

रक्षा लेखा महानियंत्रक, कार्यालय

office of the controller general of defence accounts उलान बटार रोड, पालम, दिल्ली छावनी – 10

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F.No.: AN//IX/AAO/9103/MPB/Deptn/2022

Dated: 20.06.2025

To,

All PCsDA/CsDA/CsDA (Training Estt.)/CENTRAD/

AN-IV Section (Local)

(Through CGDA Website/WAN)

Sub: - Posting of DAD officer on deputation basis to Military Pension Branch (MPB),
Embassy of India, Nepal.

The services of **one AAO** of this department having experience of Budget, Audit Procedure of Bills and Contingency expenditure having knowledge of CCS Rules and familiar with policies of Ministry of External Affairs is required for the Post of **SAS Accountant** on Foreign Services terms for **Miltary Pension Branch**, **Embassy of India**, **Kathmandu**, **Nepal**. While on deputation the AAO will be governed by the terms and conditions notified in appendix to the Govt of India, Ministry of Defence, New Delhi letter No A/01660/AG/P/54(a)/11173/D (Pension Service) dated 21.12.62 alongwith DOP&T guidelines issued from time to time.

- 2. It is requested that the names of suitable volunteer AAOs in your organization who have earned at least five outstanding reports during the last five years and who would not come within the zone of promotion to the higher grade within the next four years may please be furnished in the application proforma attached(Annexure-I) to this letter.
- 3. The applications alongwith the attested copies of APARs for the last five years and Integrity/Vigilance Clearance Certificate(Annexure-II) of the volunteers may be forwarded to reach this office latest by 10.07.2025. The application received after stipulated date will not be entertained and also the officers who apply for the subject post will not be allowed to withdraw their candidature subsequently.
- 4. The maximum age limit for appointment on transfer on deputation on Foreign Service shall be 56 years. They should **not have more than 03 children.**

5. Further conditions / restrictions etc. if any in this regard as intimated by the concerned office / department (borrowing deptt.) will be intimated in due course.

Encls: As Above.

(Vinit Parashar) Sr. ACGDA (AN)

Copy to:

1. IT & S Wing (Local)

With request to upload on CGDA Website.

(Vinit Parashar) Sr. ACGDA (AN)

"हर एक काम देश के नाम"

Proforma

SL. No.	Name & Account Number	DOB	DOA	Station served/serving with period	Education Qualification	Previous deputation if any indicating period
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Nature of Experience	Computer knowledge	Present/Permanent address	Whether SC/ST/Gen	Remarks
indicating period	9	10	11	12
3				
		A TOTAL TOTA		

Date:

Place:

Signature of the Applicant

Countersignature
(Name & Designation of Parent Office with seal)

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		. [recent passport siz		
2	Father's Name		1				
3	Date of birth (in Christia	n ere)				•	
4	Date of retirement unde	The Control of the Co	ate				
5	Government Rules Educational Qualification	i (i)					
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6	Whether educational and has been treated as equiva	TOTAL TO THE OTHER	brescur	oca mi	for the post are satisfie he rules, state the author with Designation	d (if any qualification rity for the same).	
	Essential			Maca Mera A	Possessed by the Officer		
			A STORY OF				
-							
	Desirable:-			Carry Carry			
7	Please state clearly whether by you above, you meet the	er in the light	of entrie	s made			
8	Details of employments (in signature if the space below	chronologica	1 order)	enclose	a separate sheet, duly	authenticated by your	
	Office/Instt./Organization	Pos	t Held			Nature of Duties	
		Designation	From	То	Matrix (Scale of Pay if in pre- revised Pay-band and Grade Pay)		
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Date:	Address	
	•	Signature of the Candidate
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Contact Nos.		
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Enclose a separate sheep		
Additional information, a	your suitability for the post.	
Total emoluments per into	any which you would like to	
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Are you in revised scale	of pay? If you, give me date	
(d) Government many	- Na date	
(c) Autonomous Organiz	king	
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(a) Central Cioverbulence		
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Additional details about p	resent employment please	
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(a) The date of appointment	on deputation / contract	
contract basis, Floase out	AND THE PARK	
In case the present chipasy		
Nature of present employmer or quasi-permanent or perma	ent is held on deputation /	
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	In case the present empacy contract basis, Please state: (a) The date of initial apport (b) Period of appointment (c) Name of the parent of you belong Additional details about parent of state whether working under (a) Central Government (b) State Government (c) Autonomous Organiz (d) Government undertal (e) University Are you in revised scale of from which the revision the pre-revised scale. Total emoluments per mon Additional information, if mention in support of Enclose a separate sheet, Whether belongs to SC/S (if yes, please specify) Contact Nos.	In case the present eastate: (a) The date of initial appointment (b) Period of appointment on deputation / contract (c) Name of the parent office/organization to which you belong Additional details about present employment please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government undertaking (e) University Are you in revised scale of pay? If you, give the date from which the revision took place and also indicate the pre-revised scale. Total emoluments per month now drawn. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. Whether belongs to SC/ST/OBC (if yes, please specify) Contact Nos. 1) Office 2) Residence 3) Mobile 4) E-mail address If selected, specify the minimum required joining time

Integrity / Vigilance Clearance Certificate

servi		ne office of that
	(i)	after scrutinizing the service records of Shri/Smt/Ms it is certified that there is no doubt about his / her integrity.
	(ii)	No major / minor penalties have been imposed on him/her working as during the last ten years.
	(iii)	Neither Vigilance Case / Disciplinary / Criminal proceedings are pending nor completed against Shri/Smt/Ms
		cical from viguance angle.

Name and Desig. of the G.O. with Stamp

Appendix to Ministry of Defence letter No.A/01660/AG/P.54(a)/11173/D/ Pension service) dt.21.12.62.

Terms and conditions of services of SAS Accountant for the pension payment office Embassy of India, Nepal.

- Scale of Pay-Grade pay is admissible in the present office.
- (ii) Foreign allowance and others allowance/leave/traveling concessions and accommodation.

As admissible to India based non-IFS(B) Ministerial staff Serving with the Embassy of India at Kathmandu.

The accountant recommended for deputation should be such as would not within the zone of promotion to the higher grade within the next four years.

(iv) The size of his family should not be large and in no case he should have more than 3 children.