

CONTROLLER GENERAL OF DEFENCE ACCOUNTS
ULAN BATAR ROAD, PALAM DELHI CANTT-10

No. AN/XI/11101/Exam/2016/Vol. I

Dated: 03/01/2017.

To

The PCA (Fys), Kolkata
The CIA (Fys), Kolkata
The PCDA/CDA
(Through CGDA Website)

Subject: Promotion of MTS to the grade of Clerks on passing Departmental Examination held in October 2016

The result of the above examination for promotion of MTS to the grade of clerk has been declared vide HQrs Letter No. AN/SAS/16502-MTS-CLK/OCT/2016/Result dated 07.12.2016.

2. It is requested to convene a DPC proceedings and adjudicate all the successful candidates, for consideration of their promotion to the grade of Clerks in terms of Para (ii) of column 11 of Recruitment Rules for the posts of Clerks under 10% vacancies.
3. Review DPC may also be convened for those leftover candidates (if any), who were declared successful vide HQrs Letter No. AN/SAS/16502/MTS-CLK/Jan/2016 dated 16/02/2016, but have yet not been promoted.
4. It is also advised that the individuals may be adjudicated as per criteria laid down in the HQrs letter No. 0636/AN-F/dated 04.12.1973 and AN/XI/11060/Vol IV dated 18.09.1989, based on the APARs for the year 2013-14, 2014-15 & 2015-16. The adjudication report alongwith DPC proceedings in respect of successful candidates may be forwarded in the enclosed proforma(s) so as to reach this HQrs office latest by 20-01-2017.
5. If any of the MTS(s) has since been transferred, his/her case may be adjudicated by the Controllers under whom the individual is presently serving.
6. NIL report is also required.


(Vishav Jit Gandotra)
For CGDA

Copy To

1) EDP Cell
(Local)

With request to upload the same on CGDA Website


(Vishav Jit Gandotra)
Sr AO (AN)

(17-10-2016)

PROFORMA SHOWING DETAILS OF MTS (WHO HAVE PASSED DEPTT EXAM HELD ON 17/10/2016) FOR PROMOTION TO CLERK.

Sl. No	Name,	A/C No.	MTS Exam Roll No	Date of Birth	Date offer of Appointment	Date of appointment	Year of SSC exam	Roll No	AIR/Zone rank	Date of confirmation	Date of promotion As Record Clerk if any
1	2	3	4	5	6	7	8	9	10	11	12

Whether UR/SC/ST	Whether physically handicapped viz. PH OH, HH	Grading of APARs			Whether typing test passed	Recommendation of DPC	Remarks.
13	14	15			16	17	18
		2013 -14	2014 -15	2015 -16			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

PROFORMA SHOWING DETAILS OF MTS (WHO HAVE PASSED DEPTT EXAM HELD ON 19/01/2016) FOR PROMOTION TO CLERK.

Sl. No	Name,	A/C No.	MTS Exam Roll No	Date of Birth	Date offer of Appointment	Date of appointment	Year of SSC exam	Roll No	AIR/Zonal rank	Date of confirmation	Date of promotion As Record Clerk if any
1	2	3	4	5	6	7	8	9	10	11	12

Whether UR/SC/ST	Whether physically handicapped viz. PH OH, HH	Grading of APARs			Whether typing test passed	Recommendation of DPC	Remarks.
13	14	15			16	17	18
		2013 -1.4	2014 -1.5	2015 -1.6			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

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