

रक्षा लेखा महानियंत्रक, उलन बटार मार्ग, पालम, दिल्ली छावनी-10

सं. प्रशा./XI/11060/2017/जिल्द I

दिनांक: 22.11.2016

सेवा में,

प्रधान लेखा नियंत्रक (फै.), कोलकाता
रक्षा लेखा प्रधान नियंत्रक/रक्षा लेखा नियंत्रक
(रक्षा लेखा महानियंत्रक की वैबसाइट के माध्यम से)

विषय: लेखापरीक्षक की वरिष्ठ लेखापरीक्षक के ग्रेड में प्रोन्नति

अनुरोध है कि नीचे दिए गए विवरणानुसार लेखापरीक्षकों की वरिष्ठ लेखापरीक्षकों के ग्रेड में प्रोन्नति का न्यायनिर्णय (Adjudication) करने और उनकी योग्यता का निर्धारण करने हेतु एक विभागीय प्रोन्नति समिति (डी.पी.सी.) की बैठक बुलाने का कष्ट करें। यह प्रोन्नति वरिष्ठ लेखापरीक्षक के पद के भर्ती नियमों के कॉलम 11 के अंतर्गत विद्यमान उपबंधों के अनुसार वर्ष 2013-14, 2014-15 तथा 2015-16 की उनकी वार्षिक कार्यनिष्पादन मूल्यांकन रिपोर्टों (APARs) के आधार पर की जाएगी।

(i) नए मामले (Fresh Cases)

ऐसे लेखापरीक्षक जो 01/04/2017 को लेखापरीक्षक के ग्रेड में तीन वर्ष की नियमित सेवा पूरी करेंगे एवं जिन्होंने 21/09/2013 या पूर्व में लेखा परीक्षक पद पर कार्यग्रहण किया है।


(ii) समीक्षा मामले (Review Cases)

सभी अयोग्य मामले/सीलबंद कवर मामले

2. इसके अतिरिक्त, अनुरोध है कि उन लेखापरीक्षकों का भी न्यायनिर्णय (Adjudication) करें जो एस. एस. सी. के अखिल भारतीय मेरिट के अनुसार वरिष्ठ हैं परन्तु जिन्होंने 01/04/2017 को तीन वर्ष की नियमित सेवा पूरी नहीं की है एवं जिनके कनिष्ठ की प्रोन्नति पर विचार किया गया है। इन लेखापरीक्षकों की न्यायनिर्णयन रिपोर्ट इस कार्यालय को आवश्यक कार्रवाई हेतु प्रेषित करें, बशर्ते कि उन्होंने भर्ती नियमों की अनुसूची के कॉलम 11 के अंतर्गत टिप्पणी 2 के अनुसार अपनी परिवीक्षा अवधि सफलतापूर्वक पूरी कर ली है।

3. पात्र लेखापरीक्षकों की न्यायनिर्णयन रिपोर्ट सहित डी.पी.सी. की कार्यवाही संलग्न प्रोफार्मा में भरकर (क्रम सं. I से V) रक्षा लेखा महानियंत्रक के मेल सर्वर पर जिम्ब्रा आई.डी.: hqadmin11@cgdmail.org के माध्यम से (MS Excel फ़ारमैट में) अपलोड करें और इसकी हार्ड कॉपी दिनांक 30.12.2016 तक इस मुख्यालय कार्यालय को भेजने का कष्ट करें। कृपया यह भी सुनिश्चित करें कि कोई भी पात्र उम्मीदवार न्यायनिर्णय (Adjudication) की प्रक्रिया से छूट न गया हो।


4. कृपया शून्य रिपोर्ट भी भेजें।


(मनोज कुमार)
कृते र.ले.म.नि.

प्रति

1. प्रशा-IV अनुभाग (स्थानिये) - सूचनार्थ एवं आवश्यक कार्यवाही हेतु

2. ई. डी. पी. अनुभाग - रक्षा लेखा महानियंत्रक की वैबसाइट पर प्रकाशित करने हेतु


(मनोज कुमार)
वरि लेखाधिकारी (प्रशा)

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR ROAD, PALM DELHI CANTT-10

No. AN/XI/11060/2016/Vol. I

Dated: 22/11/2016.

To

The PCA(Fys) Kolkata
The PCDA/CDA
(Through CGDA Website)

Subject: Promotion of Auditor to the grade of Sr. Auditor

It is requested to convene a DPC to adjudicate those Auditors, as per details given below, to adjudge their fitness or otherwise for promotion to the grade of Sr. Auditor on the basis of their APARs for the years 2013-14, 2014-15 and 2015-2016 in terms of existing provision under Column 11 of Recruitment Rules for the post of Sr. Auditor.

