

**Office of the Controller General of Defence Accounts  
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**Subject:- Transfer Policy, IDAS officers.**

Please refer to Questionnaire on Transfer Policy for IDAS uploaded on HQrs website on 07/08/2015, where in comments of all IDAS officers were requested.

2. The committee has received suggestion / inputs only from 28 IDAS officers out of total strength of 483 officers.
3. It is requested to kindly send your comment to the committee duly supported with analysis and data so that committee can take cognizance of the considered views of the IDAS officers.
4. The last date for receipt of comments was 15/08/2015. However, the same is now extended to 30/08/2015. Copy of the questionnaire is attached. Responses may be emailed at kavitag@nic.in and an1-pinklist.cgda@nic.in.



**(Kavita Garg)  
Member Secretary**

**All IDAS Officers  
(Through CGDA Website)**

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**File No: AN-I/ 1170/ Transfer Policy Dated : 26 /8/2015**

## Questionnaire for Framing Transfer Policy for IDAS officers

1. Periodicity /Frequency of Transfer - Tenure
  - (a) What should be the general criteria for transfers?
    - (i) Annual/Rotational
    - (ii) Request on special grounds like spouse, medical, children education etc.
    - (iii) On promotion
    - (iv) Administrative exigencies
    - (v) Any others
  - (b) What should be the broad plan for postings /transfers in the initial years (upto JAG)?
    - (i) 1<sup>st</sup> posting with Regional (Army) /functional commands (payment functions).
    - (ii) Independent Offices like PAO/AAO/ZO etc (managerial functions)
    - (iii) IFA (Finance & procurement)
    - (iv) CFA (Fys) (Finance & procurement)
  - (c) Should we follow the zone model for transfers by classifying our offices/ stations into zones? If yes.
    - (i) What should be the Zone composition?
    - (ii) Should zones be classified as Home, Contiguous and Outside zone?
    - (iii) What should be maximum continuous tenure in a station/ zone?
    - (iv) What should be maximum tenure in each Zone in entire service?
    - (v) How many zones should be covered during the entire service?
    - (vi) Any other model for transfers?
2. Views on the following are requested:
  - a) Gen/Rotational transfers to be issued by February end to enable implementation by 30<sup>th</sup> April -31<sup>st</sup> May.
  - b) Separate transfer guidelines for HAG.
  - c) No transfer except on request in the last year of service.
  - d) Deputation period to be included in period of stay in a station/zone.
  - e) Study leave/Earned leave/CCL more than 6 months should be excluded from station/zone tenure.
  - f) Maximum 3 tenures on deputation during service till JS level.
  - g) 2 years tenure at least in one organization upto HAG.
  - h) Total tenure in a station/zone to be not more than 10/15 years.
  - i) 3 valid choice stations/zone to be provided by individuals making a request on completion of maximum tenure.
  - j) If there is more than one volunteer for a station' zone, the criteria for prioritizing their requests.
3. Any other Suggestion.