



'हर काम देश के नाम'
रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
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To,

**All PCDA/PCA(Fys)/PIFAs/
CDAs/CFAs/IFAs/RTCs**
(through CGDA website)

Sub: Establishing an Institutional Mechanism to Extend Support to the Families of Deceased Employees of DAD in Getting their Dues

It has been seen that sometimes families of DAD officers/staff, who die while in service, face some problems related to completing formalities of pension papers, other retirement benefits, retention of government accommodation etc. Though, generally, concerned offices provide necessary assistance to the concerned families, there is a need to establish an institutional mechanism to deal with such cases.

2. It has been decided by the CGDA that every office including sub offices will nominate an officer of equivalent level of deceased officer/staff, but not lower in grade than AAO, to immediately get in touch with the families of the deceased officer/staff and facilitate/expedite processing of all claims including pension papers/retirement benefits, retention of government accommodation and any other pending issues. In case of an IDAS officer only an IDAS officer may be nominated for this purpose. It will be the duty of the officer to obtain all necessary details from the families and help them in filling up all papers in shortest possible time and monitor the case till its finality or till receipt of the PPOs by the families.

3. All PCDA/CsDAs may ensure implementation of this welfare measure in the main office and all their sub offices.


(Rajeev Ranjan Kumar)
Dy. CGDA (AN)

Copy to :-

1. AN-Pay Section (Local) :-For similar action as above.
2. IT&S Wing (Local) :-For uploading on CGDA website.

(Rajeev Ranjan Kumar)
Dy.CGDA(AN)