

भारत सरकार
Government of India Ministry of Defence

रक्षा मंत्रालय

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt - 110010

Ph- 011-25665863, 25665763 , Fax- 011-25675030

Email: cgdanewdelhi@nic.in



No. EDP/955/New Projects - NIC

Dated: 29-01-2015

To,

All PCsDA/CsDA

Subject: Desktop Video Conferencing (Web based).

Reference: Letter No. EDP/955/New Projects - NIC dated 17-12-2014.

Please refer to letter quoted under reference in which it was informed that the HQrs office is in touch with NIC for providing Desktop Conferencing System in the department.

2. In this regard it is intimated that it has been decided to go for Web based desktop video conferencing through internet. The prerequisite for the proposed Desktop Video Conferencing (Web based) system as suggested by NIC is as follows:

a) A PC/Laptop (preferably with i5 processor or better processor and 4 GB RAM)

b) A HD Web Camera. Suggested models are: Logitech C930e, C920 , B910 & B920 or any another equivalents.

c) USB based microphone cum speaker with Built-in Echo Cancellers. Suggested models are: Clear One Chat 50, Jabra Speak 510, Jabra speak 410Phoenix Duet, Plantronics Calisto 620 etc.

d) Internet connectivity of minimum 512 kbps upload and 2 mbps download. However, higher the bandwidth (1Mbps upload and 2 Mbps or more download) will give much better quality while in multipoint conference.

3. The procurement of the above recommended HD web Camera and USB based microphone cum speaker with built-in-echo canceller be made and if required RAM of one of the latest PC available be upgraded immediately. One dedicated broadband internet connection with 2 Mbps speed should also be arranged for Desktop Video Conferencing.

4. The above expenditure for procurement of HD web camera and USB based Microphone cum speaker and up gradation of RAM would be met out of the IT budget(AMC/consumables(00/094/94) for the FY 14-15) already allotted to you. The cost of up gradation of bandwidth to at least 2 Mbps would be met through contingency fund.

5. A user manual regarding registration and creation of User-Id with NIC for Desktop Video Conferencing is also enclosed herewith. The user id for controllers be created and software for Desktop Video Conferencing be installed in respective PC's. For any assistance Sh. A.K. Wani, Sr. ACGDA(IT) may be contacted on 011-25674816 or 09560852956.

6. It is requested to complete the above activities within 10 working days and intimation in this regard be sent to HQrs Office.

Matter may be accorded top priority.

* For user manual see the link

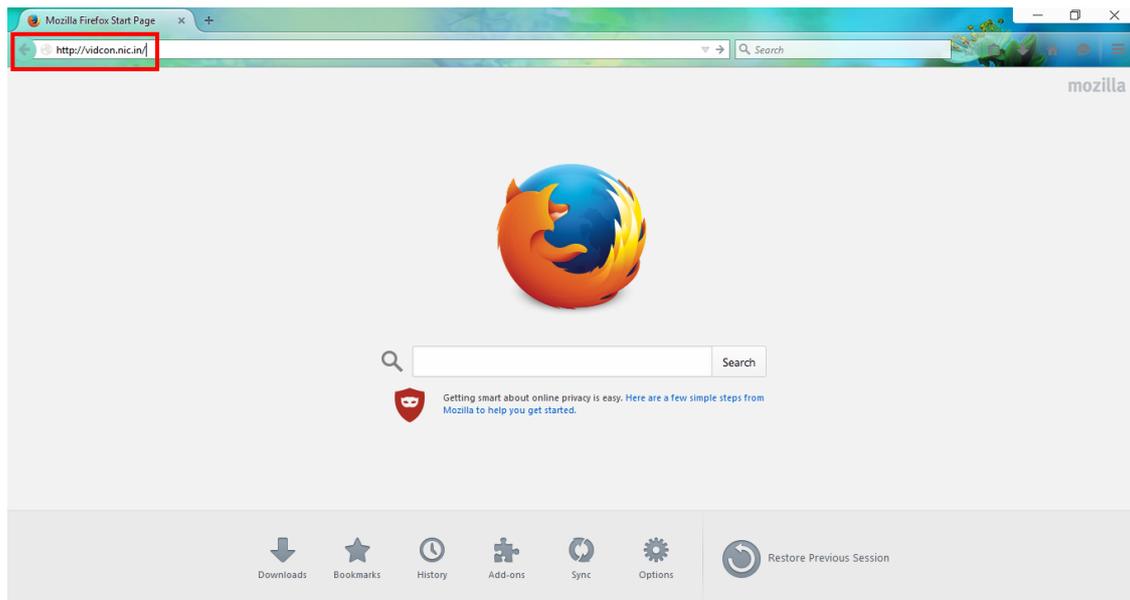
cgda.nic.in/vc/circular.pdf


V. K. Vijay, IDAS
Jt. CGDA (IT)

Steps regarding Registration and Creation of User Id with NIC

1. Visit the link given below.

<http://vidcon.nic.in/>



2. now click on Online Web Video Conference Form



3. Click on **Other** as highlighted

Govt. of India
Ministry of Communications & Information Technology
National Informatics Centre

Web Based Video Conferencing

Registration Form	Help
NIC Official	User Guide
NKN	Technical Guide
Legacy	Knowledge Centre
Block	FAQ
Judiciary	
Financial Services	
Other	
NOFN	

Designed & Developed by NIC, Video Conferencing Division, A Block, CGO Complex, Lodhi Road, New Delhi

4. Fill the form and click on **Submit Button**.

Govt. of India
Ministry of Communications & Information Technology
National Informatics Centre

Web based Video Conferencing request form for others

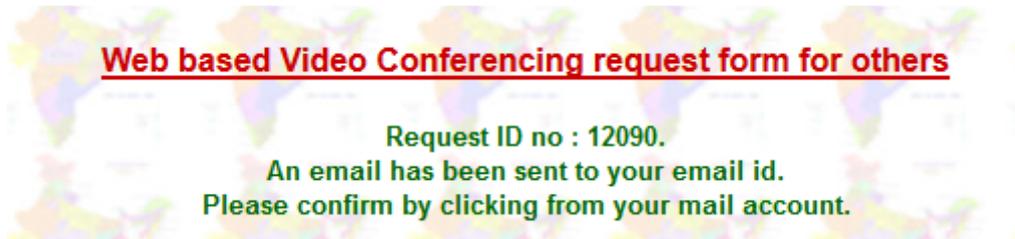
Back

Title*: Mrs. Name*: Neena Sen
Designation*: Sr. A.O.
1st Email ID*: neenasen.cgda@nic.in
2nd Email*: neenasen7@gmail.com (Optional)
Ministry*: Defence
Dept/Division*: Defence Accounts Department
User Belongs to*: Centre Govt. State Govt. District Block Other
Controller General of Defence Accounts,
Ulan Batar Road,
Palam, Delhi Cantt
Office Address*:
State*: Delhi District*: South West Delhi
Pin*: 110010
Contact No (Office)*: 011-25665763 (STDCode-PhoneNo)
Mobile*: 9350886348 (10 Digit Number)
Residence*: 011-23813739 (STDCode-PhoneNo)
IP Phone/Intercom No*:
Make/Model of web camera*: Logitech C930
Make/Model of USB audio device*: CLEARONE Chat 50
Available connectivity*: NINET SWAN Broadband Other
Submit Reset

