कार्यालय, रक्षा लेखा महानियंत्रक उलान बटार मार्ग, पालम, दिल्ली छावनी-110010

No.0600/AN/X/Volunteer/2018/Volunteers

To

The PCA/PCSDA/CSDA

Subject:

Transfer Estt. DAD: Volunteers for Northern Region.

Reference:

HQrs. office letter No. AN/X/0600/XIX/2009/PF dated 26.10.09.

As per transfer policy of posting to centrally controlled stations of Northern Region viz. Bhadarwah, Kargil, Leh, Poonch, Rajouri & Srinagar, volunteers are called for, to facilitate repatriation of individuals serving there.

- 2. The Competent Authority has decided to invite applications of volunteers from amongst AAOs/Sr.Adr./Auditors/Clks/MTS, who have completed minimum 03 years at the present serving station, for posting to the above six centrally controlled stations of Northern Region.
- In view of the above, details of volunteers in Annexure 'A-1' (copy enclosed) may 3. please be obtained. The officials may also be informed that only those, who will be having a residual service of at least 02 years at the time of , will be considered for posting to the Northern Region. In case, the applicant has applied for transfer to some other station through the volunteer list/panel, an endorsement may be made against his name in the remarks column of Annexure 'B-1' (copy enclosed).
- 4. Individuals, who once apply in this Volunteer List will not be allowed to withdraw during the validity of the List unless there are pressing medical/personal reasons. Requests for cancellation will not be entertained after issue of transfer orders.
- 5. It is, therefore, requested to obtaine & forward the application (in original) of all the volunteers in Annexure 'A-1' only along with connected data in Annexure 'B-1' by 31.10.2018. Annexure 'B-1' and 'C' containing individual details & service profile may also be forwarded in MS Office Excel through CGDA WAN/E-mail (admnx.cgda@nic.in).

Nil report is also required.

प्रवीण कुमार राय)

Dated: 16.10.2018

रक्षा लेखा वरिष्ठ उप महानियंत्रक (प्रशासन)

प्रतिलिपि सेवा में:

(i) प्रशा.-IV अनुभाग (स्थानीय) - उपर्युक्त के अनुसार अपेक्षित कार्रवाई हेत्र।

(ii) सूचना प्रौद्योगिकी एवं प्रणाली (स्थानीय) - अनुरोध है कि परिपत्र को कार्यालय की वैबसाइट पर डालें।

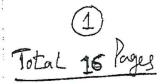
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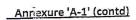


VOLUNTEER APPLICATION

(Original copy to be forwarded to HQrs.)

			20 - 0 - 0 - 0 - 0				1
-	ACCOUNT NO				;	· · · · · · · · · · · · · · · · · · ·	
2	GENDER (Male / Female)			-			
3	NAME						
4	CATEGORY (GENERAL/OBC/SC/ST/PH)	:					
5	GRADE (AAO/SO(A)/SAS(App)/SUPERVISIOR(A/c)/Sr.AUDITOR/AUDITOR, DEO/LIBRARIAN/MTS/DRIVER)	/CLERK/PS/STENO/HT/JHT/		i .			
6	DATE OF BIRTH (DD/MM/YYYY)			<u>;</u>			
7	DATE OF APPOINTMENT (in DAD) (DD/MM/Y	YYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)						
9	ROSTER No. (Mandatory in case of AAO)						
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)						
11	HOME TOWN (Specific District as per Service Record & no						
	If DAD office not available at Home town, a where DAD office is situated	nearest Station	to Home town	1 1	ì		
12	SERVICE PROFILE (In DAD)		lead of	Statio		From Date	To Date
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	:			(dd/mm/yyy y)
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			(1es / No)				
			(les / No)				
			(les / No)				
			(les / No)				
			(les / No)				
13	CHOICE STATION (Another (A)OT Office by here DAD offices	First Preference	ie.				
13	CHOICE STATION (Station (NOT Office)where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel	Second Prefer	ie ence				







14	Whether EDP trained (Yes/No) (If yes, specify project)			
	- COLDING	APARI.	MHAR2	APAT 1
15	APAR GRADING (Upto two decimal places)			
1.0	Brief Grounds for transer:	 		
16	Drief Grounds for dramers		, a , c	
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	Attach latest MedicalCertificate (NOT MEDICAL PRESCRIPTION & TEST REPORT certificate showing Station & Department from the employer in case of spouse	s) in respect o	j meaicai case.	S ullu Selvice
17	UNDERTAKING			
	It is to undertake that the information furnished above are correct.	*		
18	Date://20	(SIGNATU	RE OF APPLIC	ANT)
	(ALL COLUMNS ARE MANDATORY AS PER APPLIC	ABILITY)		
	(To be filled by the Controller's office)	A. mar		
19	GROUND FOR RECOMMENDATION			
	(Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady		÷	
	Seeking Repatriation, Home Town, Stay Away)			
	Scening response to the second		8	
20	If Not recommended reason thereof			
21	Whether any disciplinary case is pending against the individual.		3	
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Name of Volunteersn from the Organisation Annexure 'B-1'

				,	·	Υ	Y-11-14-14-14-14-14-14-14-14-14-14-14-14-	
SL NO	ACCOUNT NO	GENDER	NAME	CATEGORY	GRADE	DOB	DOA	HOME TOWN
		(M-Male				Date of Birth	Date of	(as per Srl. 9 of
1		F-Female)	8 * 6 m * *			0	Appointment	Annexure A) 😁
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Annexure 'B-1' (contd)

STATION where	SERVING DATE	Stay away	CHOICE1	CHOICE2	CHOICE3	EDP	Whether	APAR1	APAR2	APAR3
Serving	(dd/mm/yyyy)	DATE from	0,,0,022	01101022	01101020	ı	appearin	1	7117112	7117113
Scrying	(44)	choice1				'N'-No)	g in	ļ		
		(dd/mm/yyyy)				11 110,	ensuing			
		(ddyllilli) yyyyy	* ,				SAS Part-	(1 lpt	o two de	cimal
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Annexure 'B-1' (contd)

GROUND	CERTIFICATE	RECOMMENDATI	REASON,	Remarks (Detail
('Tenure'- Hard Tenure	ATTACHED	ON	If not	whether
Completion,	(Yes / No)	(Y-Yes,	recommended.	volunteered for
'AGE'- Above 58 years,	(Whether latest	N-No) → ∞	reason thereof-	any other
'PC'- Physically Challenged	Medical Certificate	į		Panel/HYL)
(theve sew),	(NOT A MÉDICAL			
'MED. SELF'- Medical Self,	PRESCRIPTION)/			
'MED. DEP' - Medical	Spouse service	4		
Dependent,	Certificate attached			
'SPOSE'- As per DoPT				
Guideline,				
'LADY', 'HOME TOWN', STAY				
AWAY')		5		
21	22	23	24	25
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SERVICE PROFILE OF THE INDIVIDUALS

ACCOUNT NO	GRADE	OFFICE	ORGANISATION	STATION	FROM DATE	TO DATE	DEPUTA
ACCOUNTING	GNADE	OTTICE			(dd/:mm/yyyy		
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