

रक्षा लेखा महानियंत्रक कार्यालय



O/o the Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्लीछावनी - 110010

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No. AN-I/1320/I/XLIII/Pt-IV

Circular

Dated: 05.06.2025

To,

All PCDA's /CDA's / PIFA's/IFA's

(Through CGDA HQrs Website and WAN)

Subject: Inviting applications for the post of Joint Director (Finance & Accounts) in Pay Level-13 in Aeronautical Development Agency (ADA) on deputation basis.

Please find enclosed DO letter bearing No. DGADA:FIN:33:2025 dated 27.05.2025 along with Vacancy Circular received from Aeronautical Development Agency (ADA), Bengaluru for filling up the post of Joint Director (Finance & Accounts) in Pay Level-13. Brief details of the post are as under:-

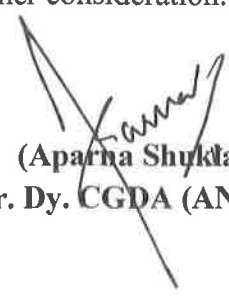
Sl. No	Dept. Name / Letter No./	Name of the post /No. of Post/Pay Level/No. of Post	Eligibility Criteria/Age	Last date of submission of Application
i.	No. DGADA:FIN:33:2025 dated 27.05.2025	Joint Director (Finance & Accounts) (Pay Level-13)	(a) Group "A" officers of the Central Govt. or State Govt. or its Autonomous bodies or UTs or PSUs: (i) Holding analogous post on regular basis in parent cadre or department. OR With three years regular service in the grade after appointment thereto on a regular basis in level-12 (Rs. 78800-209200/- in the pay matrix or equivalent in the parent cadre or department. (ii) Education qualification: At least Bachelor degree from a recognized university. (b) Experience: Officers should be conversant in Government system of functioning in areas relating to Budgeting, procurement through GeM, Scrutinizing all contracts, supply orders, RFPs, GeM Bid Documents, personal claims of officers and staff like TA/DA/LTC, Medical Reimbursement and should also be conversant with	Within 15 days from date of Advertisement

			computerized system of Accounting.	
			Deputation Tenure -Initially for a period of 03 years.	
			Age - The age limit for all the posts is 56 years.	

2. Accordingly, eligible IDAS officers as per prescribed criteria in ibid Vacancy Circular may apply for the post mentioned above on deputation basis.

3. The duly filled application in the prescribed proforma may please be forwarded to this HQrs upto **10.06.2025** through proper channel to enable this office to forward the same to Aeronautical Development Agency (ADA), Bengaluru for further consideration.

Encl: As above


(Aparna Shukla)
Sr. Dy. CGDA (AN)

Copy to:

1. AN-IV Section (Local)- For information & necessary action.
2. IT & S Wing (local) - With a request to upload the circular on CGDA website and WAN.


(Aparna Shukla)
Sr. Dy. CGDA (AN)

जितेन्द्र जे. जाधव

Jitendra J. Jadhav

प्रतिष्ठित वैज्ञानिक / Distinguished Scientist

महानिदेशक / Director General



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वैमानिक विकास एजेंसी

(रक्षा मंत्रालय, भारत सरकार)

AERONAUTICAL DEVELOPMENT AGENCY

(Ministry of Defence, Govt. of India)

Do No. DGADA: FIN: 33:2025

27 May 2025

Dear Dr. Mayank Sharma

I am writing this letter in connection with posting of a suitable officer from your department on deputation to my organisation.

Aeronautical Development Agency is an autonomous society formed under the Department of Defence Research and Development (DD R&D). ADA is a nodal organisation for combat aircraft development which has synergised and developed strategic capabilities leading to the induction of Light Combat Aircraft (LCA) Tejas into the IAF.

Presently we are handling two major CCS programmes LCA AF MK 2 and AMCA totalling to roughly Rs. 24,000 Crs. The outgo in financial terms is around Rs.1200 Crs. per year and is likely to increase in the next few years. As per the directions of MoD (Fin) my organisation has also implemented Tulip module of payment. Considering the magnitude of the programmes and introduction of Tulip module, it is felt that an IDAS officer would be best suited for the said role of JD (F&A) in pay level 12 or 13.

I would like to request you to kindly consider notifying the requirements for the post of Joint Director (F&A) on your website so that interested officers at level 12/13 can apply for the same. The eligibility criteria is given in the enclosed annexure.

I also take this opportunity to invite you to my organisation at any time as per your convenience.

With warm regards

Jitendra J Jadhav
Jitendra J Jadhav

Dr. MAYANK SHARMA, IDAS,
Controller General of Defence Accounts
Ulan Batar Road, Delhi Cantt
New Delhi 110 010

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27 May 25

SUB: FILLING UP OF JD (F&A) POST IN ADA ON DEPUTATION BASIS

Aeronautical Development Agency (ADA) is an Autonomous Body and a Society entrusted with the task of Design and Development of Light Combat Aircraft (Tejas) and Advanced Medium Combat Aircraft (AMCA). ADA invites applications from eligible Group A officers of Central Govt. or State Govt or Central Autonomous Bodies or Union Territory Administration or Public Sector Undertakings through this notification for filling up following posts on deputation basis:

Post Sl No.	Name of the post	Pay Level	No. of Post(s)	Initial Term of Deputation	Place of posting
1.	Joint Director (Finance & Accounts)	13	01	3 Years	Bangalore

2. The eligibility conditions and job description for the above posts are given as per **Annexure-I** to this letter. The format of Application for the post is enclosed as **Annexure-II**.

3. The selected officials will be appointed on deputation basis on standard deputation terms and conditions as prescribed by Govt. of India from time to time. The applicants need to enclose a self-declaration as per the format enclosed as **Annexure-III**.

4. Applications of eligible and interested officials duly counter-signed by the Cadre Controlling Authority (CCA) as per the enclosed proforma (**Annexure-IV**) along with attested photocopies of completed and up-to-date APARs for the last five years (2020-2024) may be sent to CGDA within 15 days.

5. The Age Limit for all the posts for the purpose of Deputation is **56 years**

6. The applications not accompanied by certificates/documents in support of Qualification and Experience claimed by the candidate would not be processed further.

7. The selected candidates would be governed by Bye Laws of ADA and rules of Government of India. Pay Scale as per 7th Pay Commission would be admissible.

8. It is for the information of the prospective candidates that ADA follows pay and allowances as per Central Government Rules. Further ADA has medical reimbursement scheme under Contributory Health Services Scheme (CHSS) which can be extended to the selected candidates.

Annexure-I

Eligibility & Qualitative Requirements for Deputation:

Post Sl No.	1
Post	Joint Director (Finance & Accounts) in Pay Level-13
Eligibility	<p>(a) Group 'A' Officers of the Central Government or State Government or its autonomous bodies or Union Territory Administration or public sector undertakings:</p> <p>(i) Holding analogous posts on regular basis in the parent cadre or department.</p> <p style="text-align: center;">OR</p> <p>With three years regular service in the grade rendered after appointment thereto on a regular basis in level-12 (Rs. 78800-209200/-) in the pay matrix or equivalent in the parent cadre or department</p> <p>(ii) Educational qualification: Atleast a Bachelor Degree from a recognized university</p> <p>(b) Experience: Officers should be conversant in Government system of functioning in areas relating to Budgeting, procurement through GeM, Scrutinizing all contracts, supply orders, RFPs, GeM Bid Documents, personal claims of officers and staff like TA/DA/LTC, Medical Re-imbursement and should also be conversant with computerized system of Accounting.</p>

Annexure-II

APPLICATION FOR THE POST OF : _____

Self-attested
PP size
photograph

SL No.	Particulars	Details
1	Name of the applicant with designation and complete office address (in block letters), e-mail & Tele. no	
2	Father's Name	
3	Residential address	
4	Permanent address	
5	Date of Birth (in Christian era) / Age as on closing date of this notification :	
6	Date of first joining in central Government / state Government / Union Territory Administration / Statuary Body/ Autonomous Body	
7	Date of retirement under central Government / Union Territory Administration / Statuary Body/ Autonomous Body	
8	Educational Qualifications	
9	Whether belongs to SC/ST/OBC/PH	
10	Whether belongs to all Indian or organized Gr.A Services? If yes, then mention name of service and batch	
11	Post held on regular (i.e. substantive) Basis and the date from which held with grade pay	
12	Present Pay	

Annexure-II (cont'd)

SL No.	Particulars						
13	<p>Details of employment of last 10 years in Chronological order.</p> <p>Enclose a separate sheet duly authenticated under you signature</p>						
	Name of office/ organization where employed	Post Held	From	To	Basic pay	Pay Level	Major Duties
14	Nature of present employment i.e ad hoc or temporary or permanent						
15	<p>In case the present employment is held on deputation/ contract basis , please state</p> <p>a) The date of initial appointment</p> <p>b) The period of appointment on deputation/contract.</p> <p>c) Name of the parent office / organization to which you belong.</p>						
16	Training / Courses Attended						
17	<p>Additional details about your present employment:-</p> <p>Please state whether working under-</p> <p>a) Central Government</p> <p>b) State Government</p> <p>c) Autonomous Organizations</p> <p>d) Central public sector undertaking</p> <p>e) State public sector undertaking</p> <p>f) Statutory body / UT Administration</p>						
18	<p>Additional information if any which applicant may like to mention in support of his/her suitability for the post vis-a- viz the "duties" mentioned in column 2 of Annexure-A.</p> <p>Enclose a separate sheet, if required.</p>						

Date:
Mobile No:-

(Signature of the applicant)
Address for communication:

Annexure-III

DECLARATION BY THE APPLICANT

1.(applicant name) Hereby declare that my posting on deputation as(Post name) in ADA shall not bestow any right to me to claim either seniority in the said post in respect of the services rendered by me on deputation or regular appointment.
2. I will not claim absorption in ADA in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders Governing the deputation.

(Signature of the applicant)

Date:

Place:

**CERTIFICATE TO BE RECORDED BY THE EMPLOYER / CADRE CONTROLLING
AUTHORITY WHILE FORWARDING THE APPLICATION**

1. It is hereby certified that:
 - (a) The particulars furnished by the applicant are true and have been verified from the service records. He/She possess the required educational qualification for the post that he/she is applying.
 - (b) The record of the service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
 - (c) No disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
 - (d) No major/minor penalty has been imposed or contemplated on him/her during last 10 years.
2. The applicant if selected will be relived immediately.
3. Duly attested copies of ACR/APAR for the last five years is enclosed.

Signature:.....

Name:

Designation:

Telephone No:

Date:

Place: