

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.-10

No. AN/XI/11151/2017

Dated: 22/11/2016

To


The PCA(Fys)/ All PCsDA/CsDA
(Through CGDA Website)

Subject: Promotion of Clerk to the grade of Auditor.

It is requested to convene a DPC to adjudicate those clerks, who have completed eight (8) years of regular service in Clerk's Grade as on 01/04/2017, for the promotion^{to} the grade of Auditor on the basis of their APARs for the year 2013-14, 2014-15 and 2015-16 as per Recruitment Rules for the post of Auditor amended vide SRO No. 53 dated 11/08/2014. While adjudicating the cases, the criteria laid down in our circular letter No. AN/XI/11060/I/Vol IV Dated 18.09.89 may be kept in view.

2. DPC Proceedings along with adjudication report of the eligible clerks in the Performa enclosed with this letter may kindly be sent to reach this HQrs office latest by 30/12/2016. It may also be ensured that no eligible individual falling within the zone of consideration has been left out of adjudication. The requisite information in MS Excel format may also be uploaded on CGDA mail server through Zimbra ID: hqadmin11@cgdamail.org.

Nil Report is also required.


(Manoj Kumar)
For CGDA

STATEMENT SHOWING DETAILS OF CLERKS (Who have completed 8 years as on 01/04/2017) FOR PROMOTION TO AUDITOR'S GRADE.

Sl. No	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DDMMYYYY)	DOA as Group 'D'	DOP as Record Clerk	Offer of Apptt- in clerk's grade (Direct)	DOP/ Clerk	Apptt- as	Year of Examination in SSC as Clerk	SSC ROLL No.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	

All India Rank/ Merit No.	Whether Typing Test Passed/ Not passed	Whether P/ D/ ID/C** ** P - Promotee D - Direct ID - Inter Deptt C - Compassionate	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organiz ation	Remark.
				2013 -2014	2014 -2015	2015 -2016			
(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no AN/XI/11060/I/Vo IV dated 18.09.89 has been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA