

Important Circular

Office of the Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt. -110010

No. AN-I/1466/Leave Delegation/Misc Corrs

Dated: 12.09.2018

To,

All the PCsDA/CsDA

Subject : Delegation of power to sanction Casual leave: IDAS officers.

Kind attention is invited to Para 221 of Office Manual Part-I wherein it has been prescribed that the CGDA is the leave sanctioning authority for officers in HAG+ Scale, HAG and officers in the Senior Administrative Grade. Accordingly, PCsDA/CsDA send their leave applications to HQrs office for sanction.

2. The competent authority has decided to amend the aforesaid procedure to simplify the process. From now onwards PCsDA/CsDA posted outside HQrs Office may avail casual leave upto four days for herself/ himself and intimation in this regard shall be furnished to HQrs Office as soon as possible.


(Juhi Verma)
Sr.ACGDA (AN)

Copy to:

1. SPS/PS to CGDA, Addl.CGDA, Sr.Jt.CGDA, Jt.CGDA, Sr.Dy.CGDA (AN): For information.
2. AT-VI Section (Local): For issuing correction slip to amend para 221 of OM Part-I accordingly.
3. EDP Centre (Local): For placing this circular on website.


(Juhi Verma)
Sr.ACGDA (AN)