

“हर काम देश के नाम”



कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार रोड, पालम, दिल्ली छावनी – 10

ULAN BATAR ROAD, PALAM, DELHI CANTT. 110010

Phone: 011-25665500/56

Fax: 011-25674777

email: admnix.cgda@nic.in

F. No.: AN/IX/9518/Deptn/Misc/2023

Dated: 17.04.2023

To

All PCsDA/PIFAs/PCA (Fys)
CsDA/IFAs
(Through CGDA HQrs. Website only)

Subject: Deputation to other ministries department: DAD Estt.-Reg.

Applications are invited from the willing officials fulfilling the eligibility criteria as brought out in the under mentioned communication of Directorate of Extension, Dept. of Agriculture and Farmers Welfare & Centre for Cultural Resources and Training (copies enclosed) to apply for the posts mentioned below, as per application proforma annexed, so as to reach this HQrs office through proper channel latest by **24.04.2023**:

Sl. No.	Borrowing Department/Ministry	Name of the Deputation Post & Pay Level	No. of Post	Communication of details of the borrowing Organization
1	Dept. of Agriculture and Farmers Welfare under Ministry of Agriculture and Family Welfare.	Steno Grade-I Pay Scale: Level-6 as per 7 th CPC.	02	O/o Directorate of Extension, Dept. of Agriculture and Farmers Welfare letter No. 3(01)/2018-Estt. dated 22.03.2023 .
2	Dept. of Agriculture and Farmers Welfare under Ministry of Agriculture and Family Welfare.	Photographic Officer Pay Scale: Level-7 as per 7 th CPC.	01	O/o Directorate of Extension, Dept. of Agriculture and Farmers Welfare letter No. 3(4)/2018-Estt. dated 24.02.2023.
3	Centre for Cultural Resources and Training under Ministry of Culture , Gol.	Accounts Officer Pay Scale: Level-7 as per 7 th CPC	03	O/o Centre for Cultural Resources and Training letter no.CRT/11011/01/2023/1956 dated 29.03.2023.

2. Applications received after cut-off date will not be considered.

Encls: As Above.

Copy to:-

1. IT&S Wing (Local):- For uploading the circular on CGDA HQrs website.
2. AN-IV (Local) :- For information & necessary action

(Satish Kumar Tripathi)
SAO (AN)

(Satish Kumar Tripathi)
SAO (AN)

मि.स.3(01)/2018-स्थापना

भारत सरकार Government of India

कृषि एवं किसान कल्याण मंत्रालय Ministry of Agriculture & Farmers Welfare

कृषि एवं किसान कल्याण विभाग Department of Agriculture & Farmers Welfare

विस्तार निदेशालय Directorate of Extension

कृषि विस्तार भवन Krishi Vistar Bhawan

आई.ए.एस.आर.आई. कैंपस IASRI Campus

पूसा, नई दिल्ली Pusa, New Delhi 110012

दिनांक 12/01/2023

VACANCY CIRCULAR

Sub.: Filling up of Two (02) vacancies of Stenographer Grade-I in the Level-6 (Rs.35400-112400) in the Directorate of Extension by deputation basis (including short-term contract) regarding.

The undersigned is directed to say that Two (02) vacancies of Stenographer Grade-I in the Pay Level-6 (Non-Gazetted) (Ministerial) (Rs.35400-112400) in the Directorate of Extension, Ministry of Agriculture & Farmers Welfare, Department of Agriculture & Farmers Welfare, New Delhi, is required to be filled up by deputation basis (including short-term contract).

Deputation (Including Short-Term Contract):

Officers holding the post of Stenographer under the Central Government or State Government or Union Territory Administrations or Public Sector Undertaking or Universities or recognized Research Institute or Semi Government or Autonomous Bodies or Statutory Organisations.

- I. holding analogous post on regular basis in the parent cadre or department;
or
- II. with six years service in the grade rendered after appointment thereto on a regular basis in the level-5 (Rs. 29,200-92,300) in the pay matrix in the parent cadre or department;
or
- III. With ten years service in the grade rendered after appointment thereto on a regular basis in the level-4 (Rs. 25,500-81,100) in the pay matrix in the parent cadre or department.

Note :1 The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation (including Short Term Contract) including period of deputation (including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age-limit for appointment by deputation (including Short Term Contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Continued on next page 2...

#2#

The selected officer will have the option either to draw his grade pay plus deputation (duty) allowance in accordance with the Ministry of Finance instructions issued from time to time or gets his pay fixed in the scale of pay of the post in accordance with the normal duties.

It is requested that the vacancies may kindly be accorded due publicity and the applications, with details of service particulars in the enclosed proforma as per Annexure, from suitable and willing Officials, along with duly attested photocopies of ACRs/APARs for the last 5 years, may kindly be forwarded to the undersigned, by name within 60 days from the date of publication of this advertisement in the Employment News/Rozgar Samachar.

While forwarding the applications, it may also please be verified and certified that the particulars furnished by the applicant are correct and that no vigilance proceedings are pending or being contemplated against the officer. The integrity of the Officials may also be certified. It may also please be made clear that in the event of selection, the candidate will not be allowed to withdraw his/her candidature and will be relieved immediately. Incomplete applications or application received without up-to-date ACRs/APARs dossier will not be considered.



(Deepa Pande)

Dy. Director (Admin.)

011-25847717 & 011-25846467

Distribution:

1. All Ministries/Department of Government of India.
2. All Attached/Subordinate Offices of the Department of Agriculture & Farmers Welfare.
3. Chief Controller of Accounts, Deptt of Agriculture & Farmers Welfare, 16A, Akbar Road, Hutment, New Delhi.
4. Controller General of Accounts, Deptt. of Expenditure, Lok Nayak Bhawan, New Delhi-1100571
5. PSU's/All Autonomous Bodies
6. D.G., Director General of Resettlement, Ministry of Defense, West Block-IV, RK Puram, New Delhi - 110066
7. Nodal Officer, DOE for uploading on DA/DOE website
8. Notice Board, DOE., Pusa, New Delhi
9. Guard file.

कृषि विस्तार भवन, Krishi Vistar Bhawan
पूसा Pusa, नई दिल्ली - 110012

दिनांक 27 फरवरी, 2023

Vacancy Circular

Sub.: Filling up of One (01) vacancy of Photographic Officer in the Level 7 (Rs.44900-142400), in the Directorate of Extension by promotion failing which by deputation (including short term contract) - regarding.

The undersigned is directed to say that One (01) vacancy of Photographic Officer in the Level 7 (Rs.44900-142400), (Pre-revised PB-2 9300-34800+4600GP) (Group-B) (Gazetted) (Non-Ministerial) in the Directorate of Extension, Ministry of Agriculture & Farmers Welfare, Department of Agriculture, Cooperation & Farmers Welfare, New Delhi, is required to be filled up by promotion failing which by deputation (including short term contract).

Deputation (Including Short Term Contract):

Officers Under the Central Government or State Governments or Union Territory Administrations or Public Sector Undertakings or Statutory Organisations or Autonomous Bodies or Agricultural Universities or Recognised Research Institutes or Semi-Government organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with a five years' service in the grade rendered after appointment thereto on regular basis in Level-6, (Rs. 35,400-1,12,400) in the pay matrix or equivalent in the parent cadre or department; and

- (b) Possessing the following educational qualifications and experience, namely:-
Essential:

- (i) Senior Secondary School Examination pass from a recognized Board;
(ii) Diploma in Photography awarded by a recognized university or institute: and
(iii) two years professional experience in various fields of photography.

OR

- (i) Senior Secondary School Examination pass from a recognized Board;
(ii) Certificate Course in Photography from a recognised university or institute: and
(iii) three years professional experience in various fields of photography.

Desirable:

Bachelor's degree in Fine Arts with Photography as a subject from a recognised university or institute.

रक्षा मंत्रालय (वित्त प्रभाग) / MoD (Fin)
समन्वय अनुभाग / DAD-Coord
प्राप्त डाक / RECEIVED DAK
दिनांक / Date : 31.03.23
डायरी सं. / Dy. No. : 454

Continued on next page 2...

ADD. FA (VA) 225

OSD (DAD-C)

3/13

AFA (DAD-C)

VLP

3/13

Sec (DAD-C)

3/13

AD (SXI)

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation (including short-term contract). Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date for receipt of applications.]

It is requested that the vacancy may kindly be accorded due publicity and the applications, with details of service particulars in the enclosed pro-forma as per Annexure, from suitable and willing Officials, along with duly attested photocopies of ACRs/APARs for the last 5 years, may kindly be forwarded to the undersigned, by name within 60 days from the date of publication of this advertisement in the Employment News/Rozgar Samachar.

While forwarding the applications, it may also please be verified and certified that the particulars furnished by the applicant are correct and that no vigilance proceedings are pending or being contemplated against the officer. The integrity of the Officials may also be certified. It may also please be made clear that in the event of selection, the candidate will not be allowed to withdraw his/her candidature and will be relieved immediately. Incomplete applications or application received without up-to-date ACRs/APARs dossier will not be considered.

Handwritten:
Pande
24/2/2020

(Deepa Pande)

Dy. Director (Admin)

011-25847717 & 011-25846467

Distribution:

1. All Ministries/Department of Government of India.
2. All Attached/Subordinate Offices of the Department of Agriculture Cooperation & Farmers Welfare.
3. Chief Controller of Accounts, Deptt of Agriculture, Coop. & Farmers Welfare, 16A, Akbar Road, Hutment, New Delhi.
4. Controller General of Accounts, Deptt. of Expenditure, Lok Nayak Bhawan, New Delhi-110003.
5. DG, Directorate of Resettlement, West Block IV, R K Puram, New Delhi 110066.
6. Comptroller and Auditor General of India, 9 Deen Dayal Upadhyay Marg, New Delhi-110002.
7. Nodal Officer, DOE for uploading on DAC/DOE website.
8. Guard file.
9. Notice Board, DOE., Pusa, New Delhi.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.

11. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organization
- d) Government Undertaking
- e) Universities
- f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

14. Total emoluments per month now drawn

Basis Pay in the PB

Grade Pay

Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment

Dearness Pay/interim relief /other Allowances etc., (with break-up details)

Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.

This among other things may provide information with regard to (i) additional academic qualifications (ii)

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation			

<p>professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>16.B Achievements: The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information.</p> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)



By email/Speed Post/Ordinary/Registered Post

सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र

Centre for Cultural Resources and Training
(Under the aegis of Ministry of Culture, Govt. of India)

CCRT/ 11011/01/2023/1956
29/03/2023

To,

16. Comtroller General of Defence Accounts
H49J+Q4X, Ulan Batar, Rao Tularam Marg, Sport
View, Palam, New Delhi, Delhi 110010
E-mail:- cgda@nic.in

Subject: Vacancy Circular regarding "filling up of three (03) post of Accounts Officer – on deputation basis in CCRT, an autonomous organization under the aegis of Ministry of Culture, GOI".

Dear Sir/Madam,

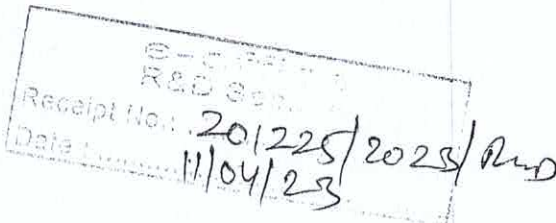
The Centre for Cultural Resources and Training (CCRT) is one of the premier institutions working in the field of linking education with culture since 1979 as an autonomous organization under the aegis of Ministry of Culture, Government of India.

CCRT is currently inviting applications from eligible and interested officers serving under the Central/State Governments/ Public Sector Undertakings /Semi Government Bodies or those employed in sub-ordinate/attached offices/autonomous bodies under the Govt. of India for 03 Group 'B' posts in Level-7 as per 7th CPC of Accounts Officer on Deputation basis.

In view of the above, it is requested to kindly give wide circulation/ publication to this Vacancy circular in your organization which is already published in Newspapers on 04/02/2023. The last date for applying is extended up to **24/04/2023**. The vacancy details with application format are enclosed and may also be seen on CCRT's website i.e. www.ccartindia.gov.in

Yours Sincerely,

(Harish Chander)
Officer on Special Duty



3
12/4/23

15ए, सेक्टर-7, द्वारका, नयी दिल्ली-110075 भारत दूरभाष: 011-25309300, 25088637
15A, Sector-7, Dwarka, New Delhi-110075 INDIA Phones : 011-25309300, 25088637
e-mail : dir.ccart@nic.in ; director.ccart@nic.in, website : www.ccartindia.gov.in

इस कार्यालय में हिन्दी में प्राप्त पत्रों का स्वागत है।
इस कार्यालय में हर दिन भारतीय राष्ट्रीय भाषाओं का दिन है।

Application for Deputation post

प्रतिनियुक्ति के आधार पर वित्त अधिकारी के पद हेतु आवेदन
Application for the post of Accounts Officer on Deputation basis

Passport Size
photograph
पासपोर्ट आकार
की तस्वीर

1. Name of the applicant (in BLOCK letters)
आवेदक का नाम, स्पष्ट अक्षरों में :
2. Date of Birth (In Christian era) and Age
जन्म तिथि (अंग्रेजी कैलण्डर के अनुसार) तथा आयु :
3. Whether belongs to SC/ ST/ OBC
क्या आप अनु. जाति / अनु. जनजाति / अ.पि.व. से संबंध रखते हैं :
4. Service to which you belong
आप किस सेवा के सदस्य हैं :
- 5 (i) Date of Entry into Service
सेवा में प्रविष्टि की तारीख
(ii) Date of Retirement on superannuation under Central / State Govt.
केन्द्र / राज्य सरकारी सेवा से सेवा निवृत्ति की तारीख :
6. Postal Address (with Telephone / Mobile No. & e-mail ID)
डाक पता (दूरभाष / मोबाईल नं. और ई-मेल पता सहित) :
7. Educational Qualifications
शैक्षिक अहर्ताएं :

S.No. क्र.सं.	Degree/ Certificate डिग्री / सर्टिफिकेट	Subjects विषय	Name of the University / Board विश्वविद्यालय / बोर्ड का नाम	Division / Percentage श्रेणी / प्रतिशत

8 Details of Employment and Experience in chronological order, starting from present employment

सेवा और अनुभव का क्रमानुसार ब्यौरा, वर्तमान नियुक्ति से शुरू करके :

S.No.	Name of Employer	Post Held on regular basis	Period		*Pay Band & Grade Pay / Pay Scale of the post held on regular basis	Whether held on regular / deputation / ad-hoc basis	Nature of duties (in detail) highlighting experience required for the post applied for
			From	To			
क्र.सं.	नियोक्ता का नाम	नियमित नियुक्ति का पद नाम	अवधि		*वेतन बैंड एवं ग्रेड वेतन / वेतन मान, नियमित आधार पर धारण किए हुए पद	किस आधार पर धार्य (नियमित/ प्रतिनियुक्ति/ तदर्थ)	निष्पादित किए गए कार्य का विवरण (विवरण से), इस पद के लिए आवश्यक अनुभव की विशिष्टता का ध्यान में रखते हुए
			कब से	कब तक			

* Important – Pay Band and Grade Pay granted under ACP / MACP Scheme are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay / Pay Scale of the post held on regular basis to be mentioned. Details of financial upgradation under ACP/ MACP Schemes with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below :-
 * महत्वपूर्ण – ए.सी.पी / एम.ए.सी.पी परियोजना के अंतर्गत अनुदत्त वेतन बैंड तथा ग्रेड वेतन, अधिकारी के व्यक्तिगत होने के कारण उल्लेख न करें। केवल नियमित आधार पर धारण किए गए पद का वेतन बैंड तथा ग्रेड वेतन उल्लेख करें। आवेदक को ए.सी.पी/एम.ए.सी.पी. परियोजना आधार पर दिए गए वेतन बैंड तथा ग्रेड वेतन का उल्लेख नीचे इस प्रकार करें :-

Office./ Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
कार्यालय / संस्था	ए.सी.पी./ एम.ए.सी.पी परियोजना के अंतर्गत मिल रहे वेतन, वेतन बैंड तथा ग्रेड वेतन	कब से	कब तक

9. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to

the one prescribed in the Rules, state the authority for the same)
 10. आप पद के लिए अपेक्षित शैक्षिक एवं अन्य अहर्ताएं पूरा करते हैं (यदि कोई अहर्ताएं नियमों में निर्धारित अहर्ताओं के समतुल्य माना जाना है, तो उसके लिए क्या प्राधिकार है)

Qualifications / Experience required as mentioned in the advertisement / vacancy circular विज्ञापन / रिक्ति परिपत्र के अनुसार अपेक्षित अहर्ताएं/ अनुभव का विवरण	Qualifications / Experience possessed by the officers अधिकारी के आधिपत्य में अहर्ताएं / अनुभव का विवरण
Essential / अनिवार्य (A) Qualification / अहर्ताएं (B) Experience / अनुभव	Essential / अनिवार्य (A) Qualification / अहर्ताएं (B) Experience / अनुभव
Desirable / वांछनीय (A) Qualification / अहर्ताएं (B) Experience / अनुभव	Desirable / वांछनीय (A) Qualification / अहर्ताएं (B) Experience / अनुभव

10 . Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post

कृपया स्पष्ट रूप से बताएं कि आपके द्वारा दिए गए प्रविष्टियों के आधार पर, आप अपेक्षित अहर्ताएं एवं इस पद के लिए आवश्यक अनुभव रखते हैं

11 . In case the present employment is held on deputation/ contract basis, please state :
 यदि आप अभी प्रतिनियुक्ति/संविदा के आधार पर सेवारत हैं तो कृपया बताएं

- The date of initial appointment
नियुक्ति की प्रारंभिक तिथि
- Period of appointment on deputation / contract
प्रतिनियुक्ति/संविदा आधार पर सेवावधि
- Name of the parent office / organization to which the applicant belongs
आवेदक मूल रूप से किस कार्यालय / संगठन से संबंधित हैं
- Name of the post and pay of the post held in substantive capacity in the Parent Organization
स्वायत्त आधार पर मूल कार्यालय / संगठन में धारण किए गए पद का नाम एवं वेतनमान

Note / टिप्पणी:

In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre / department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.

आवेदक जो वर्तमान में प्रतिनियुक्ति के आधार पर सेवारत हैं, का आवेदन पत्र उनके मूल कार्यालय / संगठन के काडर नियंत्रण अधिकारी द्वारा सत्यनिष्ठा तथा अनुशासनात्मक / सतर्कता संबंधी प्रमाण पत्र सहित अग्रप्रेषित होना चाहिए।

12 . Additional details about present employment. Please state whether working under
 वर्तमान सेवा से संबंधित अतिरिक्त सूचना। कृपया बताएं आपकी सेवा किस तरह की है

- Central Govt. / केन्द्र सरकार
- State Govt. / राज्य सरकार
- Autonomous organization / स्वायत्त निकाय
- Govt. Undertaking / सरकारी उपक्रम
- Universities / विश्वविद्यालय

13 . If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details

आवेदक विगत में यदि किसी पद पर प्रतिनियुक्ति आधार पर नियुक्त थे, तो उस पद से वापसी की तारीख एवं अन्य विवरण दें

14. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
कृपया आवेदक यह बताएं कि क्या वह इसी विभाग में प्रदायक पद या प्रदायक के प्रदायक पद पर कार्यरत हैं

15. Are you in revised scale of pay? If yes, give the date from which the revision took place (please indicate the revised scale of pay, as well):
क्या आप संशोधित वेतनमान पर कार्यरत हैं? यदि हाँ, तो संशोधित वेतनमान किस तिथि से लागू हुआ ये बताएँ (कृपया वेतनमान भी बताएँ)

16. Existing total emoluments drawn per month :
वर्तमान मासिक कुल परिलब्धियाँ

17. Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) achievements i.e., research publications, awards / scholarships, affiliation with professional bodies, institutions, research / innovative majors involving official recognition etc. and (iv) work experience over and above prescribed in the vacancy circular / advertisement) {Please enclose a separate sheet, if required} :
अतिरिक्त सूचना, जो आप अपनी उपलब्धियों से संबंधित पद की उपयुक्तता के बारे में बताना चाहें (इन विषयों को ध्यान में रखते हुए उपलब्धियों के बारे में सूचना दें (i) अतिरिक्त शैक्षिक अहर्ताएँ, (ii) वृत्तिक प्रशिक्षण, (iii) पुरस्कार / छात्रवृत्ति प्राप्ति का वेवरण, वृत्तिक संस्थाओं / संगठनों से संबंध का ब्यौरा, अनुसंधान / नवप्रवर्तन कार्यों के लिए प्राप्त आधिकारिक मान्यता, आदि (iv) रिक्रि परिसत्र / विज्ञापन में निर्धारित कार्यानुभव से अधिक कार्य करने का अनुभव, यदि हो तो (यदि आवश्यकता हो तो, कृपया अलग-शीट लगाएं)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential qualification / work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details furnished by me are correct and true to the best of my knowledge and no material fact having a bearing has been suppressed / withheld.

मैंने रिक्रि परिसत्र / विज्ञापन में दिए गए सभी सूचनाओं को भली भाँति देखने के पश्चात् ही अपना शैक्षिक रिक्रि परिसत्र / विज्ञापन में दिखाने का फैसला किया है। मुझे ज्ञात है कि सभी संबंधित दस्तावेजों की, जो मैंने प्रस्तुत किए हैं, का मूल्यांकन चयन समिति द्वारा किया जाएगा। मेरे द्वारा दिए गए सभी सूचनाएँ / जानकारी मेरे ज्ञान से सत्य एवं सही हैं तथा मैंने ऐसी कोई भी त्रुटिपूर्ण सूचना / जानकारी का दमन नहीं किया है, जिसका मेरे इस पद में चयन के लिए वहन रखता हो।

Signature of Candidate
आवेदक के हस्ताक्षर

Address
पता

Date.....
दिनांक.....

विभाग / संगठन द्वारा दिए जाने वाला प्रमाण पत्र

It is certified that :

यह सत्यापित किया जाता है कि :

- (i) Information given above by the applicant, Shri/Smt. _____, designation _____, have been verified as per the service records and found correct.
श्री / श्रीमती _____ पदनाम _____ द्वारा आवेदन पत्र में दिए गए समस्त सूचनाओं की आवेदक की सेवा अभिलेख के माध्यम से जाँच कर ली गई है और ठीक पाया गया है।
- (ii) The integrity of the applicant is beyond doubt.
आवेदक की इमानदारी और सत्यनिष्ठा में कोई संदेह नहीं है।
- (iii) The applicant is clear from vigilance angle and no disciplinary / vigilance case is pending or contemplated against him/her.
आवेदक की सतर्कता अनापत्ति सत्यापित की जाती है। उनके खिलाफ कोई अनुशासनात्मक या सतर्कता संबंधी मामला अर्निष्ठित या अपेक्षित नहीं है।
- (iv) No major / minor penalty has been imposed on the applicant during the last 10 years.
आवेदक को पिछले दस वर्षों में किसी बड़े या छोटे दंडों से दंडित नहीं किया गया है।
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
आवेदक को उनके काडर नियंत्रण अधिकारी द्वारा आवेदन पत्र भेजने के लिए अनुमति प्रदान की गई है।
- (vi) The ACR / APAR Dossier (duly attested on each page by an officer not below the rank of Under Secretary to the Govt. of India or equivalent) for the last 05 years of the applicant is enclosed.
आवेदक की पिछले पाँच वर्षों की गोपनीय रिपोर्टों की प्रतियाँ, हर पृष्ठ पर अवर सचिव / समतुल्य अधिकारी द्वारा सत्यापित कर, संलग्न की जाती है।
- (vii) The applicant will be relieved in time to report for duty, in the event of his selection for appointment on deputation (Including short term contract) basis in your department.
आवेदक को, प्रतिनियुक्ति (अल्पकालिक संविदा) के आधार पर आपके विभाग में चयनित होने पर, समय से कार्यमुक्त किया जाएगा।

(Signature of the Head of the Office)
(विभागाध्यक्ष के हस्ताक्षर)
with designation and Seal
पदनाम एवं कार्यालय के मोहर सहित

Place / स्थान :

Date / तिथि :