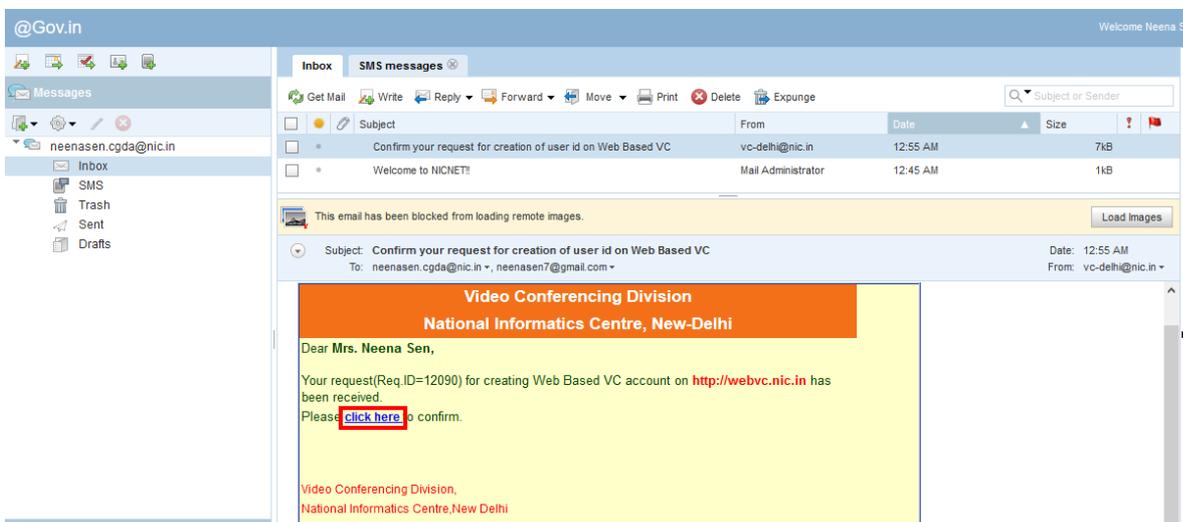
Designed & Developed by : NIC, Video Conferencing Division, A-Block, CGO Complex, Lodhi Road, New Delhi

Sample form

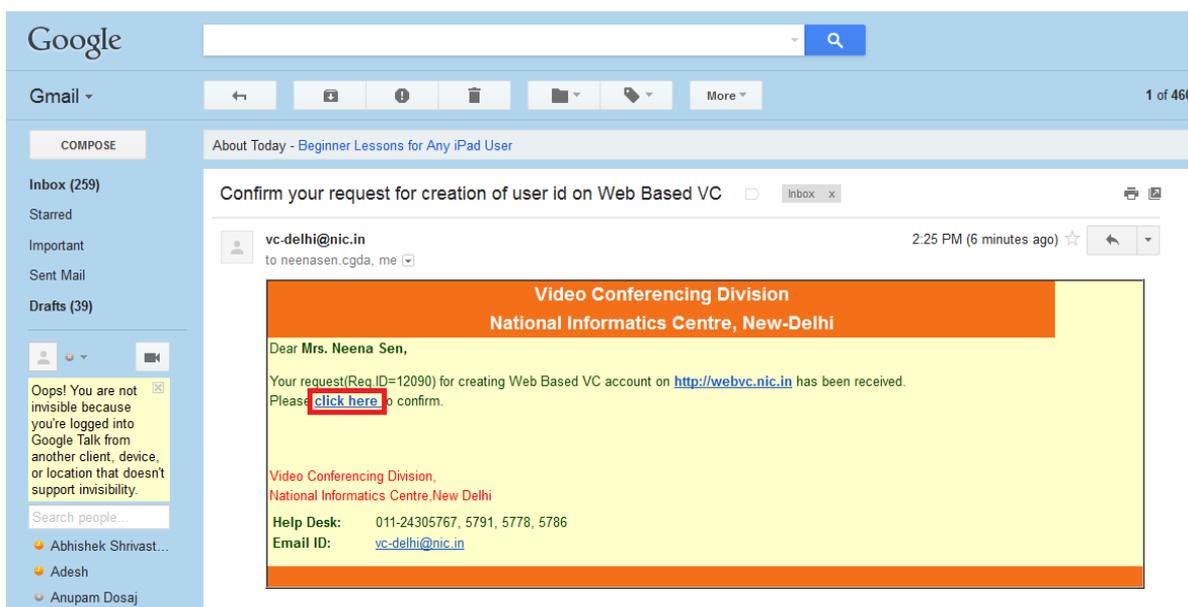
5. Upon Successful Submission of the form we get the following message.



6. Also a conformation email is send from NIC upon successful submission of the Online Form which and has a link to confirm the email entered on both the primary and secondary email provided.



Conformation received on primary email id.



Conformation received on secondary email id.

7. Complete the conformation by clicking on “click here” highlighted above.



Welcome message on conformation.

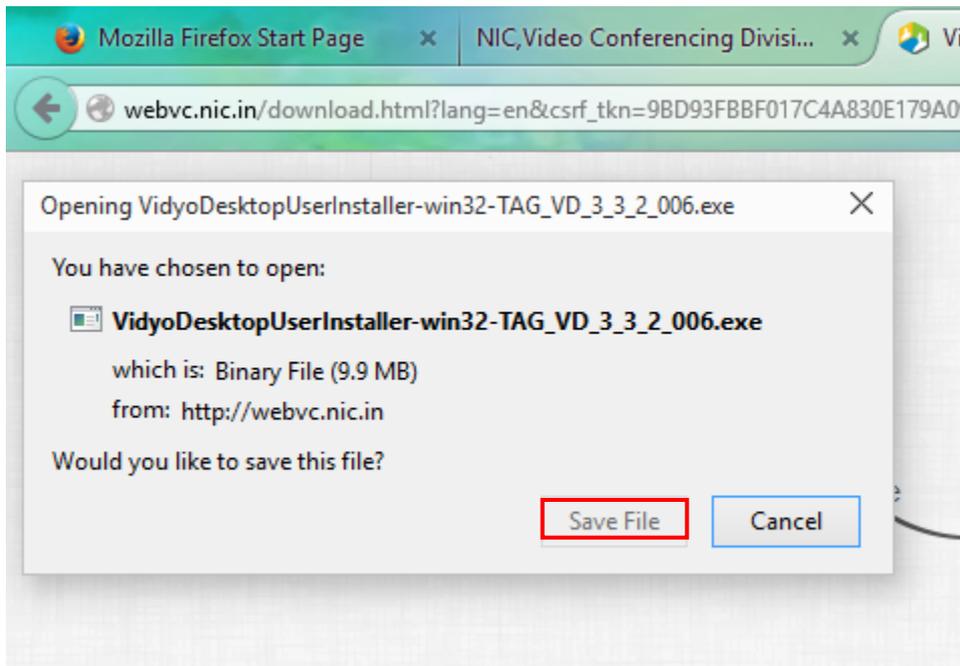
8. A user name and password will be received from NIC in a few days for login into the software application for Video Conferencing downloadable from <http://webvc.nic.in>
9. Click on Download VidyoDesktop to start the download.

1. Run the downloaded file
Run the .exe file from the browser's download prompt.

2. Start installing
Select Next on the VidyoDesktop installer.

3. Ready to go!
Log in or click a Vidyo link to start a conference.

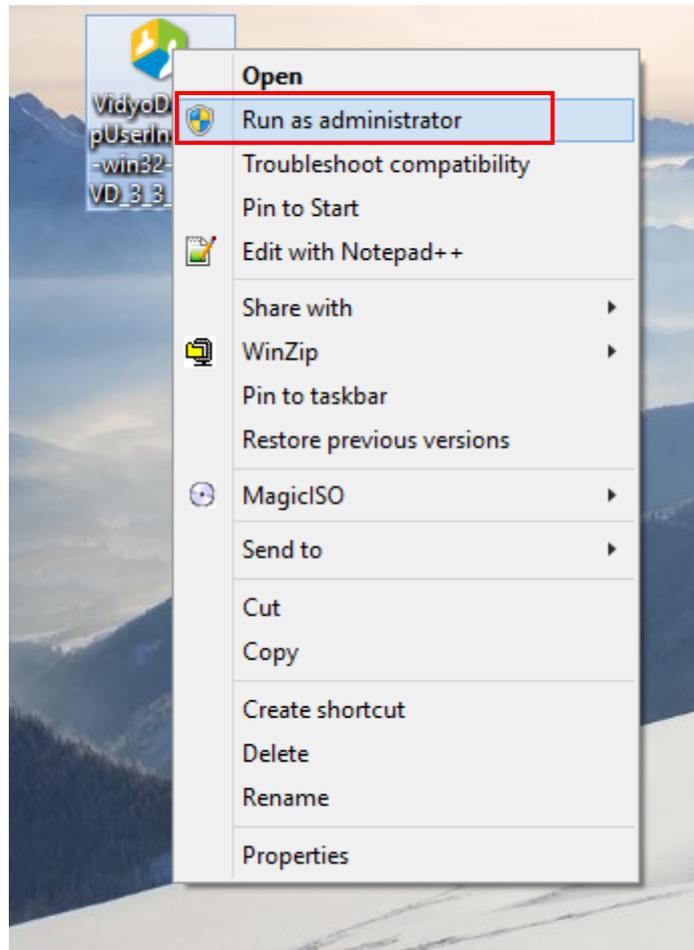
10. When prompted by the pop up window, click on save file.



