

Office of the Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt-110010

File No. AN-I/2531/5/PF/I

Date: 06/02/2013

To,

The CDA(R&D)
Kanchanbagh
Hyderabad 500 058

Subject: **Posting on deputation : Shri Jayaseelan T, (IDAS:2003)**

The undersigned is directed to state that Shri Jayaseelan T (IDAS:2003), presently working as FA to PD, SBC, Vizag is appointed as Additional Private Secretary [Pay Band PB-3 (Rs. 15600-39100) plus Grade Pay of Rs. 6600/-] in the personal establishment of the Minister of State (Commerce and Industry) (Dr. S. Jagathrakshakan) in the Department of Industrial Policy & Promotion, Ministry of Commerce and Industry with effect from the date he assumes charge of the post. The officer may, therefore, be relieved immediately of his present duties to enable him to take up his new assignment.

2. The above appointment is on deputation basis and co-terminus basis with the term of the Minister of State (Commerce and Industry) (Dr. S. Jagathrakshakan) or till the Minister desires to keep him in his personal establishment in the Ministry of Commerce and Industry or until further orders, whichever is the earliest.

3. The MTPAR (if necessary) up to the date of relieving of the officer may be initiated and sent to this section duly completed in all respects. For this a PAR form may be handed over to the officer (Part-I duly filled in), and dated signature for having received the blank PAR form may be obtained. He may be requested to submit his self-appraisal to his reporting officer under intimation to this section within seven working days of his date of relieving.

4. The officer may also be requested to inform his date of joining, correspondence address, telephone nos. (official, residential & mobile) and email id on an1-pinklist.cgda@nic.in on reporting in the new office for updation of the Pink List.

5. TA and joining time as admissible under rules may be authorised to the officer.


6. A copy of Office Order issued in this regard may be sent to this section.

— Sd/ —
(J K Tharmatt)
Asstt. CGDA (Admin)

Copy to:

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| 1. SPS to CGDA | - | For kind information of CGDA. |
| 2. Addl. CGDA (VS) | | |
| 3. Shri L K Sharma
The Under Secretary
Ministry of Commerce & Industry
Deptt of Industrial Policy & Promotion
Udyog Bhawan,
New Delhi 110 107 | | For information w.r.t. your office letter no. A-12023/8/2012-F.I dated 04.02.2013. A copy of notification/ office order issued on joining of Shri Jayaseelan T, IDAS may be endorsed to this office. |

4. Jt. CGDA(IFA)/Jt. CGDA(IT)/Jt. CGDA (AT-I, II & III)/Jt.CGDA (Accounts & Budget)/
Jt.CGDA (Training)/Jt. CGDA (AN)/CDA(IA).
5. Shri Jayaseelan T, IDAS, FA to SBC, Vizag
6. The IFA(R&D), New Delhi
7. The Project Director
Ship Building Centre
Varuna Block, Vizag -14
8. The DMD Establishment
Post Box No. 2043
Secunderabad
9. Admin-IV (Section) Local
10. Hindi Cell (for Hindi Version)/IFA Wing/ Audit Coord/CENTRAD/EDP Cell (Local)
11. All task holders in AN-I.
12. Guard file/File No. AN-I/1170/1/LXIV/ PC File
13. Web Site.



(J K Tharmatt)
Asstt. CGDA (Admin)