

Office of the C.G.D.A
Palam Road, Palam, Delhi Cantt – 110010
NOTICE INVITING TENDERS (NIT)

Tender No. AN/V/5066/ Misc/Gurgaon/Tender

Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt-10 invites sealed tenders in two-bid performa, i.e., Technical Bid and Commercial Bid for Housekeeping Services (Including Internal and External Conservancy), Pantry Services, Specialized Floor Cleaning, Carpet Shampooing, Pest & Rodent Control Services etc at DPDO & Officers Training Institute (OTI), Plot No 53 Sector-44, Gurgaon for a period of one year with effect from 01.02.2014.

(1) The quotations should be given in a two-bid Performa, i.e., Technical Bid and Commercial Bid. Combined quotation will not be accepted and hence will be rejected.

(2) The firm(s) participating in the tenders should possess a minimum of three years experience of working in Central Govt. run guest houses/holiday homes. Those firms who have experience of working in officers' mess/holiday homes maintained by Defence Establishment will however be given preference. Necessary certificate may also be enclosed.

(3) The firm(s) should comply with statutory obligation e.g., Minimum Wages Act and other related Labour laws. The firm(s) will have to give an undertaking in this regard.

(4) The firm(s) should enclose copies of PAN No., current Income Tax Assessment, Certificate and Service Tax Certificate in support of their financial health.

Tender documents with scope of work and general terms & conditions will be available from Shri P.K.Bohra, AO (Admin) , CGDA , Ulan Batar Road, Palam, Delhi Cantt-10 on any working day from 28.11.2013 to 18.12.2013 on payment of Rs.500/- (Rs. five hundred Only) per document in the form of Demand Draft drawn in favour of "The CGDA, Ulan Batar Road, Palam, Delhi Cantt – 10" and EMD is Rs. 10000/= as DD/Bank Guarantee.

The important dates are

- (a) Commencement of sale of offer documents – 28th November 2013
- (b) Last date & time for sale of offer documents – 18th December 2013 upto 1700Hrs
- (c) Last date & time for submission of offers – 27th December 2013 upto 1700 Hrs
- (d) Opening date of technical bid – 30th December 2013 upto 1500 Hrs

The CGDA reserve the right to reject any offer without assigning any reason what so ever. The financial offer of non-eligible suppliers (Those not fulfilling eligibility criteria and those deviate from the technical specifications in the offer documents) shall not be opened.

Dated: 27.11.2013

Sd/-
(P.K.Rai)
Dy.CGDA(AN)

Copy to

EDP Centre(Local): For uploading on the CGDA's website.

Dated: 27.11.2013

Sd/-
(P.K.Rai)
Dy.CGDA(AN)