## OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS ULAN BATAR ROAD, PALAM, DELHI CANTT.-10

No. AN/IX/9010/CDA BR/2013

Dated 27.09.2013

To

The PCDAs/CDAs

Subject:

Posting to Bhutan DAD Estt. (Panel 2013-2014)

- 1) It has been decided to call for volunteers SO(A)/AAOs for posting at Bhutan. Necessary action to furnish the names of volunteers together with their full service profile indicating the previous service in sensitive assignment, if any and ACR grading for last five years on the proforma enclosed; may be taken before the scheduled date.
- 2) While forwarding the names of volunteers, it may kindly be ensured that the following criteria is strictly kept in view and only those names who fulfill the criteria are forwarded to this office:-
- a) The applicants are eligible for only one tenure to Bhutan in the entire service.
- b) The applicants need to have VG or above grading in the APARs for the last five years to be eligible for empanelment.
- c) They should not be facing any disciplinary proceedings and should not have been award with any penalty, including recorded warning at any time in their service career.
- d) They should have completed a period of three years after their last sensitive assignment.
- e) Experience of working in DAD office attached with the MES or Border Roads formation.
  - f) Experience of working in computers.
- g) The applicants should be left with minimum three years of service as on 01.11.2013 before superannuation
- The report should reach this office positively by <u>10.10.2013</u>.
- 4) It is reiterated that the names of volunteers who fulfill the above criteria and duly complete in all respect, should only be forwarded.

5) Nil report is also required.

Enclo: Proforma

(Rajesh Kalia)

Accounts Officer (AN)

Copy to Admin -IV Section

For information and necessary action as above.

EDP Section (Local)

with request to display the circular on official website.

(Rajesh Kalia)

Accounts Officer (AN)

Bhutan panel

(Loe<del>al</del>)

## Proforma

Exp. Of working on	computer	13	
EDP trained	or not	12	
Disc. Experien No. of years  Case ce MES / completed after	last sensitive assignment	11	
Experien ce MES /	BR	10	
Disc. Case	pending	6	
Last five Years ACR	Grading	8	
Period		7	
DOB DOA Station served /	Serving	9	
DOA		5	
DOB		4	
Org		3	
SI Name, Org	A/C No.	2	
SI		-	•