



कार्यालय, रक्षा लेखा महानियंत्रक
उलान बटार रोड, पालम, दिल्ली छावनी - 110010
Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt- 110010



AN/I/1058/4/Vol-VI

Dated: 14/08/2019

To,

All PCDAAs/CDAs
 All PIFAs/IFAs

Subject : APAR reporting Channel in respect of IDAS officers (below SAG level) posted in IFA set ups.

References from various PCDAAs/CDAs/PIFAs/IFAs are received in this HQrs office regarding creation of workflow (channel of reporting) in APARs of IDAS officers (below SAG level) posted in IFA set up.

2. In this regard, a number of instructions exists regarding reporting channel for various IFA set ups viz. Command HQrs, Service HQrs, Corps, CODs, EDs/BRDs, DRDO. Now with the approval of the competent authority the same has been streamlined and enumerated below for necessary information, guidance and compliance please.

(a) Where there is no SAG/HAG level officer available and the IDAS officer (JTS/STS/JAG/NFSG level officer) is designated as IFA:

Officer Reported Upon	Reporting Officer	Reviewing Officer	Accepting Authority
Addl. IFA/ Jt. IFA/ Sr. Dy. IFA/ Dy. IFA/	Executive Authority (Brig. and its Equivalent Ranks in Army/AF/Navy/CG)	Sr. Jt. CGDA (Finance)	Addl. CGDA (Finance)
	Executive Authority (Major General and its Equivalent Ranks in Army/AF/Navy/CG)	Sr. Jt. CGDA (Finance)	Addl. CGDA (Finance)
	Executive Authority (Lt. Gen. and its Equivalent Ranks in Army/AF/Navy/CG)	Addl. CGDA (Finance)	CGDA

(b) Where SAG/HAG level officer is available :

Officer Reported Upon	Reporting Officer	Reviewing Officer	Accepting Authority
Jt. IFA/ Addl. IFA	IFA/PIFA	Addl. CGDA (Finance)	CGDA
Dy. IFA/Sr. Dy. IFA	Jt. IFA/ Addl. IFA	IFA/PIFA	Addl. CGDA (Finance)

Note: In case where Dy. IFA/Sr. Dy. IFA is directly under IFA/PIFA, then IFA/PIFA will initiate the report, Sr. Jt. CGDA (Finance) shall review and Addl. CGDA (Finance) will accept the report.

(c) In respect of **officers posted in DRDO**, APAR reporting channel will be followed as under:


Officer Reported Upon	Reporting Officer	Reviewing Officer	Accepting officer
Addl./Dy. IFA	IFA Cluster	DG Cluster	CGDA
Addl./Dy. IFA at Independent Stations	IFA of the major Cluster	DG Cluster	CGDA
Dir. (Fin) ASL Hyderabad	Director (ASL)	Addl. CGDA (Finance)	CGDA
DFA, GTRE, Bangalore	Director (GTRE)	Addl. CGDA (Finance)	CGDA

(d) In respect of **officers posted at UN Mission**, the reporting channel will be as under:

Officer Reported Upon	Reporting Officer	Reviewing Officer	Accepting officer
Officers deployed in UN Mission	Commanding officer, Indian Troops Contingent	JCDA/Addl. CDA, O/o the PCDA, New Delhi	PCDA New Delhi

3. It is requested that reporting channel as mentioned above may be scrupulously followed to create workflow in APARs of officers posted in IFA set ups.

4. This order shall be applicable for MTPARs/APARS for FY 2019-20 onwards.


(Swapnil Agrawal)
Sr. ACGDA (AN)

Copy to:

1.	IFA Wing (Local):	For Information wrt your UO Note No. IFA/10/APAR dated 18.01.2019
2.	IT&S Wing (Local):	With request to upload the circular on CGDA's website.

— sd —
(Swapnil Agrawal)
Sr. ACGDA (AN)