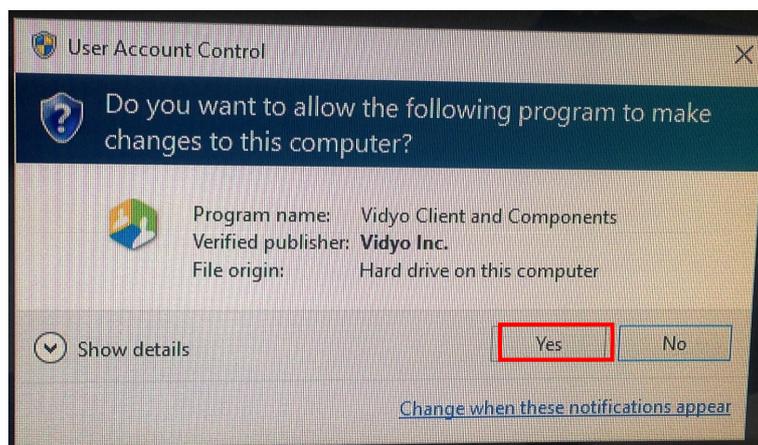
11. The .exe file named as “VidyoDesktopUserInstaller-win32-TAG_VD_3_3_2_006” will be saved in the download folder of the windows.



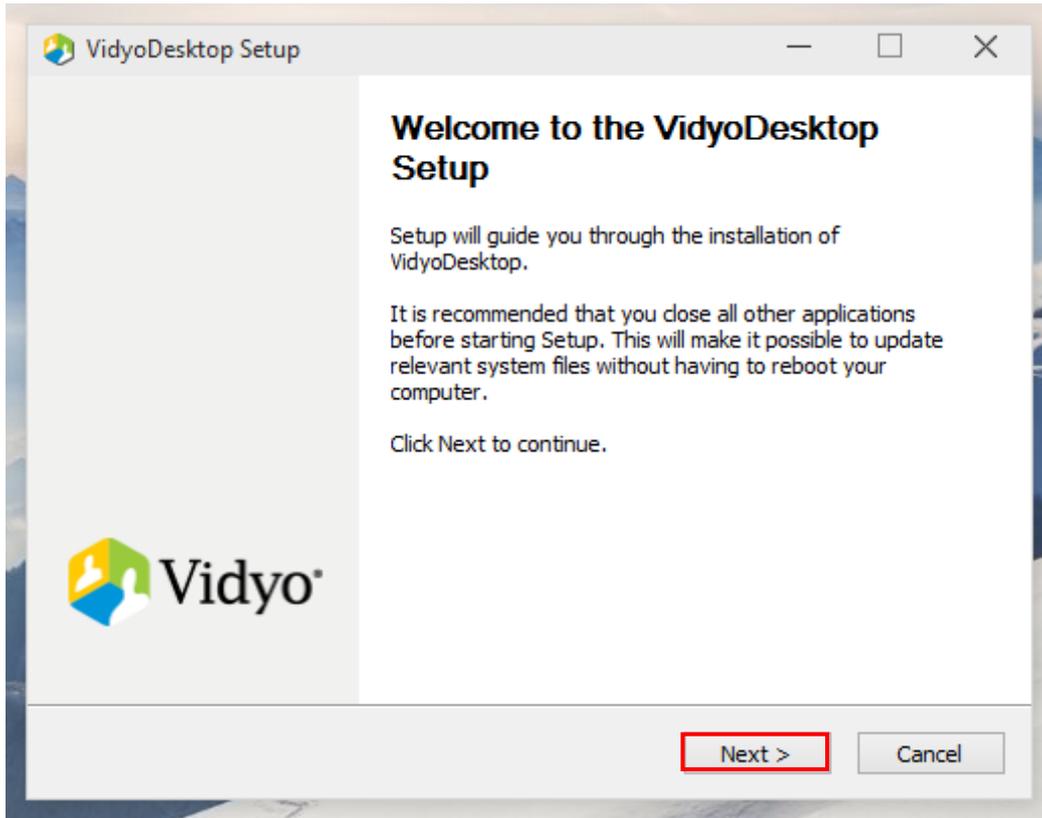
12. Run the above .exe file as administrator.



