC				ST					
	Unmarried	Widow	Divorcee																		

15.	a) Are you on deputation to Central Govt. ?		b) If yes, since the date										16.	Are you debarred from allotment of Govt. residence?	
	Yes	No												Yes	No
	c) Duration of Deputation (in Year)		d) Pay fixed on joining Central Deputation (in Rs.)											If Yes, up to which date	
			Grade Pay					Basic Pay							

17.	Are you / your spouse occupying accommodation allotted by / from Directorate of Estates (DoE).						Yes		No									
	If yes, please give details :																	
	Allottee's Name →																	
	House Type		Locality		Sector		Block		House No.									
18.	Are you / your spouse occupying accommodation allotted by / from any Departmental Pool / State Government Pool?						Yes		No									
If yes, please give details	Department / State Government with Office address																	
	Name of Allottee																	
	Address of House																	
	Date of Allotment																	
19.	Do you / your spouse / your dependent children own a house within the jurisdiction of Local Municipality or any adjoining municipality?						Yes		No									
If yes, please give details	Owner's Name		Relationship with Applicant		Address of House													
	Rateable Value of House per annum, if any						Monthly Rental Income, if any											
20.		Indicate below the Type(s) of House for which you are applying:																
Type	Eligible Grade Pay		Please tick (✓) for the Type				Pool(s) under which applied											
TYPES (I TO III)							GP	SC	ST	LS	LM							
I	Rs.1300 to Rs.1800																	
II	Rs.1900 to Rs.2800																	
III	Rs.4200 to Rs.4800																	
TYPE IV							GP	TP	SC	ST	LS	LM						
IV	Rs.5400 to Rs.6600																	
Note : If you are willing to be considered for accommodation one or two types below your entitlement, please specify the details in the relevant types also (applicable for Type IV Special and above).																		
Type of House	Eligible Grade Pay		Date from which continuously drawing Grade Pay as indicated (Date of Eligibility)								Please ✓ for Type	Pool(s) under which applied						
TYPES (IV SPECIAL TO VIA)			D	D	-	M	M	-	Y	Y	Y	Y		GP	TP	TN	LS	LM
IV(Spl.)	Rs.6600 and above				-			-										
VA(DII)	Rs.7600 and above				-			-										
VB(DI)	Rs.8700 and above				-			-										
VIA(CII)	Rs.10000 and above				-			-										
TYPE VIB												SG		SE		CM		
VIB(CI)	Rs.12000 and above				-			-										
Type of House	Eligible Basic Pay		Date from which continuously drawing Basic Pay as indicated (Date of Eligibility)								Please ✓ for Type	Pool(s) under which applied						
TYPES VII and VIII			D	D	-	M	M	-	Y	Y	Y	Y		SG	SE		CM	
VII	Rs.75000 and above				-			-										
VIII	Rs.80000 Fixed and above				-			-										
Type of House	Eligible Grade Pay		Date from which continuously drawing Grade Pay as indicated (Date of Eligibility)								Please ✓ for Type	Pool(s) under which applied						
HOSTEL (Transit Accommodation)			D	D	-	M	M	-	Y	Y	Y	Y		GP	TP	LS	LM	
SS	Rs.4200 and above				-			-										
SK	Rs.4200 and above				-			-										
DS	Rs.5400 and above				-			-										

Please tick (✓) appropriate column.

7

Rank / Status	Holding Post mentioned in column (A).	Holding Post of Chairman / Member in the Rank / Status equivalent to / in column (A)	
(A)	(B)	Chairman (C)	Member (D)
Cabinet Minister			
Supreme Court Judge			
Chief Election Commissioner			
Minister of State			
Election Commissioner			
Deputy Minister			
High Court Judge			
Secretary to Govt. of India			
Additional Secretary			
Joint Secretary			

b) Previous Post held
prior to re-appointment, if any

a) Date of Demition
of the previous Office, if any

c) Date of Joining
of Present Office

22. a) Area Restrictions: Allotment may kindly be restricted to the following choices of localities in Order of Preference. (Indicate a maximum of five choices of localities for each House Type applied. One Locality in each row only.)

[illegible]

b) If you do not get allotment in the localities restricted by you under para 22a), would you like to be considered for allotment in any other locality for the type of houses applied by you.

If yes, please mention the type(s) of house.

Yes

No

23. Address of Place of Duty of the Applicant

24. Permanent / Home Town address (if any)

Phone		Fax		
Mobile			E-mail	

Declaration by the Applicant:

- A. I agree to abide by the Allotment of Government Residences (General Pool in Delhi) Rules, 1963 as amended from time to time or relevant allotment rules applicable.
- B. I am working in an eligible office located in eligible zone.
- C. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21.

. Date: _____

Signature of the Applicant : _____

Office ID (10-digit ID)			Endorsement No.			Date		
Office								
Category of Office Please tick (✓)	Central Government							State Government
	Ministry	Department	Attached Office	Subordinate Office	Autonomous Body	Statutory Body	Other	
Name of Applicant								
Designation								

1. Certified that the date of continuous employment under Government Service of the applicant is _____.
2. Certified that the present Basic Pay and Grade Pay of the applicant are _____ and _____ respectively as per service records.
3. Certified that the marital status of the applicant is _____ (single / widow / divorcee / married).
4. Certified that the applicant is employed in an eligible office and has not been **debarred** from allotment of General Pool accommodation.
5. Certified that the applicant is entitled / not entitled to rent free accommodation.
6. Certified that all the information mentioned in the application are verified from the records and found to be correct.

Signature with Date : _____

Name _____

Office Seal

Designation _____

Phone _____

E-mail _____

INSTRUCTIONS

1. Please fill up the form in **BLOCK LETTERS** only.
2. Fill dates as day (01-31), month (01-12) & year (2009) in the format **DD-MM-YYYY**.
3. Please tick (✓) wherever required to do so.
4. Pools have been coded as follows:
GP : General Pool **SG** : Secretary to Govt. of India **CM** : Chairman / Member **SC** : SC Pool **LS** : Ladies Single Pool
TP : Tenure Pool **SE** : Secretary equivalent **TN** : Tenure Pool (Non-AIS) **ST** : ST Pool **LM** : Ladies Married Pool
5. All SC / ST and LS / LM applicant will be registered for GP also.
6. Hostel (Transit accommodation) has been coded as follows:
SS : Single Suite without kitchen **SK** : Single Suite with kitchen **DS** : Double Suite
7. Please ensure that the application is complete in all respect, signed by the applicant and forwarded and stamped by the Forwarding Officer of your Office.
8. Forwarding Officer should mention the newly allotted 10-digit Office ID only, and not the old Department Code given earlier by this Directorate.
9. The completed application must be submitted by the applicant in person or through his / her representative at the Information Facilitation Centre of the Directorate of Estates located at Ground Floor (Near Gate No.2), C-Wing, Nirman Bhawan, New Delhi – 110108.
10. You are not eligible to apply if you are employed in Delhi Administration / CBI / Hospitals etc. and any person(s) junior to you has been offered a regular allotment from the Departmental Pool.
11. Registration number and Allottee Account Number (AAN) must be filled up if already allotted by this Directorate.
12. If you wish to restrict your allotment in specific localities only, you must fill up the details at para 22.
13. All India Service Officers on Central Deputation must fill up the details at para 15.
14. Chairman and Members of various Commissions must provide information desired at para 21.
15. The date of Priority for drawing Waiting List in respect of Types 1 to 4 accommodations shall be the Date of Joining the Government Service and for Types 4S to 8, the date on which an officer starts drawing the relevant Grade Pay in the Central Government.
16. If an applicant of Type 1 to Type 4 gives locality choices under para 22, the date on which his / her DOP is covered and if he / she does not get allotment in the locality mentioned by him / her, he / she will automatically be registered for Change Allotment in the localities given by him / her.
17. Hostel is a transit accommodation and if you are applying for Hostel accommodation, you must also apply for regular accommodation as per your entitlement, otherwise your application for hostel accommodation will not be considered. If you also specify locality choices, a minimum of four locality choices must be specified for each type at para 22.
18. If you wish to get intimation through E-mail and SMS, you must provide your E-mail address and Mobile Number.

6

Government of India

Directorate of Estates

Application for Allotment of General Pool Residential Accommodation
(for Updating Data based on Pay Revision as per Sixth Pay Commission)

Date of Receipt (To be filled by Directorate of Estates) _____

TO BE FILLED UP BY THE APPLICANT

Please follow the instructions given at the end of this Form before filling this form.
Incomplete application will not be accepted / processed.

Registration Number (To be filled up by the Applicant if already registered)				Allottee Account Number (AAN) (To be filled up by the Applicant if allotted)				Group of Service											
								A	B	C	D								
1.	a) Service to which the Officer / Official belongs. Please tick (✓).																		
Tenure Pool (only for Central Deputation)			TN Pool		General Pool		Please indicate Service for TN/ General Pool applicants												
IAS		IPS		Indian Forest Service (IFS)		Non-AIS		Other Services											
b) Batch Year						c) Service Cadre													
2.	Full Name of Applicant		Justice / Shri / Smt. / Dr. / Er. / Km / Ms.																
3.	Designation																		
4.	Department / Organization																		
5.	Ministry / State Government																		
6.	a) Pay Band (Rs.)				b) Present Basic Pay (Rs.) (Band Pay + Grade Pay)				c) Present Grade Pay (Rs.)										
7.	a) Date of Birth						b) Date of Retirement on Superannuation												
8.	a) Date from which continuously employed in Govt. Service						b) Date from which continuously posted at Delhi												
9.	Are you on deputation to Central Govt. ?		If yes, since the date				Duration of Deputation (in Year)		Pay fixed on joining Central Deputation (in Rs.)										
Yes		No								Grade Pay									
										Basic Pay									
10.	Indicate below the details for the Type(s) of House for which you have applied earlier and already waitlisted:																		
Type	Eligible Grade Pay			Please tick (✓) for the Type			Pool(s) under which applied												
TYPES (I TO III)							GP	SC	ST	LS	LM								
I	Rs.1300 to Rs.1800																		
II	Rs.1900 to Rs.2800																		
III	Rs.4200 to Rs.4800																		
TYPE IV							GP	TP	SC	ST	LS								
IV	Rs.5400 to Rs.6600																		
Type of House	Eligible Grade Pay		Date from which continuously drawing Grade Pay as indicated (Date of Eligibility)							Please ✓ for Type		Pool(s) under which applied							
TYPES (IV SPECIAL TO VIA)				D	D	-	M	M	-	Y	Y	Y	Y		GP	TP	TN	LS	LM
IV(Spl.)	Rs.6600 and above																		
VA(DII)	Rs.7600 and above																		

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House	Grade Pay as indicated (Date of Eligibility)	for Type	under which applied				
TYPE VIB			SG	SE	I		
VIB(CI)	Rs.12000 and above						
Type of House	Eligible Basic Pay	Date from which continuously drawing Basic Pay as indicated (Date of Eligibility)	Please ✓ for Type	Pool(s) under which applied			
TYPES VII and VIII		D D - M M - Y Y Y Y		SG	SE	CM	
VII	Rs.75000 and above						
VIII	Rs.80000 Fixed and above						
Type of House	Eligible Grade Pay	Date from which continuously drawing Grade Pay as indicated (Date of Eligibility)	Please ✓ for Type	Pool(s) under which applied			
HOSTEL (Transit Accommodation)		D D - M M - Y Y Y Y		GP	TP	LS	LM
SS	Rs.4200 and above						
SK	Rs.4200 and above						
DS	Rs.5400 and above						

11. Address of Place of Duty of the Applicant

Phone	Fax	Mobile	E-mail

Declaration by the Applicant:

- I agree to abide by the Allotment of Government Residences (General Pool in Delhi) Rules, 1963 as amended from time to time or relevant allotment rules applicable.
- I am working in an eligible office located in eligible zone.
- I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21.

Date: _____ Signature of the Applicant : _____

TO BE FILLED IN BY THE FORWARDING OFFICE

Office ID (10-digit ID)			Endorsement No.			Date		
Office								
Category of Office Please tick (✓)	Central Government							State Government
	Ministry	Department	Attached Office	Subordinate Office	Autonomous Body	Statutory Body	Other	
Name of Applicant								
Designation								

- Certified that the date of continuous employment under Government Service of the applicant is _____.
- Certified that the present Basic Pay and Grade Pay of the applicant are _____ and _____ respectively as per service records.
- Certified that all the information mentioned in the application are verified from the records and found to be correct.

Signature with Date : _____

Name _____

Designation _____

Phone _____

E-mail _____

Office Seal

(2)

INSTRUCTIONS

1. Please fill up the form in **BLOCK LETTERS** only.
2. Fill dates as day (01-31), month (01-12) & year (2009) in the format **DD-MM-YYYY**.
3. Please tick (✓) wherever required to do so.
4. Pools have been coded as follows:
GP : General Pool SG : Secretary to Govt. of India CM : Chairman / Member SC : SC Pool LS : Ladies Single Pool
TP : Tenure Pool SE : Secretary equivalent TN : Tenure Pool (Non-AIS) ST : ST Pool LM : Ladies Married Pool
5. All SC / ST and LS / LM applicant will be registered for GP also.
6. Hostel (Transit accommodation) has been coded as follows:
SS : Single Suite without kitchen SK : Single Suite with kitchen DS : Double Suite
7. Please ensure that the application is complete in all respect, signed by the applicant and forwarded and stamped by the Forwarding Officer of your Office.
8. Forwarding Officer should mention the newly allotted 10-digit Office ID only, and not the old Department Code given earlier by this Directorate.
9. The completed application must be submitted by the applicant in person or through his / her representative at the Information Facilitation Centre of the Directorate of Estates located at Ground Floor (Near Gate No.2), C-Wing, Nirman Bhawan, New Delhi – 110108.
10. You are not eligible to apply if you are employed in Delhi Administration / CBI / Hospitals etc. and any person(s) junior to you has been offered a regular allotment from the Departmental Pool.
11. Registration number and Allottee Account Number (AAN) must be filled up if already allotted by this Directorate.
12. All India Service Officers on Central Deputation must fill up the details at para 9.
13. The date of Priority for drawing Waiting List in respect of Types 1 to 4 accommodations shall be the Date of Joining the Government Service and for Types 4S to 8, the date on which an officer starts drawing the relevant Grade Pay in the Central Government.
14. If you wish to get intimation through E-mail and SMS, you must provide your E-mail address and Mobile Number.

Government of India
Directorate of Estates

LIEN HOLDER FORM FOR GENERAL POOL RESIDENTIAL ACCOMMODATION

Photo
(Passport Size)

Date of Receipt (To be filled by Directorate of Estates) _____

TO BE FILLED UP BY THE APPLICANT

Please follow the instructions given at the end of this Form before filling this form.

Registration Number (To be filled up by the Applicant if already registered)				Allottee Account Number (AAN) (To be filled up by the Applicant if allotted)				Group of Service												
								A	B	C	D									
1.	a) Service to which the Officer / Official belongs. Please tick (✓)																			
	Tenure Pool (only for Central Deputation)				TN Pool	General Pool	Please indicate Service for TN/ General Pool applicants													
	IAS	IPS	Indian Forest Service (IFS)		Non-AIS	Other Services														
b) Service Batch Year				c) Service Cadre																
2.	Full Name of Allottee		Justice / Shri / Smt. / Dr. / Er. / Km / Ms.																	
3.	Name of Father / Spouse																			
4.	Designation																			
5.	Department / Organization																			
6.	Ministry / State Government																			
7. Are you working in an eligible office of Central / State Government?				8. Service Status																
Central Government				State Government				Temporary		Permanent										
9.	a) Pay Band (Rs.)				b) Present Basic Pay (Rs.) (Band Pay + Grade Pay)				c) Present Grade Pay (Rs.)											
10.	a) Date of Birth								b) Date of Retirement on Superannuation											
11.	a) Date from which continuously employed in Govt. Service								b) Date from which continuously posted at Delhi											
12. Marital Status, in case of female	Single				Married				13. Category											
	Unmarried				Widow				Divorcee											
	General				SC				ST											
14.	a) Are you on deputation to Central Govt. ?				b) If yes, since the date				c) Duration of Deputation (in Year)											
	Yes No																			
15.	Particulars of the Government accommodation allotted to me by Directorate of Estates (DoE).																			
	House Type				Locality				Sector				Block				House No.			
	Allotment Type								Date of Occupation											
	Initial				Change				Ad-hoc											

16.	Do you / your spouse / your dependent children own a house within the jurisdiction of Local Municipality or any adjoining municipality?		Yes	No
	If yes, please give details	Owner's Name	Relationship with Applicant	Address of House
		Rateable Value of House per annum, if any		Monthly Rental Income, if any
17. Address of Place of Duty of the Applicant		18. Permanent / Home Town address (if any)		
Phone		Fax		Phone
Mobile		E-mail		

Declaration by the Applicant:

It is certified that the above particulars furnished by me are correct.

Date: _____

Signature of the Applicant : _____

TO BE FILLED IN BY THE FORWARDING OFFICE

Office ID (10-digit ID)			Endorsement No.			Date		
Office								
Category of Office Please tick (✓)	Central Government							State Government
	Ministry	Department	Attached Office	Subordinate Office	Autonomous Body	Statutory Body	Other	
Name of Applicant								
Designation								

1. Certified that the date of continuous employment under Government Service of the applicant is _____.
2. Certified that the present Basic Pay and Grade Pay of the applicant are _____ and _____ respectively as per service records.
3. Certified that the marital status of the applicant is _____ (single / widow / divorcee / married).
4. Certified that the applicant is employed in an eligible office and has not been **debarred** from allotment of General Pool accommodation.
5. Certified that the applicant is entitled / not entitled to rent free accommodation.
6. Certified that all the information mentioned in the application are verified from the records and found to be correct.

Signature with Date : _____

Name _____

Office Seal

Designation _____

Phone _____

E-mail _____

INSTRUCTIONS

3

1. Please fill up the form in **BLOCK LETTERS** only.
2. Fill dates as day (01-31), month (01-12) & year (2009) in the format **DD-MM-YYYY**.
3. Please tick (✓) wherever required to do so.
4. Pools have been coded as follows:
CP : General Pool SG : Secretary to Govt. of India CM : Chairman / Member SC : SC Pool LS : Ladies Single Pool
TP : Tenure Pool SE : Secretary equivalent TN : Tenure Pool (Non-AIS) ST : ST Pool LM : Ladies Married Pool
5. Hostel (Transit accommodation) has been coded as follows:
SS : Single Suite without kitchen SK : Single Suite with kitchen DS : Double Suite
6. Please ensure that the application is complete in all respect, signed by the applicant and forwarded and stamped by the Forwarding Officer of your Office.
7. Forwarding Officer should mention the newly allotted 10-digit Office ID only, and not the old Department Code given earlier by this Directorate.
8. The completed application must be submitted by the applicant in person or through his / her representative at the Information Facilitation Centre of the Directorate of Estates located at Ground Floor (Near Gate No.2), C-Wing, Nirman Bhawan, New Delhi – 110108.
9. Registration number and Allottee Account Number (AAN) must be filled up if already allotted by this Directorate.
10. All India Service Officers on Central Deputation must fill up the details at para 14.
11. Hostel is a transit accommodation and if you are allotted Hostel accommodation, you must also apply for regular accommodation as per your entitlement.

MINISTRY OF DEFENCE

(Finance Division)

New Delhi, the 7th December, 2001

S.R.O. 241.—In exercise of the powers conferred by section 3 of the Public Premises (Eviction of unauthorised occupants), 1971 and in supersession of the notifications of the Government of India in the Ministry of Defence No. S.R.O. 350, dated the 13th December, 1986; S.R.O. 65, dated the 19th January, 1989; S.R.O. 257, dated the 29th August, 1989; S.R.O. 304, dated the 17th December, 1991; S.R.O. 69, dated the 3rd July, 1993; S.R.O. 149, dated the 9th October, 1993; S.R.O. 189, dated the 31st December, 1994; S.R.O. 165, dated the 19th August, 1995; S.R.O. 189 dated the 6th October, 1999; S.R.O. 160, dated the 18th May, 1989; S.R.O. 141, dated the 18th July, 1992 and S.R.O. 132, dated the 17th August, 1996, except as respects things done or omitted to be done before such supersession, the Central Government hereby appoints the officers mentioned in column (1) of the Table below, being gazetted officers of Government, to be the estate officers for the purposes of the said Act, who shall exercise the powers conferred and perform the duties imposed, on estate officers by or under the said Act, within the local limits of their respective jurisdiction, in respect of the public premises specified in column (2) of the said Table.

TABLE

Designation of officer		Categories of Public Premises and local limits of jurisdiction
1	2	3
1. Principal Controller of Defence Accounts (Northern Command), Jammu.		All premises belonging to or taken on lease by Defence Accounts Department at Jammu, Pathankot, Rajouri and Udhampur.
2. Principal Controller of Defence Accounts (Western Command), Chandigarh		All premises belonging to or taken on lease by Defence Accounts Department at Chandigarh, Ambala, Bhatinda, Jalandhar, Subathu and Delhi Cantonment.
3. Principal Controller of Defence Accounts (South Command), Pune.		All premises belonging to or taken on lease by Defence Accounts Department at Pune, Ahmedabad, Ahmednagar, Nasik, Jodhpur, Nasirabad and Jaipur.
4. Principal Controller of Defence Accounts (Central Command), Lucknow.		All premises belonging to or taken on lease by Defence Accounts Department at Lucknow, Varanasi, Faizabad and Fatehgarh.
5. Principal Controller of Defence Accounts (Pension), Allahabad.		All premises belonging to or taken on lease by Defence Accounts Department at Allahabad.
6. Principal Controller of Accounts (Factories) Kolkata		All premises belonging to or taken on lease by Defence Accounts Department at Kolkata.
7. Controller of Defence Accounts, Patna.		All premises belonging to or taken on lease by Defence Accounts Department at Patna, Ramgarah, Barrackpore, Siliguri, Bengdubi and Bhubneshwar (Orissa).
8. Controller of Defence Accounts, Guwahati.		All premises belonging to or taken on lease by Defence Accounts Department at Guwahati and Shillong.
9. Controller of Defence Accounts, (Navy) Mumbai.		All premises belonging to or taken on lease by Defence Accounts Department at Mumbai, Cochin, Vishakhapatnam, Vasco-Da-Gama, Goa and Port Blair
10. Controller of Defence Accounts, (Army) Meerut.		All premises belonging to or taken on lease by Defence Accounts Department at Meerut, Agra, Roorkee, Bareilly, Lansdown and Ranikhet.
11. Controller of Defence Accounts, Jabalpur.		All premises belonging to or taken on lease by Defence Accounts Department at Jabalpur, Pachmarhi, Saugar and Kamptee.
12. Controller of Defence Accounts, Chennai.		All premises belonging to or taken on lease by Defence Accounts Department at Chennai, Wellington and Cannanaore.
13. Controller of Defence Accounts, (Pension Disbursement), Meerut.		All premises belonging to or taken on lease by Defence Accounts Department at Rohtak and Bhiwani.

1	2	3
14.	Controller of Defence Accounts, Bangalore.	All premises belonging to or taken on lease by Defence Accounts Department at Bangalore and Belgaum.
15.	Controller of Defence Accounts, Secunderabad.	All premises belonging to or taken on lease by Defence Accounts Department at Secunderabad.
16.	Controller of Defence Accounts, (Air Force), Dehradun	All premises belonging to or taken on lease by Defence Accounts Department at Dehradun.
17.	Joint Controller of Defence Accounts (Air Force), Nagpur.	Defence Accounts Department Pool Accommodation at Air Force Academy at Dundigal, Hyderabad.

2. This notification shall take effect from the date of its publication in the official Gazette.

[File No. F. 12(5)/C/2001]

RAJINDER MOHAN, Dy. Financial Adviser (Coord.)

NO.AN/XVIII/18007/1/VOL.39
OFFICE OF THE CGDA, W.BLOCK-V
R.K.PURAM, NEW DELHI-110 066
DATED 17-12-99

To

The C.D.A.(NC)
Jammu.

Subject: Appointment of Allotting Authority for Allotment of Govt.
Residences - DAD Pool.

It is intimated that the following officer-in-charge has been nominated as Allotting Authority by the CGDA for processing/finalisation of applications for allotment of DAD Residential Accommodation under the Rule 2(c) of Allotment of Govt. Residences (DAD Pool) Rules 1986 (as amended).

Sl.NO.	Designation of the Officer	Categories of the Public Premises and local limit or jurisdiction
1.	Officer-in-Charge Defence Pension Disbursing Office Rajouri -	All premises belonging to or taken on lease by Defence Accounts Department at Rajouri

It may also be ensured that the detailed procedure laid down in Allotment of Government Residences (DAD Pool) Rules 1986 as amended vide SRO No. 136 dated 4.7.92, 80 dt. 25.3.95, 116 dt. 21.7.97, 61 & 62 dt. 12.2.99 must be fully followed.

Please acknowledge receipt.

(RAKESH KUMAR)

Asstt. CONTROLLER GENERAL OF DEFENCE ACCOUNTS(AN)

Copy to:

The Officer-In-Charge
Defence Pension Disbursing Officer,
Rajouri.

- for information please. Please
acknowledge receipt.

(RAKESH KUMAR)

Asstt. CONTROLLER GENERAL OF DEFENCE ACCOUNTS(AN)

17/12

CONTRLLER GENERAL OF DEFENCE ACCOUNTS
WEST BLOCK-V, R.K.PURAM, NEW DELHI-110066

IMPORTANT CIRCULAR

AN/XII/18001/1/GH

DT:09/04/2009

To

Subject: Revision of rates for lodging charges in respect of DAD guest houses/ Transit accommodation/ RTC hostels and holiday homes under Defence Accounts Department.

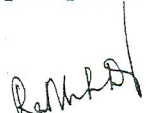
The existing license fee rates for lodging charges (per day room rent & allied charges) in respect of all the DAD guesthouses, transit accommodation and RTC hostel accommodation has been reviewed and revised. The revised rates of lodging charges are shown in Appendix A to this circular.

2. The revised rates prescribed in the attached annexure are applicable with effect from 1st May 2009, in respect of all DAD guest hoses, transit accommodation, RTC hostel land holiday homes. No extra charges other than the prescribed rates should be charged.

3. The amounts recovered on account of license fee for stay in DAD guesthouse, transit accommodation. RTC hostels and holiday home will immediately be deposited in the Govt treasury/bank through MRO and credited into Govt. account under relevant prescribed code heads. Please ensure the cash receipt are not kept in private persons' custody.

4. Proper cash receipt books are to be maintained and receipts issued to each officer staying in guest hose/transit accommodation. The check in/out register may invariably maintained by the caretakers of the accommodation.

5. This supersedes the rates prescribed under this Hq important circular no even dated 06/09/2002.


(Rajalakshmi Devaraj)
Dy.CGDA(Projects)

Copy to:

All Estate officers/Allotting authorities (other than CsDA)

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Appendix A

Tariff structure for DAD Guest Houses, Transit Accommodation, RTC Hostel and Holiday Homes

Sl no	Category	ON DUTY			ON LEAVE/NOT ON DUTY			HOLIDAY HOME
		Suits	Rooms	Dormitory	Suits	Rooms	Dormitory	
1	DAD officers/staff and families	50	40	20	70	50	30	80
2	Central Govt/ Armed Forces/Other Defence Establishment	100	80	30	120	100	40	150
3	State Govt/ PSUs	120	100	40	160	140	60	200
4	Retired DAD officers and staff	50	40	20	75	60	30	100
5	Private Persons	-	-	-	-	250	70	400

Note

- 1) Rates shown are on per day basis and are in Rupees.
- 2) An additional amount of Rs 10 per room shall be charged for AC rooms
- 3) Except on duty, accommodation shall be given for first 5 days at normal rent and thereafter at double the normal rent for a maximum of 10 days. There after, accommodation may be given under special circumstances with prior approval of allotting authority at double the rent.
- 4) When family do not accompany an officer/staff, tariff shall be charged as "ON LEAVE " rate.
- 5) Suites shall be allotted to the officers belonging to SAG and above in DAD; and HAG and above in the Central govt/Armed forces / other defence establishments/state govt/PSUs


ACGDA(Projects)