



भारतसरकार रक्षामंत्रालय
Government of India Ministry of Defence
रक्षालेखामहानियंत्रक
Controller General of Defence Accounts
उलानबटाररोड, पालम, दिल्लीछावनी-110010
Ulan Batar Road, Palam Delhi Cantt - 110010
[IT & S WING]



No. MECH/EDP/210/MISC
DATE: 22/09/2017

To

All PsCDA, PsIFA, PsCFA, CsFA, CsDA,
Project Developers in CsDA,
Projects in Hqrs

Subject: Provision of E -LOCKER facility in DAD.

E-LOCKER has been developed by IT & S Wing, Hqrs to cater for the storage and back up needs of all the Official documents across DAD. Users may back up all their official work done on local machines to a secured and safe place over E-Locker. In case the documents/data kept on local machine/PCs is lost for some unavoidable reason then this back up data on E-Locker can be used to restore it on local machine.

This application facilitates the user to log in to the system and save their official documents/data on central server. The user can also retrieve any such data saved by him any time he wants. This data is available to him all the time across the DAD offices connected on DADWAN.

E-Locker has following added features-

- 1) User have access to his data/documents only. One user can't view others documents.
- 2) Running on Central server
 - a) the storage capacity can be increased based on users requirements.
 - b) Data/files are secured.
 - c) Available to the user 24X7 across DAD over WAN.
 - d) Data/files have continuous back up and replication facilities.

E-Locker has been tested in Hqrs CGDA and is being used extensively. In the second phase in Hqrs CGDA office, it has been decided to extend the facility in PsCDA/ CsDA/ PIFA/ PCOA (Fys) and Various in house developed Projects. However, before the actual rollout Hqrs intends to assess the quantum of hard disk space required on periodic basis by each office to arrange/make provision for the total space.

It is, therefore, requested to intimate the quantum of Hard Disk space needed on daily/weekly/annual basis on the Annexure 'A' of this letter.

Web Address for E Locker is 10.48.28.2 or elocker.dad accessible only on WAN. You are requested to check its accessibility at your end. You are also requested to furnish the following information for creation of Admin User ID for your office, who will be authorized to create other IDs for their office.

- a) Name, Designation and Account number of the authorized officer (not below the rank of AO.
- b) Mob No. of the officer
- c) Preferred user ID

Ashish
20/11/18
(Ashish Yadav)
Sr ACGDA (IT &S)

FOR UPLOADING ON CGDA WEBSITE:

Sampat [SPSINGH]
AAO (IT &S)

ANNEXURE

SLNO	Office Name	Type of Backup	Office / Project	Space		
				Daily	Monthly	Annual
		OA backup				
		Individual data(all correspondence)				
		Server Backup(on incremental basis)				