भारत सरकार
रक्षा मंत्रालय
रक्षा लेखा विभाग

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
DEFENCE ACCOUNTS DEPARTMENT

सत्यमेव जयते

No. AN/VII/7220/BE 2018-19   Dated: 11 .04.2018

To

The PCsDA/PCA(Fys)/CsDA

(Through CGDA Website)

Subject: BE 2018-19 Allotment: Major Head-2052 - DAD.

BE 2018-19 allotment under Grant No.19- MoD (Misc), Major Head-2052 - DAD, is hereby made to your organization as given in the Annexure-I and II (as applicable) on the basis of the actual expenditure during 2017-18, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various heads. The "Demands for Grant 2018-19" have been voted by the Lok Sabha and the connected Appropriation Bill has also been assented by the President. Therefore, the PCsDA/CsDA and PCA (Fys) Kolkata may utilize the full allocation under each relevant Head during 2018-19.

2.   It is intimated that code head wise sub allocation of funds under head salary may be made at your end as per the requirements under intimation to HQrs. Office.

3.   The allotment made under Head Domestic Travel Expenses (00/094/28) and Office Expenses (00/094/30) may be treated as final during the FY 2018-19. No additional funds under these heads will be allotted in RE 2018-19 or at any stage. As such, the PCsDA/CsDA may accordingly plan their expenditure within allocated budget under these heads and HQrs letter /circular NO. AN/VII/7228/Budget Orders dated 16.09.2016 may be complied with in order to economising the expenditure.

4.   To ensure balance pace of expenditure during the FY 2018-19, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2018 and 67% by December 2018. **However, it may be noted for adherence that not more than 33% of allocation may be spent in the last quarter of the FY and during the Month of March the expenditure should be limited to 15% of allocation.** In this regard, please refer to this HQ letter / circular No. AN/VII/7220/BE 2012-13 dated 11.3.2013 regarding Cash Management System in Central Government – modified exchequer control based expenditure management

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and restrictions on expenditure management and restrictions on expenditure during the last quarter of the financial year.

5.   The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, CDA IT & SDC Secunderabad, Area Accounts Offices, PAOs (ORs) and DPDOs as per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA as per instructions issued in the past. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

6.   <u>**Office Expenses and Travel Expenses to IFAs (SAG level):**</u> A separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.

7.   All PCsDA/CsDA and PCA(Fys) Kolkata are requested to upload a 'Monthly Expenditure Report (MER)' under Head 'Office Expenses' showing category-wise expenditure with details in respect of each of the CsFA(Fys) / CIA (Fys) / RTCs / Area Accounts Offices / PAOs (ORs) / DPDOs, and IFAs' office, whichever is applicable on official website in compliance with section 4(1) of RTI Act 2005.

8.   Item-wise allocation of funds under Heads 'Other Allowances' and 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2018-19 allotment. In this connection, if necessary, the PCsDA/CsDA may re-appropriate earmarked funds from one Sub-Head to another Sub-Head of the Heads 'Other Allowances' and 'Office Expenses' so that the requirement is met during 2018-19 within earmarked funds.

<u>Please ensure strict compliance of the above instructions.</u>

(Mustaq Ahmad)
Dy.CGDA(Admin)

Copy to:- IT & S Wing for uploading to the website.

(Mustaq Ahmad)
Dy.CGDA(Admin)