## रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली केंट-110010

प्रशा/14/14162/छठवां वेतन आयोग/परिपत्र/जिल्द-|V AN/XIV/14162/VI th CPC/Circular/Vol-IV दिनांक/Dated : 03/01/2011

सेवा में.

सभी प्रधान/ रक्षा लेखा नियंत्रक All PCsDA/CsDA

विषयः केन्द्रीय सरकारी कर्मचारीयों के लिये शिशु देखभाल अवकाश के संबंध में ।

Sub: Child Care Leave to Central Government employees - regarding.

भारत सरकार, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 13018/1/2010-स्थापना(अवकाश) दिनांक 30 दिसम्बर 2010 की प्रति सूचनार्थ, मार्गदर्शन एवम् आवश्यक कार्यवाई हेतु अग्रेषित की जाती है।

A copy of Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training OM No. 13018/I/2010-Estt(Leave) dated 30<sup>th</sup> December 2010 on the above subject is forwarded herewith for your information, guidance and necessary action please.

कृते रक्षा लेखा महानियंत्रक

## प्रतिलिपी :

- प्रशा ४ अनुभाग (स्थानीय)
- 2. लेखा परीक्षा -1, 2, 4 अनुभाग (स्थानीय)
- लेखा परीक्षा(समन्वय) अनुभाग (स्थानीय)
- ्रेन ई डी पी सेन्टर (स्थानीय) ----- रक्षा लेखा महानियंत्रक के वेबसाइट पर अपलोड करने हेतु ।
  - प्रशिक्षण एवं संगोष्ठी केन्द्र ,बसर स्कायर, दिल्ली छावनी
- पुस्तकालय अनुभाग (स्थानीय)
- 7. मास्टर नोट बुक (प्रशा-14)

कृते रक्षा लेखा महानियंत्रक

No. 13018 /1/2010-Estt. (Leave)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

New Delhi, the 30 December, 2010

## Office Memorandum

Sub: Child Care Leave to Central Government employees - regarding

The undersigned is directed to say that subsequent to issue of this Department OM of even number dated 07/09/2010, this Department has been receiving references from various Departments, seeking clarifications. The doubts raised are clarified as under-

1. Whether Earned Leave availed for any purpose can be converted into Child Care Leave? How should applications where the purpose of availing leave has been indicated as 'Urgent Work' but the applicant claims to have utilized the leave for taking care of the needs of the child, be treated?

Child Care Leave is sanctioned to women employees having minor children, for rearing or for looking after their needs like examination, sickness etc. Hence Earned Leave availed specifically for this purpose only should be converted.

2. Whether all Earned Leave availed irrespective of number of days i.e. less than 15 days, and number of spells can be converted? In cases where the CCL spills over to the next year (for example 30 days CCL from 27thDecember), whether the Leave should be treated as one spell or two spells?

No. As the instructions contained in the OM dated 7.9.2010 has been given retrospective effect, all the conditions specified in the OM would have to be fulfilled for conversion of the Earned Leave into Child Care Leave. In cases where the leave spills over to the next year, it may be treated as one spell against the year in which the leave commences.

3. Whether those who have availed Child Care Leave for more than 3 spells with less than 15 days can avail further Child Care Leave for the remaining period of the current year?

No. As per the OM of even number dated 7.9.2010. Child Care Leave may not be granted in more than 3 spells. Hence CCL may not be allowed more than 3 times irrespective of the number of days or times Child Care Leave has been availed earlier. Past cases may not be reopened.

4. Whether LTC can be availed during Child Care Leave?

LTC cannot be availed during Child Care Leave as Child Care Leave is granted for the specific purpose of taking care of a minor child for rearing or for looking after any other needs of the child during examination, sickness etc.

Hindi version will follow.

(Simmi R. Nakra)

Director

To

All Ministries/Departments of the Govt. of India, etc. (As per standard mailing list).

New Delhi, the 30th December, 2010

## Copy also forwarded to:

- 1. All Ministries Departments of the Govi. of India.
- 2. Office of the Comptroller & Auditor General of India.
- 3. Office of the Controller General of Accounts, Ministry of Finance,
- Secretaries to Union Public Service Commission Supreme Court of India/ Election Commission Lok Sabha Secti /Rajya Sabha Secti /Cabinet Secti /Central Vigilance Commission/President's Secti /Vice-President's; Secti /Prime Minister's Office/Planning Commission.
- 5. All State Governments and Union Territories.
- 6.Governors of all States/Lt Governors of all Union Territories.
- Secretary, National Council of JCM (Staff Side), 13-C, Feroz Shah Road.
   New Delhi
- All Members of Staff Side of the National Council of JCM Departmental Council.
- 9. All Officers/Sections of DOPT/Deptt. of Administrative Reforms & Public Grievances/Department of Pensions & Pensioners Welfare PESB
- 10. Ministry of Finance, Department of Expenditure
- Official Language Wing (Legislative Deptt.). Bhagwan Dass Road, New Delni.
- 12. Railway Board, New Delhi.
- 13. NIC, DOPT //Director E-I
- 14, 50 spare copies.

(Žoya C.B.)

Under Secretary to the Government of India