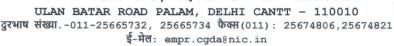


कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF THE CGDA

उलन बटार रोड, दिल्ली छावनी -110010





No. Coord/13002/MPR& MBR/2021

Dated: 26.03.2021

To

All PCDAs/PCoA(Fys)/CDAs/ NADFM/CDAs(RTC)/DPTI

Subject: Important instruction in respect of Monthly Briefing Report (MBR)

Reference is invited to HQrs office Do No. AT-Coord/13349/MAR/2013 dated 11.7.2013 under which Monthly Briefing Report to be rendered to HQrs office was introduced. Later on with the approval of Competent Authority, it was decided to introduce e-MBR and accordingly application for receiving of MBR was developed and all PCDAs/CDAs were informed vide HQrs office letter No. AT/Coord/13349/e-MBR dated 10.8.2018.

- 2. With the passage of time the format was further revised and communicated to PCDAs/CDAs vide No. AT-Coord/13349/e-MBR dated 22.03.2019 and e-MBR is being received in HQrs office as per format notified therein.
- 3. While reviewing the said report, it has now been decided by the Competent Authority that instead of the e-format of MBR for PCDAs/CDAs for reporting, all PCDAs/CDAs may mention issues which they want to specifically bring to the notice to CGDA demi officially. The existing format of MBR is therefore discontinued with effect from **1**st **April 2021**.

(Maushumi Rudra) Jt. CGDA (Coord)

Maushuni Rudra

Copy to:-

IT&S Wing

For uploading the circular on CGDA HQrs website.

Sd/-(Maushumi Rudra) Jt. CGDA (Coord)