



सत्यमेव जयते

No. IFA/37

Government of India, Ministry of Defence
Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt - 110010
Ph No. 011 - 25665571, 25665572, FAX No. 011- 25674779.
(IFA WING)
E-Mail : cgdanewdelhi@nic.in & cgdaifa@gmail.com



Dated: 08.01.2018

Circular No.02 of 2018

To

**All PIFAs/ PCsDA/ CsDA/ IFAs/Fys.
(Through CGDA Website)**

Sub: Implementation of system for "Online maintenance of Register of Financial Proposals".

With a view to cut delay in submission of MPR by post, SIFA software had been developed by IT&S Wing of the HQrs office and online submission of MPRs to HQrs through WAN was introduced Wef 01.04.2016.

2. Presently, SIFA system for maintaining Register of financial proposals have been implemented in the office of dedicated IFAs in 1st phase, below the command IFA in the 2nd phase and nominated IFA s in the 3rd phase. Implementation of system in IFA (R&D) Is in 4th phase and IFAs (FYs) in the 5th phase is in progress.

3. Now, as per direction of competent authority, a review of MPR format and online maintenance of Register through SIFA system is to be carried out in HQrs office. Therefore, it is advised to submit your views regarding any amendment /deletion/addition required in MPR/online maintenance of Register along with reasons for the changes proposed duly showing benefits expected from the proposed changes. MPR format and "Online maintenance of Register of Financial Proposals" format is enclosed as Annex-A and Annex-B.

4. Your views/points as above may be furnished by fax/email/Post by 31st Jan 2018 on email:cgdaifa@gmail.com.

5. This issues with the approval of Sr Jt CGDA(Fin).

Encl - [page 5]

SAO (IFA Wing)

Register of Financial Proposals

Part-I										Part-II								Part-III					
AON/Qty Vetting										CNC/PNC								EAC/SOs/U.O.No.					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Sl. No	Date of Receipt	Unit/Frm/ Dte	IFA File No.	Subject(Brief Particular of proposal	Amt. Proposed	Amt. Concurred	Saving	Date of Clearance	Mode of Tender	Date of CNC/PNC	Amt. of Proposal (Lowest Amt. as per C.S.T.)	No. of Vendors	Benchmarked Price	Detailed outcome of CNC/PNC including Amt negotiated	Savings, if any	Date of receipt	EAC Amount	Minor Head/ Code Head	U O No. & date	Sanction No./Date & level of CFA	Supply order No. & Date	Name of the Firm	Remarks

Fly Leaf Instructions

1. To record details of AON/Qty Vetting/FC/U.O. No./SOs.
2. The Serial No./FC/U.O.No. will remain continuous through out the financial year.
3. Purchases exceeding Rs 5 lakhs are necessarily on the advise of TPC/CNC/PNC to be constituted by the CFA.
4. TPC/CNC/PNC will include IFA or his rep as a member.
5. Price negotiation with L-1 firm can be considered when the offers received are at wide variation with the estimated cost or when the price quoted are unreasonable. In such cases Price Negotiation is conducted by the CNC/PNC.
5. The cases concurred for AON and not received for subsequent stages will be taken up with the Executives.
7. The cases in which Financial concurrence has been accorded by IFA offices and sanction not issued by CFA or copy of SO not received should be taken up with the executives.
3. The register will be submitted to Dy.IFA/IFA/PIFA on monthly basis.

Part:-A/3 Status of Returned Cases

Number of AON cases returned						Number of FC cases returned					
Sl. No.	Miner Head	1 st Round	2 nd Round	More than 2 times	Remarks in case of return of more than 2 times	Sl. No.	Miner Head	1 st Round	2 nd Round	More than 2 times	Remarks in case of return of more than 2 times
	REVENUE						REVENUE				
1	105 (CHT)					1	105 (CHT)				
2	106 (MF)					2	106 (MF)				
3	107 (ECHS)					3	107 (ECHS)				
4	110-A(ASC)					4	110-A(ASC)				
5	110-C (ACSPF)					5	110-C (ACSPF)				
6	110-C (Ord)					6	110-C (Ord)				
7	110-D (Med)					7	110-D (Med)				
8	110-E(Engr)					8	110-E(Engr)				
9	110-H (IT)					9	110-H (IT)				
10	110 - I (R&D)					10	110 - I (R&D)				
11	111 (Works)					11	111 (Works)				
12	112 (RR)					12	112 (RR)				
13	800 (TAG)					13	800 (TAG)				
14	800 (SAG)					14	800 (SAG)				
15	800(Others)					15	800(Others)				
16	Others					16	Others				
	CAPITAL						CAPITAL				
17	Works					17	Works				
18	Others					18	Others				
	Total						Total				

Part-A/4: TPC/PNC/CNC

Sl No.	Level of Participation	No. of TPC/PNC attended during the month
1	PIFA/IFA	
2	Addl/Jt. IFA	
3	Sr Dy/ Dy IFA	
4	Sr.A.O./J.F.O.	