

हर काम देश के नाम”



कार्यालय, रक्षा लेखा महानियंत्रक  
O/o the Controller General of Defence Accounts  
उलान बटार रोड, पालम , दिल्ली छावनी-110010.  
Ulan Batar Road, Palam, Delhi Cantt-110010



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File No. AN-I/1320/1/XLII

Circular

Date: 03.04.2023

To,

All PCsDA/PIFAs/PCA (Fys)  
CsDA/IFAs  
(Through CGDA HQrs. Website only)

**Subject:- Deputation – IDAS officers**

Application are invited from the willing IDAS officers fulfilling the eligibility criteria as brought out in the under mentioned communications (copy enclosed), to apply for the post mentioned below along with their bio data, so as to reach this HQrs office through proper channel latest by **10.04.2023**.

S. No	Dept. Name / Letter No./	Name of the post / No. of the posts/Pay Level
1.	Municipal Corporation of Delhi MCD CED Vacancy Circular No. AO(estt)-II /SO-I/CED/MCD/ 2023/4885 dated 24.02.2023 and 28.03.2023	Chief Accountant-cum-Financial Advisor 01 Level-14
2.	NHIDCL DO No. NHIDCL/6(1)/Miscell. Recruitment/ 2023/HR/1060 dated 20.03.2023.	Deputy General Manager (Finance) 02 Level-12

2. Applications received after cut-off date i.e. **10.04.2023** will not be considered and will be recorded.

  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-I)

Copy to :-

1. AN-IV Section (local) : For information & necessary action.
2. IT&S wing (local) : For uploading the circular on CGDA HQrs. website.

  
(Shashi Pratap Singh)  
Sr. ACGDA (AN-I)



MUNICIPAL CORPORATION OF DELHI  
CENTRAL ESTABLISHMENT DEPARTMENT  
22<sup>nd</sup> FLOOR, E-1 BLOCK, DR. SHYAMA PRASAD MUKHERJEE CIVIC CENTRE  
JAWAHARLAL NEHRU MARG, NEW DELHI-110 002

No. AO (Estt.)-II/SO-1/CED/MCD/2023/4885

Dated: 24/02/2023

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs.
3. The Controller General of Defence Accounts, West Block-V, R.K.Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
7. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
8. The Registrar, Delhi High Court, New Delhi.
9. The District Judge, Tis Hazari Courts, Delhi.
10. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi
11. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
12. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-11.
13. The Spl. Secretary (Services), Services Deptt., Services-I Branch, Delhi Secretariat, 7<sup>th</sup> Floor, B-Wing, I. P. Estate, New Delhi.

**Sub:- Sponsoring names for appointment to the post of Chief Accountant-cum-Financial Advisor in Municipal Corporation of Delhi on deputation basis.**

Sir/Madam,

I am directed to communicate that the following post is required to be filled up urgently in Finance Department in Municipal Corporation of Delhi on deputation basis in term of guidelines and instructions issued from time to time by DOPT :-

**2. Chief Accountant-cum-Financial Advisor No of Post : 01**

Pay Scale- Level-14 of pay matrix

**Eligibility conditions:** Officer under all Organized Accounts Services/ departments under the Central Government:-

- (i) Holding analogous posts on a regular basis in the parent cadre or department  
Or
  - (ii) With 2 years regular service in the grade rendered after appointment thereto on regular basis in Level-13A of pay matrix or equivalent in the parent cadre/department.  
Or
  - (iii) With 3 years regular service in the grade rendered after appointment thereto on regular basis in Level-13 of pay matrix or equivalent in the parent cadre/department.
3. Since the MCD follows the Rules/Regulations/Instructions of the Govt. Of India, the laid down terms and condition of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in Municipal Corporation of Delhi. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
  4. It is, therefore, requested that the names of suitable and willing officers fulfilling above conditions, alongwith (i) their Applications and Bio-data with certification that the entries in the application have been verified from the records and found correct. (ii) ACRs/APRs for the preceding five (5) years. (iii) Integrity Certificate. (iv) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned. (v) Cadre Clearance and (vi) List of major/minor penalties, if any, imposed on the officer during the last ten years/No Penalty Certificate may please be forwarded to the Director (Personnel), Municipal Corporation of Delhi, 22<sup>nd</sup> Floor, Dr. S. P. Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days from the date of issuance of this Circular, to enable us to consider selection for appointment to the above-said post on deputation basis. Application Proforma is attached.
  5. This may please be given TOP PRIORITY.

GR/10 24/02/23

(Manish Kumar)

Administrative Officer (Estt.)



**MUNICIPAL CORPORATION OF DELHI**  
**CENTRAL ESTABLISHMENT DEPARTMENT**  
22<sup>nd</sup> FLOOR, E-1 BLOCK, DR. SHYAMA PRASAD MUKHERJEE CIVIC CENTRE  
JAWAHARLAL NEHRU MARG, NEW DELHI-110 002

No. AO (Estt.)-II/SO-I/CED/MCD/2023/5568

Dated: 28/03/23

**CIRCULAR**

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs.
3. The Controller General of Defence Accounts, West Block-V, R.K.Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
7. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
8. The Registrar, Delhi High Court, New Delhi.
9. The District Judge, Tis Hazari Courts, Delhi.
10. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi
11. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
12. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-11.
13. The Spl. Secretary (Services), Services Deptt., Services-I Branch, Delhi Secretariat, 7<sup>th</sup> Floor, B-Wing, I. P. Estate, New Delhi.

**Sub:- Sponsoring names for appointment to the post of Chief Accountant-cum-Financial Advisor in Municipal Corporation of Delhi on deputation basis-further extension of date for submitting applications regarding.**

**Ref.:** No. AO (Estt.)-II/SO-I/CED/MCD/2023/ 4885 Dated:24.02.2023.

Sir/Madam,

I am directed to communicate that the following post is required to be filled up urgently in Finance Department in Municipal Corporation of Delhi on deputation basis in term of guidelines and instructions issued from time to time by DOPT :-

2. **Chief Accountant-cum-Financial Advisor**  
Pay Scale- Level-14 of pay matrix

**Eligibility conditions:** Officer under all Organized Accounts Services/ departments under the Central Government:-

- (i) Holding analogous posts on a regular basis in the parent cadre or department  
Or
- (ii) With 2 years regular service in the grade rendered after appointment thereto on regular basis in Level-13A of pay matrix or equivalent in the parent cadre/department.  
Or
- (iii) With 3 years regular service in the grade rendered after appointment thereto on regular basis in Level-13 of pay matrix or equivalent in the parent cadre/department.

3. Since the MCD follows the Rules/Regulations/Instructions of the Govt. Of India, the laid down terms and condition of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in Municipal Corporation of Delhi. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

4. It is, therefore, requested that the names of suitable and willing officers fulfilling above conditions, alongwith (i) their Applications and Bio-data with certification that the entries in the application have been verified from the records and found correct.(ii) ACRs/APRs for the preceding five (5) years. (iii) Integrity Certificate. (iv) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned (v) Cadre Clearance and (vi) List of major/minor penalties, if any, imposed on the officer during the last ten years/No Penalty Certificate may please be forwarded to the Director (Personnel), Municipal Corporation of Delhi, 22<sup>nd</sup> Floor, Dr. S. P. Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days from the date of issuance of this Circular, to enable us to consider selection for appointment to the above-said post on deputation basis. Application Proforma is attached.

5. This may please be given TOP PRIORITY.

  
(Manish Kumar)

Administrative Officer (Estt.)

Copy to:- Dir. (IT), with the request to upload the Circular on MCD's website for wider publicity



APPLICATION FOR THE POST OF \_\_\_\_\_ IN  
MUNICIPAL CORPORATION OF DELHI ON DEPUTATION BASIS.

- 1. Name and address in Block Letters \_\_\_\_\_
- 2. Mobile No. & Email ID \_\_\_\_\_
- 3. Date of Birth (in Christian era) \_\_\_\_\_
- 4. Date of retirement under Central/  
State Government Rules \_\_\_\_\_
- 5. Educational Qualifications \_\_\_\_\_  
\_\_\_\_\_
- 6. Whether education and other qualifications  
required for the post are satisfied \_\_\_\_\_  
\_\_\_\_\_
- (Details of given qualification)
- 7. Please state clearly whether in the light  
of entries made by you above, you meet  
the requirements of the post and you are  
eligible as per RRs. \_\_\_\_\_
- 8. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by  
your signature, if the space below is insufficient.

Period		Post held	Pay Scale/Grade Pay	Office	Nature of Duties
From	to				

- 9. Nature of present employment i.e.  
Adhoc or temporary or quasi-  
permanent or permanent. \_\_\_\_\_
- 10. In case the present employment is  
held on deputation/contract basis,  
please state \_\_\_\_\_  
(a) The date of initial appointment  
(b) Period of appointment on deputation/contract  
(c) Name of the parent office/organization to which you belong
- 11. Additional details about present employment.  
Please state whether working under:  
(a) Central Government  
(b) State Govt.  
(c) Autonomous Organization  
(d) Government Undertaking  
(e) Universities  
(f) Others



सत्यमेव जयते

अंशु मनीष खलखो, भा.र.ले.से., एन.डी.सी.  
ANSHU MANISH KHALKHO, IDAS, n.d.c.  
निदेशक (प्रशा. व वित्त) एवं सी.एफ.ओ.  
Director (Admin. & Finance) & CFO



DO No. NHIDCL/6(1)/Miscell.Recruitment/2023/HR/1060

Respected Ma'am,

रक्षा लेखा महानियंत्रक सचिवालय  
C.G.D.A. Secretariat

Dated: 20<sup>th</sup> March, 2023.

जायरी सं० / Dy. No. 369.....  
दिनांक / Date 24/3/2023

The National Highways & Infrastructure Development Corporation Limited (NHIDCL) has been set up under the Ministry of Road Transport & Highways to speed up the construction/ up-gradation and widening of National Highways in the North-Eastern Region and other strategic areas which share International boundaries with neighbouring countries. Vacancies in the sanctioned posts in NHIDCL are filled from amongst eligible and experienced Officers working in Central Government Ministries/ Departments, Central Public Sector Undertakings, State Government Departments and State Government Public Undertakings on Deputation basis.

2. Presently, we are looking for Officers serving in the organized Finance / Accounts / Audit Departments under Central Government, for their appointment against large number of vacancies in the posts like Deputy General Manager (Finance) in the Pay Level-12 and Manager (Finance) in the Pay Level-11 of 7<sup>th</sup> CPC, in various Offices of NHIDCL. The Eligibility criteria and experience required for the posts of DGM (Fin.) & Manager (Fin.) in NHIDCL is enclosed.

3. I shall be grateful, if you could give wide publicity to the above mentioned posts and forward application(s) of interested Officers from your Finance Department who fulfill the eligibility criteria and whose services can be spared, in the Format enclosed, along with 'No Objection Certificate', 'Vigilance Clearance' and 'copies of APARs' for last five years.

With regards,

Yours sincerely,  
  
(Anshu Manish Khalkho)

Encl. As above.

Smt. Rasika Chaube,  
Financial Advisor (D S)  
Controller General of Defence Accounts (CGDA)  
Ulan Batar Road,  
New Delhi - 110010  
Email: rasikachaube@nic.in

रक्षा लेखा को संयुक्त महानियंत्रक (प्रशा.)/Sr. Jt. CGDA (AN)  
जायरी सं० / Dy. No. 301  
दिनांक / Date 22/3/23

रक्षा लेखा को सहायक महानियंत्रक (प्रशा.)/Sr. Jt. CGDA (AN-1)  
जायरी सं० / Dy. No. 281  
दिनांक / Date 27/3/23

Sr. Jt. CGDA (AN-1)

1021  
28/03/23

Sr. Jt. CGDA (AN) has seen

## Annexure-II

ELIGIBILITY CRITERIA, EXPERIENCE ETC. PRESCRIBED FOR VARIOUS POSTS IN NHIDCL

## 1. Name of the Post: Deputy General Manager (Finance) (Pay Level-12)

Age limit	Educational qualification and experience required	Eligibility Criteria
1	2	3
Not exceeding 56 years	<p>Essential Educational Qualification and Experience:-</p> <p>(i) ICAI / ICWAI / MBA (Finance) from a recognized University /Institute;</p> <p>or</p> <p>(ii) Member of any organized Group-‘A’ Finance/Accounts related Service of the Central Government or of the State Government;</p> <p>and</p> <p>(iii) 9 years’ experience in the Pay Level-10 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.5400/-) or equivalent or higher out of which <b>6 years’ experience</b> in Financial Accounting/ Budgeting/ Internal Audit/ Contract Management/ Fund Management/ Disbursement in an organization of repute.</p>	<p><b>By Deputation:</b> From officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations and other Government Bodies:-</p> <p>(i) holding analogous post on regular basis in the Pay Level-12 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.7600/-) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p>or</p> <p>(ii)with <b>five years’ service</b> in the grade rendered after appointment thereto on a regular basis in posts in the Pay Level-11 (pre revised Band-3 (Rs.15,600-39,100) with Grade Pay Rs.6600/-) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p>and</p> <p>Possessing the essential educational qualifications and experience stipulated in column 2.</p>

2. Name of the Post: Manager (Finance) (Pay Level-11)

Age limit	Educational qualification and experience required	Eligibility Criteria
1	2	3
Not exceeding 56 years	<p>Essential Educational Qualification and Experience:-</p> <p>(i) ICAI/ICWAI/MBA (Finance) from a recognized University / Institute;</p> <p>or</p> <p>(ii) Member of any organized Group-‘A’ Finance/ Accounts related Service of the Central Government or of the State Government</p> <p>and</p> <p>5 years’ experience in the Pay Level-10 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.5400/-) or equivalent or higher and have 4 years’ experience in Financial Accounting/ Budgeting /Internal Audit/Contract Management/Fund Management/Disbursement in an organization of repute.</p>	<p><b>By Deputation:</b> From officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations and other Government Bodies:-</p> <p>(i) holding analogous post on regular basis in the Pay Level-11 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.6600/-) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p>or</p> <p>(ii) with five years’ service in the grade rendered after appointment thereto on a regular basis in Pay Level-10 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.5400/- ) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p>and</p> <p>Possessing the essential educational qualifications and experience stipulated in column 2.</p>

3. Name of the Post: Dy. Manager (Finance) (Pay Level-10)

Age limit	Educational qualification and experience required	Eligibility Criteria
1	2	3
Not exceeding 56 years	Essential Educational Qualification and Experience:-  (i) ICAI/ ICWAI/ MBA(Finance) from a recognized University Institute; with four years post qualification experience out of which atleast two years experience of handling finance and accounts matter. Or Member of any organized Group-'A' Finance/Accounts related Service of the Central Govt. or of the State Govt.	<p><b>By Deputation:</b> From officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations and other Government Bodies :-</p> <p>(i) holding analogous post on regular basis in the Pay Level-10 (pre revised Pay Band-3 (Rs.15,600-39,100) with Grade Pay Rs.5400/-) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p style="text-align: center;">or</p> <p>(ii) with <b>four years' service</b> in the grade rendered after appointment thereto on a regular basis in posts in the Pay Level-8 (pre revised Pay Band-2 (Rs.9,300-34,800) with Grade Pay Rs.4800/-) in CDA pattern or equivalent in IDA pattern in the parent cadre/ department;</p> <p style="text-align: center;">and</p> <p>Possessing the essential educational qualifications and experience stipulated in column 2.</p>



APPLICATION FOR THE POST OF \_\_\_\_\_

Photo

Signature

1. Mode of recruitment, viz.  
Deputation/Direct Contract  
(Please specify wherever applicable) : \_\_\_\_\_
2. Name of the Candidate (in Block letters)  
(with rank in case of officers from Indian Army, Navy, Airforce) : \_\_\_\_\_
3. Father's/Husband's Name : \_\_\_\_\_
4. (a) Date of Birth in Christian era  
(in dd/mm/yyyy format) : \_\_\_\_\_
- (b) Age as on last date for receipt of Application : \_\_\_\_\_
5. Date of retirement/ release from Parent Department : \_\_\_\_\_
6. Permanent Address (with PIN code) : \_\_\_\_\_
7. Address for Correspondence (with PIN code) : \_\_\_\_\_
8. E-mail Address, Phone Number (Office, Residence and Mobile) : \_\_\_\_\_
9. Category (Gen/SC/ST/OBC/OTHERS) : \_\_\_\_\_
10. Educational Qualification (attach a separate sheet duly attested by you if the space is insufficient).

Sl. No.	Exam Passed	Year	Subjects offered	Name of Institute	Board/ University	Percentage of marks obtained

11. Details of experience (in chronological order). Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient.

Sl. No.	1.	2.	3.	4.	5.
a. Name of Organization					
b. Post held					
c. Period of Tenure with dates (in dd/mm/yyyy format)	From				
	To				
d. Whether worked/working on Permanent /Regular or Adhoc/ Temporary/Quasi Permanent or on Deputation or on Contract basis					
e. If worked on Deputation basis, please indicate the post and pay scale held on regular / substantive basis in the parent department, without NFU/NFSG/MACP/ACP					
f. Brief description of duties					
g. Scale of Pay and Basic Pay (In case the Pay Scale under CDA pattern has been revised after the 6 <sup>th</sup> CPC recommendations, please clearly indicate the Pay Band and the Grade Pay)					
h. Whether Scale of Pay on CDA or IDA pattern or any other DA pattern. Please specify					

12. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) \_\_\_\_\_

	Qualification/ Experience required for the post	Qualifications/Experience possessed by the officer
Essential Educational Qualification:		
Desirable Educational		

Qualification: \_\_\_\_\_

Essential Experience: \_\_\_\_\_

Desirable Experience: \_\_\_\_\_

13. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post : \_\_\_\_\_
14. Nature of present employment (i.e. Permanent / Regular/ SSCO or Ad-hoc/ Temporary/ Quasi-Permanent or on Deputation or on Contract basis) : \_\_\_\_\_
15. In case the present employment is held on Deputation / on Contract basis, please state
- (a) The date/ period of appointment on Deputation / on Contract basis : \_\_\_\_\_
- (b) Name and address of the Parent Organization to which you belong : \_\_\_\_\_
- (c) Whether the Parent Department is (Please indicate the name against the relevant column)
- i Central Government : \_\_\_\_\_
- ii State Government : \_\_\_\_\_
- iii Central / State Government Public Sector Undertaking : \_\_\_\_\_
- iv Central / State University : \_\_\_\_\_
- v Central/State Autonomous Body : \_\_\_\_\_
- vi Others, please specify : \_\_\_\_\_
- (d) Name of the Post and Pay Scale with DA pattern held by you on regular / substantive basis in the Parent Department. : \_\_\_\_\_
16. Additional details about present employment. Please state whether working under (indicate the name and address of the organization against the relevant column)
- a. Central Government: \_\_\_\_\_
- b. State Government : \_\_\_\_\_
- c. Central / State Government Public Sector Undertaking: \_\_\_\_\_

d. Central / State University : \_\_\_\_\_

e. Central / State Autonomous Body : \_\_\_\_\_

f. Others, please specify : \_\_\_\_\_

17. a) Whether the present Pay Scale in your parent department has been granted under Modified Assured Career Progression Scheme (MACP), Assured Career Progression Scheme, Time Scale, Personal Upgradation, Financial upgradation, In-situ Up gradation, Non functional Upgradation, Non-functional Grade, Adhoc-promotion or any other similar scheme of your parent Department.

Yes / No

(b) If yes, please specify the substantive post with pay scale held by you in your Parent Department.

: \_\_\_\_\_

18. If working or belonging to the Public Sector Undertaking, please indicate the Grade in which you are working along with the pay scale (Whether E-1, E-2, E-3, E-4, E-5, E-6, E-7, E-8, or E-9, etc.).

: \_\_\_\_\_

19. Total emoluments per month drawn (Please indicate the detailed break-up and also enclose a self-attested copy of the latest pay slip).

: \_\_\_\_\_

20. Additional information, if any, which you would like to mention in support of your suitability for the post [Enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient].

: \_\_\_\_\_

21. Whether applied for the similar post in NHIDCL in the last two years. If so, please indicate the post applied for, date of Advertisement and date of interview, if any.

: \_\_\_\_\_

22. Details of earlier service in NHIDCL, if any

S.No.	Name of post	Nature of employment (Deputation/ Contract)	Tenure/period with dates in dd/mm/yyyy format		Scale of pay	Place(s) of posting	Nature of duties/ work(s) handled
			From	To			

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name: \_\_\_\_\_

DECLARATION

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Application Form / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature / appointment / services shall stand cancelled / terminated without assigning any reasons there for.

I am willing to serve anywhere in the North East Region i.e anywhere in the States of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, and in the Union Territory of J&K, Ladakh and Andaman & Nicobar Islands.

Date : \_\_\_\_\_

Signature \_\_\_\_\_

Place: \_\_\_\_\_

Name \_\_\_\_\_

5

CERTIFICATE BY THE EMPLOYER, IF APPLYING ON DEPUTATION BASIS

- (i) Certificate that Sh. \_\_\_\_\_ holds a permanent post of \_\_\_\_\_ in the O/o \_\_\_\_\_ since \_\_\_\_\_.
- (ii) The integrity of Sh. \_\_\_\_\_ is beyond doubt.
- (iii) He has submitted his application to this office on \_\_\_\_\_.
- (iv) The Pay Scale/ Pay Band + Grade Pay of the post held by the officer in his parent Department (without NFU/NFSG/ACP/MACP/TS/Personal upgradation etc) is as under:-
- (v) This office has No Objection in case the application of Sh. \_\_\_\_\_ is considered for appointment to the post of \_\_\_\_\_ on Deputation in NHIDCL. Further, it is certified that Sh. \_\_\_\_\_ shall be relieved immediately in case of his/her selection in NHIDCL.
- (vi) The information given by Sh. \_\_\_\_\_ in the application proforma has been verified with reference to his/her service records and found correct.
- (vii) No Vigilance or Disciplinary case is pending or contemplated against the official concerned during last 10 years.
- (viii) Up-to date ACR/APAR dossier of the concerned official for the last five years are enclosed herewith.

Date:

Place:

Signature  
Head of Office/Department

Annexure-I

Details of Posts proposed to be filled up on Deputation in NHIDCL

Name of the Posts	Pay Level (7 <sup>th</sup> CPC Pay Scales)	No. of vacancies	Likely place of postings
Deputy General Manager (Finance)	Level-12	02	Capital Cities of all the North Eastern States of India, Jammu, Srinagar (J&K), Andaman & Nicobar Islands, Dehradun and NHIDCL Hqrs, New Delhi.
Manager (Finance)	Level-11	02	
Dy. Manager (Finance)	Level-10	08	
Assistant Manager (Finance)	Level-08	15	
Junior Manager (Finance)	Level-07	04	