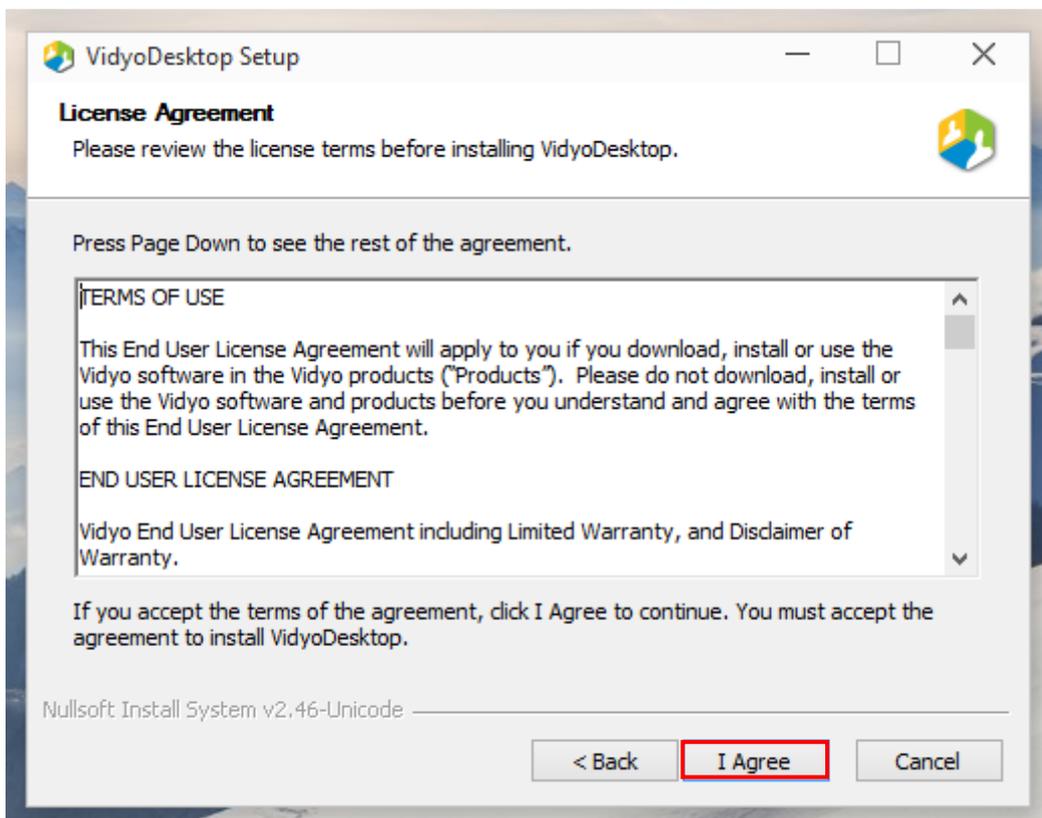
13. Click on Yes.



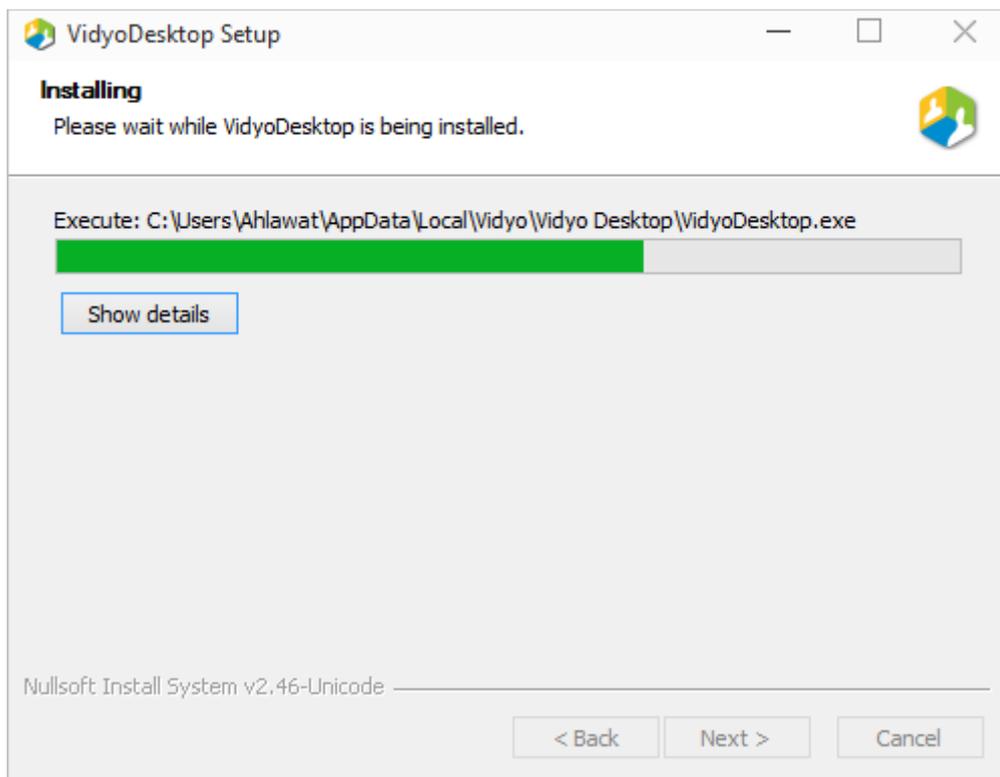
14. Click on Next.



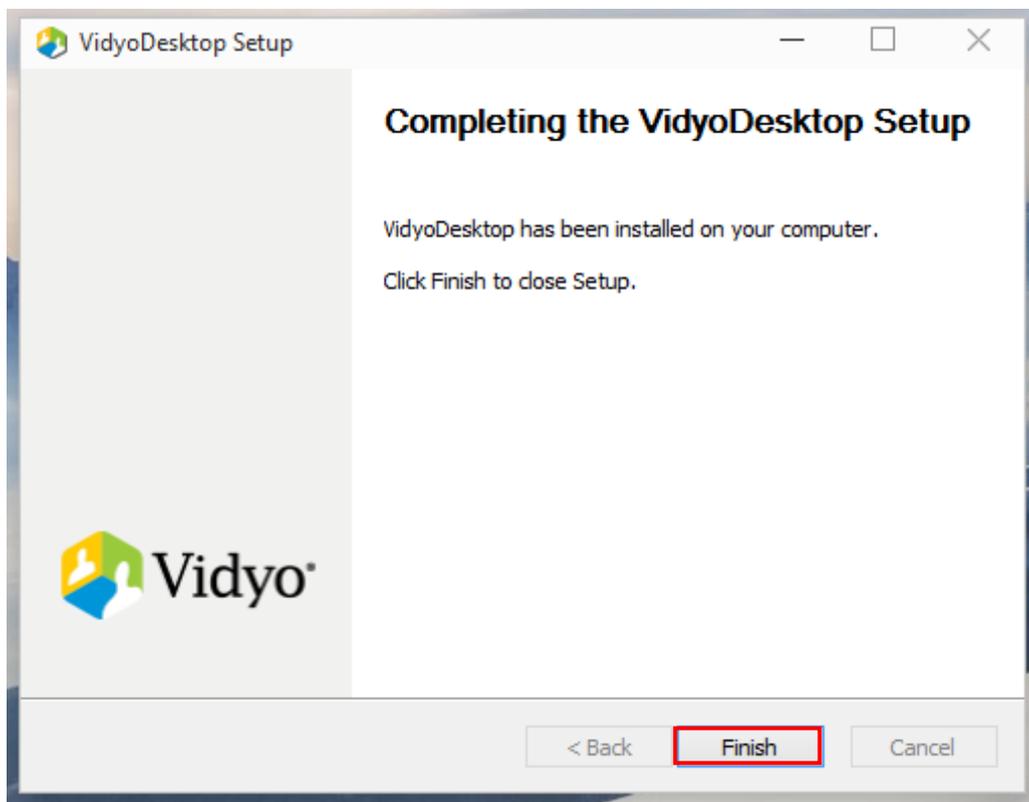
15. Click on "I Agree".



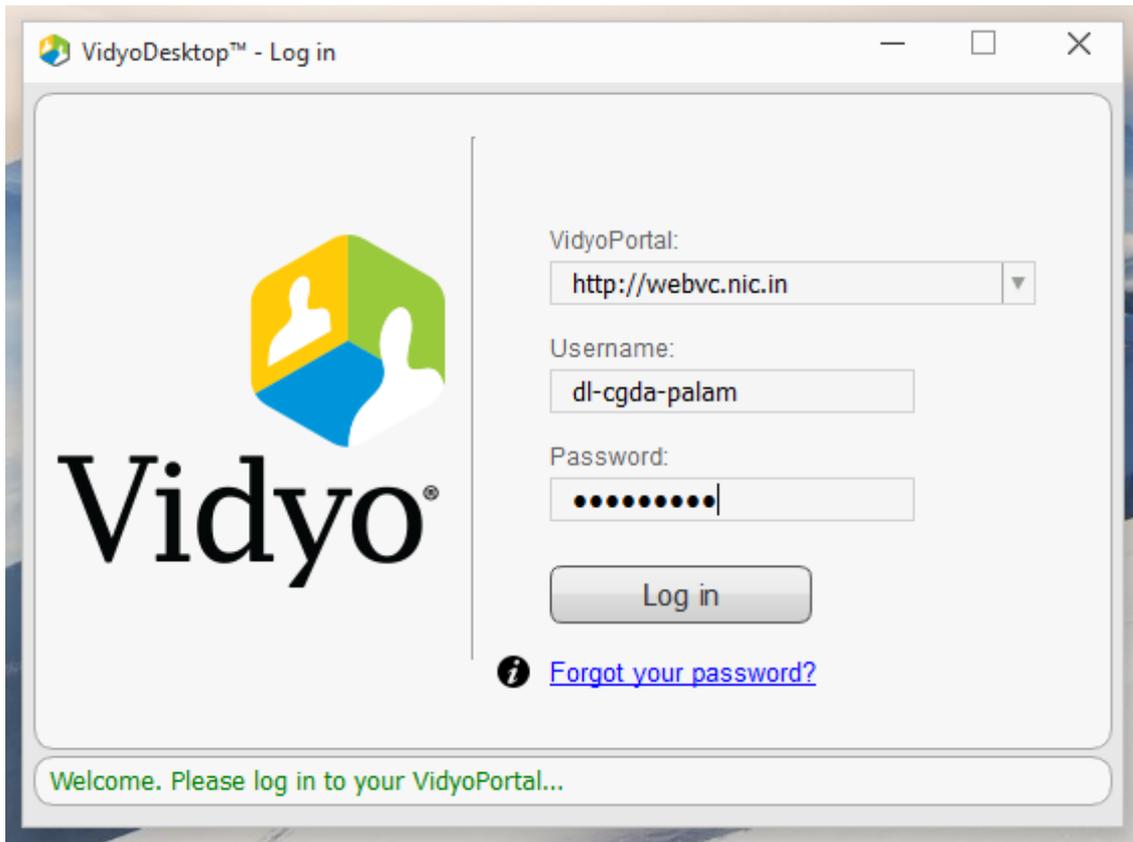
16. This window shows the progress of the installation.



17. Click on Finish to complete the installation.



18. The following screen would appear asking for your credentials.



Login screen with sample values

19. Screen after successful login.

