



कार्यालय, रक्षा लेखा महानियंत्रक
उलन बटार रोड, पालम, दिल्ली छावनी - 110010
Controller General of Defence Accounts
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No. AN/VII/7220/BE 2021-22

Dated: 12.04.2021

To

The PCsDA/PCA (Fys)/CsDA

(Through CGDA Website)

Subject: BE 2021-22 Allotment: Major Head-2052 - DAD.

Ministry of Finance, Department of Economic Affairs vide their Office Memorandum bearing F. No. 2(11)-B(D)/2021 dated 26.03.2021 has intimated that demand for Grant 2021-2022 may be treated as final as these have been voted by Parliament without any reduction and the connected Appropriation Bill has also been assented to by the President on 25.03.2021. Accordingly BE 2021-22 allotment under Grant No. 18- MoD (Civil), Major Head-2052 - DAD, is hereby made to your organization as shown in the Annexure-II (Office Expenses, Travel Expenses & Medical Treatment) on the basis of the actual expenditure during 2020-21, projections made by the PCsDA/CsDA and funds allotted by the Ministry under various heads. It is requested that Annexure II may be downloaded from your official nic mail ID.

2. To ensure balance pace of expenditure during the FY 2021-22, it is requested to prepare a comprehensive plan to achieve the target of 50% utilization of allocated funds by September 2021 and 67% by December 2021. **However, it may be noted for adherence that not more than 33% of allocation may be spent in the last quarter of the FY and during the Month of March the expenditure should be limited to 15% of allocation.** In this regard, please refer to this HQ letter / circular No. AN/VII/7220/BE 2012-13 dated 11.3.2013 regarding Cash Management System in Central Government – modified exchequer control based expenditure management and restrictions on expenditure management and restrictions on expenditure during the last quarter of the financial year.

3. The separate funds have been earmarked under Head 'Office Expenses' to the NADFM Pune, CsFA (Fys), CIA (Fys) Kolkata, RTCs, CDA IT & SDC Secunderabad, Bangalore, Area Accounts Offices, PAOs (ORs) and DPDOs as

per prevalent practice in Annexure-II. The incurring of expenditure by them may be monitored by the PCsDA/CsDA/PCA(Fys) as per instructions issued in the past. The requirement of funds under Head 'Office Expenses' for the sub-offices like LAO's, RAO's, AAO GE's, BSO etc. may be earmarked out of funds allocated for Main Office and other sub-offices at your level.

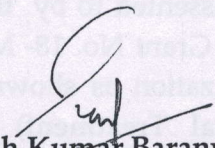
4. **Office Expenses and Travel Expenses to IFAs (SAG level):** A separate allotment has also been made to IFAs (SAG level) through their co-located PCsDA/CsDA as per past practice in Annexure-II.

5. **The Controllers are requested to intimate the allotment of funds made in BE 2021-22 immediately to their respective sub-offices as stated in Annexure-II.**

6. It is requested to render a 'Monthly Expenditure Report (MER)'.

7. Item-wise allocation of funds under Head 'Office Expenses' may be made at your level provided that total allocation under these Heads are kept within BE 2021-22 allotment.

Please ensure strict compliance of the above instructions.


(Ganesh Kumar Baranwal)
Sr. Dy. CGDA (Admin)

Copy to:- IT &S Wing for uploading to the website.

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(Ganesh Kumar Baranwal)
Sr. Dy. CGDA(Admin)