
	<p style="text-align: center;">कार्यालय, रक्षा लेखा महानियंत्रक OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNT उलान बटार रोड, पालम, दिल्ली छावनी – 10 ULAN BATAR ROAD, PALAM, DELHI CANTT.110010</p>	
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CIRCULAR

No. 0600/AN-X/Vol. XXI (PC)

Dated: 06/02/2020

To

All PCsDA/PCA (Fys)/CsDA/PIFAs/IFAs and
AN-IV Section (Local).

Subject: Volunteers for Mumbai station: AAOs/Sr. Auditors/Auditors/Clerks.


It has been decided by the Competent Authority to call for names of volunteers amongst AAOs/Sr. Auditors/Auditors/Clerks (except for those who are posted at Hard and Tenure stations/are presently serving in the States of Maharashtra, Gujarat, Telengana, Andhra Pradesh, Tamil Nadu, Karnataka and Madhya Pradesh) for posting to Mumbai station.

2. It is assured that:

- (i) After completion of stay of 02 years in Mumbai station the individuals will be posted to one of the three choice stations furnished by them as per availability of vacancy.
- (ii) Transfer orders for posting to choice station on reversion would be issued within one month after receipt of choice stations through proper channel.

3. Accordingly, Controllers are requested to ensure that wide publicity is given to this circular and the names of the willing staff members may be forwarded to HQrs office by 31st March 2020 in the format enclosed as Annexure to this circular. It may be brought to the notice of the applicants that withdrawal of name unless there are pressing medical//personal grounds for the same, will not be allowed. Request for cancellation after issue of transfer orders will also not be entertained.


4. Further, this circular is issued as a special measure. Above stated dispensation will not be available for the volunteers whose names will be received after the closing date of this circular.


 (Dr. Amit Gupta)
 Sr. Dy. CGDA (Admin)

Copy to:

IT &S Cell (Local)

- For uploading on website.


 (Dr. Amit Gupta)
 Sr. Dy. CGDA (Admin)

APPLICATION FOR POSTING TO MUMBAI
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO					
2	GENDER (Male/Female)					
3	NAME					
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAO/SO(A)/SAS(App)/SUPERVISOR(A/c)/Sr.AUDITOR/AUDITOR/CLERK)					
6	DATE OF BIRTH (DD/MM/YYYY)					
7	DATE OF APPOINTMENT (In DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (As Group 'C' in r/o Staff & AAO in r/o officer)					
9	ROSTER No. & CATEGORY (Mandatory in case of AAO)					
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	HOME TOWN (Specific District as per Service Record Not Village or State)					
12	SERVICE PROFILE (In DAD)					
	Name of Office (Mention Sensitive assignment also)	Organisation	Whether on Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/y yyy)	To Date (dd/mm/y yyy)
13	Whether EDP trained (If yes, specify project)					
14	APAR GRADING					
15	UNDERTAKING I hereby certify that the information furnished above are correct.					
16	Date: _____					(SIGNATURE OF APPLICANT)
	(ALL COLUMN ARE MANDATORY AS PER APPLICABILITY)					
	(To be filled by the Controller's office)					
17	RECOMMENDATION (Yes/No)					
18	REASON (If Not recommended)					
19	Whether any disciplinary case is pending against the individual:					
20	Date: _____					(SIGNATURE AND SEAL OF GO(AN))