

कार्यालय रक्षा लेखा महानियंत्रक, उलान बतार रोड, दिल्ली छावनी-10

**Office of the CGDA, Ulan Batar Road, Palam,  
Delhi Cantt-110010**

No. AN/III/3012/Circular Vol. VIII dated 15.11.2017.

To,

✓ All PCsDA/ PCsA (Fys.)/ PIFAs,  
✓ CsDA/ CsFA (Fys.)/ IFAs.  
(through CGDA website).

**Subject: Use of Speed-post: regarding.**

Please find enclosed a copy of Department of Posts, Ministry of Communication, DO No. 51-12/2017-BD&MD dated 27.09.2017 received under MoD (finance) ID Note No. 10(3)/C/2017(TK-II) dated 31.10.2017 for information.

The contents of above mentioned DO be brought to the notice of all subordinate offices of your organization for information & necessary action please.

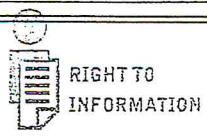
  
(Mustaq Ahmad)  
Dy. CGDA (AN)

**Copy to:**

IT&S Wing : with a request to upload on CGDA's website.  
(Local)  
AN-IV, Local : for information and necessary action.

  
(Mustaq Ahmad)  
Dy. CGDA (AN)

र. एन. नन्दा  
सचिव  
A. N. Nanda  
Secretary



Office of Additional Secretary  
Dy. No. 5487  
Date: 27/9/17

डाक विभाग  
संचार मन्त्रालय  
भारत सरकार  
डाक भवन, संसद मार्ग  
नई दिल्ली-110001  
Department of Posts  
Ministry of Communications  
Government of India  
Dak Bhawan, Sansad Marg  
New Delhi-110001

फोन/Tel.: (+91-11) 2309 6060  
फैक्स/Fax.: (+91-11) 2309 6077  
ई-मेल/E-mail: secretary-posts@indiapost.gov.in

रक्षा सचिव का कार्यालय  
डायरी नं० 18367  
दिनांक 24-9-17

D.O. No. 51-12/2017-BD&MD

27<sup>th</sup> September, 2017

Dear Sir,

Department of Posts has been entrusted with the privilege of providing postal communications in the country and a range of services have been made available by the Department to this end. Of these, Speed Post is a premium service providing time-bound and express service which ensures delivery of letters and parcels weighing upto 35 kg between across the country.

2. At present, the Speed Post network has expanded even further. The reach of the network is unmatched and the service has become even more customer-friendly. The booking facility is available in all departmental Post Offices across the country. In major cities, booking facility is available round the clock from select offices. Similarly, the delivery of Speed Post is ensured in every nook and corner of the country. In addition to this, the following features have been introduced from time to time to make it more customers-friendly:

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- Free pick-up from customer premises
- Credit facility under Book Now Pay later (BNPL) scheme
- Additional discount on advance payment of Speed Post charges
- Attractive discounts for high volume customers
- Complete end-to-end Track and Trace through Internet & android based mobile application
- Delivery information through SMS without any extra cost
- Centralized billing under National Account Facility
- Cash on Delivery (CoD)

As you can see, it makes good business sense to use Speed Post instead of private couriers, which are not regulated by any rules or norms, unlike Department of Posts, which is legally bound by the provisions of the Indian Post Office Act, 1898 to see that the best care is bestowed on mails.

Contd...2/-

AS(BM)/JS(PG/Coord) - on leave

Dir (Coord) / I. M  
27/9/17

800  
4110  
2224/Dir (Coord)  
27/9/17  
circulate  
OK  
27/9/17

4. Additionally, I would also like to mention here that in a test check conducted by Comptroller and Auditor General (CAG) in order to compare the performance/quality of Speed Post Service of Department of Posts with private courier agencies for delivery of mails, it was found that the delivery through Speed Post is better than private couriers. Chapter-III of CAG Report No. 20 of 2015 – Union Government, Communications and IT Sector laid in the Parliament and available with link <http://www.cag.gov.in/content/report-no-20-2015-union-government-communications-and-it-sector> may be seen for reference. The Times of India clipping covering the results of the CAG test check is also enclosed.

5. I shall be grateful if you could direct Departments/PSUs/organisations under you to use Speed Post while also bringing to their notice the statutory position in this regard. The Chief Postmasters General/ Postmasters General located in their station/area will be happy to offer all cooperation, advice and also work out customized packages for any special requirements.

6. I shall also be grateful if a copy of the directions issued by you and the Department /autonomous bodies/PSUs etc. is endorsed to Shri Brajesh Kumar, General Manager, Business Development and Marketing Directorate, 5<sup>th</sup> Floor, Dak Bhawan New Delhi-110 001.

With regards,

Yours sincerely,

Encl: as above

  
(A.N. Nanda)

Shri Sanjay Mitra  
Secretary,  
Department of Defence  
~~Ministry of Defence~~  
South Block  
New Delhi-110 011