

No. PIFA/IO/2008

Dated: 17th Dec. 08

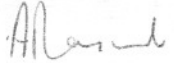
To

All PCsDA/CsDA/IFAs

Subject: IFA Concurrence: Communication thereof.

During the inspection of IFA's offices / IFA cells in PCsDA / CsDA offices, it has been noticed that the UO Notes / concurrence letter issued by the IFAs do not indicate the full particulars of the cases concurred. In the absence of details, proper linkage between the IFAs and the Paying Controllers / Audit Sections of PCsDA/CsDA office (wherever concurrence is accorded by the IFA cell of the PCDA/CDA) becomes difficult. It is therefore enjoined on all IFAs and the IFA cells in PCsDA/CsDA that while according financial concurrence the full particulars of the case as given under may kindly be invariably indicated in the UO Note / concurrence letter recorded on the case file.

- (a) brief particulars of the item(s),
 - (b) quantity,
 - (c) rate at which concurrence accorded with taxes, etc., if any,
 - (d) the total cost and amount for which concurrence has been accorded
 - (e) the name of the vendor from whom the procurement is to be made
 - (f) the Competent Financial Authority and
 - (g) the schedule and serial number of Delegation of Financial powers under which the sanction is required to be accorded
- Pr. IFA has seen.


(Anuradha Prasad)
Jt. CGDA (IFA)

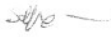
Copy to:

1. JS& Addl. FA (A), MoD(Fin.) N. Delhi
2. JS& Addl. FA(S), MoD (Fin.) N. Delhi
3. Jt. CGDA (AT-I), 4. Jt. CGDA (AT-II),
5. Jt. CGDA (AT-III), 6. Jt. CGDA (A & B)
7. Jt. CGDA (Trg.-I), 8. Jt. CGDA (Trg.-II)
9. Sr. Dy. CGDA (EDPS)
10. ADG FP Army HQrs. GS, New Delhi
11. ACAS (Fin-P) Dte. of Fin. Plg., Vayu Bhawan, New Delhi
12. ACNS (P&P) Navy, Naval HQrs., Sena Bhawan, New Delhi
- 13 Hindi Cell (Local)- for issuing Hindi version.

for kind information.

with the request to place the circular on the website.

} for kind information.


(Anuradha Prasad)
Jt. CGDA (IFA)