(i) **Fresh Cases.**

Auditors, who had joined on or upto 21/09/2013 and will complete three years of regular service in Auditor's Grade as on 01/04/2017

(ii) **Review Cases**

All Unfit cases/sealed cover cases

2. Further, it is requested to adjudicate those Auditors also, who have joined after 21/09/2013 and are senior, in terms of SSC Ranks/Merit, but have not completed three years of regular service as on 01/04/2017 and where their junior are being considered for promotion and forward their adjudication report to this office for further necessary action provided that they have successfully completed the probation period in terms of Note 2 under Column 11 of Schedule of Recruitment Rules.

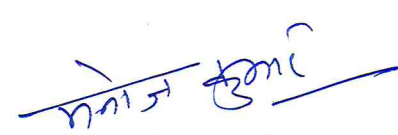
3. DPC proceedings alongwith adjudication report of the eligible Auditors in the attached Performa (Sl. No. 1 to V) may kindly be uploaded on CGDA mail server through Zimbra ID: hqadmin11@cgdamail.org in MS Excel Format and the hard copy of the same may be forwarded so as to reach this HQ office latest by **30.12.2016**. It may also be ensured that no eligible individual falling with the zone of consideration has been left out of adjudication.

4. Nil report is also required.


(Manoj Kumar)
For CGDA

Copy to:

1. AN-IV Section (local): For necessary action w.r.t above
2. EDP Section: For uploading on the CGDA Website.


(Manoj Kumar)
Sr. Accounts Officer(AN)

**FRESH CASES
PROFORMA NO.I (DIRECT RECRUIT)**

STATEMENT SHOWING DETAILS OF AUDITOR (Directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No.	Date of Birth (DD/MM/YYYY)	Year of Examination	ROLL NO Allotted by SSC	All India Rank earned in SSC Exam	Zonal rank	Zone from which selected	Date of offer of Appointment (DD/MM/YYYY)
1	2	3	4	5	6	7	8	9	10

Date of appointment (DD/MM/YYYY)	Date of confirmation (DD/MM/YYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
				15	16	17			
11	12	13	14	2013	2014	2015	16	17	18
				-	-	-			
				2014	2015	2016			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

FRESH CASES
PROFORMA NO.II (PROMOTEE AUDITORS)
STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No	Date of Birth (DD/MM/YYYY)	Date of offer of Appt with merit No. in Clerk grade	Date of Appointment in Clerk Grade (DD/MM/YYYY)	Date of confirmation (DD/MM/YYYY)
1	2	3	4	5	6	7

Date of promotion in Auditor Grade (DD/MM/YYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
			2013	2014	2015			
8	9	10	11			12	13	14
			-	-	-			
			2014	2015	2016			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/ AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

REVIEW CASES
PROFORMA NO.III (DIRECT RECRUIT)

STATEMENT SHOWING DETAILS OF AUDITOR (directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR's GRADE.

Sl. No	Name,	A/C No.	Date of Birth (DD/MM/YYYY)	Year of Examination	ROLL NO Allotted by SSC	All India Rank earned in Exam	Rank in SSC	Zonal rank	Zone from which selected	Date offer of Appointment (DD/MM/YYYY)
1	2	3	4	5	6	7	8	9	10	

Date of appointment (DD/MM/YYYY)	Date of confirmation (DD/MM/YYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
11	12	13	14	15			16	17	18
				2013	2014	2015			
				-	-	-			
				2014	2015	2016			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

REVIEW CASES
PROFORMA NO.IV (PROMOTEE AUDITORS)
STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No	Date of Birth (DD/MM/YYYY)	Date of offer of Appt with merit No. in Clerk grade	Date of Appointment in Clerk Grade (DD/MM/YYYY)	Date of confirmation (DD/MM/YYYY)
1	2	3	4	5	6	7

Date of promotion in Auditor Grade (DD/MM/YYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
			2013	2014	2015			
8	9	10	11			12	13	14
			-	-	-			
			2014	2015	2016			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

PROFORMA No V FOR INTER DEPARTMENTAL CASES
STATEMENT SHOWING DETAILS OF AUDITOR(appointed as IDT in post of Auditor) FOR PROMOTION TO SR. AUDITOR's GRADE.

Sl. No	Name,	A/C No.	Date of Birth (DD/MM/YYYY)	Date of Appointment in DAD in Auditor grade (DD/MM/YYYY)	Date of confirmation (DD/MM/YYYY)
1	2	3	4	5	6

Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
		2013	2014	2015			
7	8	2014	2015	2016	10	11	12
		-	-	-			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA