

**कार्यालय, रक्षा लेखा महानियंत्रक**  
**OFFICE OF CONTROLLER GENERAL OF DEFENCE ACCOUNTS**  
**उलान बटार मार्ग, पालम, दिल्ली छावनी-110010**  
**ULAN BATAR MARG, PALAM, DELHI CANTT.-110010**

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**Subject:** Minutes of the 47<sup>th</sup> Main Meeting of III level JCM Council of the CGDA HQrs. held on 08.09.2015 at 11:30 am in the Conference Hall, Office of the CGDA, Delhi Cantt.-10.

**Present:**

**Shri S.S. Mohanty, CGDA in Chair**

**Official Side**

Shri A.N. Das, Jt. CGDA (Admin)  
Smt. Kavita Garg, Sr. Dy. CGDA (Admin)  
Shri R. Renganathan, Sr. AO (Admin)  
Shri S. Lakhanpal, Sr. AO (Admin)  
Shri R. K. Gandhi, Sr. AO (Admin)  
Shri S.C. Gupta, Sr. AO (Admin)  
Smt. N. Rajeswari, Sr. AO (Admin)  
Shri Shiv Kumar Rao, AAO (Admin)

**Staff Side**

**AIDAA (CB) Pune**

Shri S.N. Safai  
Shri L.C. Dangi  
Shri Arup Chatterjee  
Shri M. Prabhu

**AIDAEA (HQ) Kolkata**

Shri S. K. Deb Roy  
Shri Sandeep Mukherjee  
Shri K.K. Choudhary

At the outset, Sr. Dy. CGDA (Admin) welcomed all the participants and minutes of the 46<sup>th</sup> MM and 47<sup>th</sup> SCM were confirmed. Thereafter, Action taken points of 47<sup>th</sup> SCM were taken up for discussion.

**(2) Action taken of 47<sup>th</sup> SCM III level of CGDA HQrs. held on 30.07.2015.**

**(i). Police Verification before appointment.**

**Reply:** The matter will be taken up with State Govt./MHA for issuing appropriate direction for early police verification by the concerned civil authorities. PCsDA/CsDA may also be advised to process the dossiers quickly for police verification to avoid delay.

**(Action: AN-VIII Section)**

**(ii). Construction of more DAD Guest Houses at popular stations e.g. Shimla, Srinagar, Darjeeling, Mount Abu, Udaipur and Bangalore city etc. minimum 50% of rooms should be allotted to group B & C staff. Booking of these guest houses to be made online and payment/ cancellation should also be made online.**

**Reply:** Compliance report giving details of authorized officials, Status of implementation and number of requests processed are awaited from PCsDA/CsDA. PCsDA/CsDA have been reminded on 21.08.2015. Reply is to be expedited.

The current perspective plan is in currency upto 2016-17. Action is being initiated to formulate 5<sup>th</sup> perspective plan. PCsDA/CsDA have been asked to identify the stations where transit accommodation is required and availability of land or to explore the feasibility of hiring a building.

The User Manual for on-line Guest House Booking has been uploaded.

**(Action: AN-XII Section)**

**(iii). Financial powers to PCsDA/CsDA for civil works upto Rs. 10,00,000/- in a year for getting work done from private/ MES registered contractors.**

**Reply:** Proposal to enhance the Financial power of CGDA and PCDA/CDA to sanction the works and execution of repair and maintenance as per provision of GFR Rule 126 has been submitted to MoD(Fin) on 25.08.2015. Same is to be followed up.

**(Action: AN-XII Section)**

**(iv). Deficient stations/ DAD offices in each category - Accounts Officer's /AAO's/Non gazetted group 'B' and 'C' staff along with information like peace/Hard/tenure station/period of tenure, availability of DAD accommodation to be uploaded on CGDA website.**

**Reply:** PCsDA/CsDA may be advised to upload the details of DAD residential accommodation on their website. KMI is being uploaded. Information like hard/tenure station & period of tenure/hard stations is already available on website..

**(Action: AN-VIII Section)**

**(v). Powers to be delegated to PCsDA/CsDA for sanction of medical claims up to Rs. 5,00,000/-**

**Reply:** The proposal for enhancement of powers to Head of Department was taken up with concerned Ministry/Office i.e. office of Additional Director (HQ, CGHS, R.K. Puram, New Delhi) for according requisite approval. The proposal was considered but not acceded to.

However, the chairman advised to the staff side to take up the issue at JCM level I with necessary inputs.

**(Discussed and dropped)**

**(vi). Re-categorization of DEO's in Auditor grade.**

**Reply:** A committee will be formed under the chairmanship of Jt. CGDA(EDP). The report will be submitted in two weeks time.

**(Action: AN-VIII Section)**

**(vii). Graduate MTS to be allowed to appear Departmental Examination for grade of Auditor after completion of 2 years of service and they also should be allowed to appear SAS examination.**

**Reply:** A committee will be formed and the report will be submitted in two weeks time. Distinction may be made in respect of Graduate MTS as compared to clerk for appearing in the SAS examination.

**(Action: AN-VIII & SAS GP)**

**(viii). Non Graduate MTS having minimum qualification of 12<sup>th</sup> standard should be allowed to Departmental clerk examination after completion of two years of service.**

**Reply:** As per directions of the chairman amendment has been proposed to Recruitment Rules for allowing 12<sup>th</sup> pass MTS (Non Graduate) to appear for Departmental clerk examination after completion of three years as is condition for clerks.

**(Action: AN-VIII Section)**

**(viii). One increment may be allowed to Auditors who have passed SAS Part-I Examination.**

**Reply:** The chairman felt that there is no value addition in auditor's functions even after passing Part-I Exam. Hence, no justification can be given to the Ministry for granting additional increment.

However, the chairman advised to examine the issue after receiving necessary inputs with supporting logic from the Association.

**(Action: AN-XIV Section)**

**(ix). Agenda No. 3: Holding Departmental Examination**

**(a) Holding Departmental Examination for promotion to the post of Auditor for Graduate MTS/Clerks should be held at the earliest.**

(b) Departmental Examination for the promotion to clerks for qualified MTS should be held at the earliest.

**Reply:** The proposal to conduct Departmental Examination for the educationally qualified MTS to the grade of Clerk has already been initiated.

**(Discussed and dropped)**

**(x). Agenda No. 7: Calling volunteers for various stations every six months: Six monthly volunteers should be called in the month of Dec and June every year instead of April and October.**

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**(xi). Agenda No. 8: Issue of Transfer Order by the CGDA office: Transfer of staff on station seniority basis should be effected by end of February each year and staff should be relieved by April every year.**

**Reply:** A proposal for converting Half yearly exercise to Annual is under active consideration.

**(Action: AN-IX&X Section)**

**(xii).Agenda No. 10: Consent Note Form: Transfer of the staff from one command to another command, consent note form already filled by the staff should be sent along with the service book to concerned Controllers.**

**Reply:** A circular is being issued to all PCsDA/CsDA.

**(Discussed and dropped)**

**(xiii). Agenda No. 12: Working conditions in DAD office:**

**Minimum requirements like drinking water, proper sanitation, tables, chairs, air Conditioners/air coolers to be provided to the all DAD offices including small sub offices in remote areas also.**

**Reply:** While releasing the BE 2015-16 on 22.06.2015, Budget Controlling Authorities were requested to upload code head wise monthly expenditure on works /services in their website. A reminder letter was uploaded on HQrs. Website on 03.09.2015.

Regarding minutes of ROC level IV, a circular has been issued to all PCsDA/CsDA for forwarding the minutes of ROC meetings regularly and upload it on their website.

**(Discussed and dropped)**

**(xiv). Agenda No. 14:(a) One more workshop on JCM matter to be conducted by CGDA office shortly.**

**(b) Based on the JCM workshop conducted by the CGDA office, all Regional Training Centres of our Department should be directed to hold JCM workshop at the earliest.**

**Reply:** The date of conducting the workshop on JCM will be fixed after consulting both the Associations. The Theme of the workshop could be transparent through JCM mechanism. Further, apart from centralized workshop, branch level workshops during TAC meeting may be proposed by the Controllers.

**(Action: CENTRAD/AN-VI Section)**

**(xv). Agenda No. 17: Kerala as one station: The writ petition by CDA Chennai has not yet filed against the existing verdict.**

**Reply:** The competent authority has approved de-centralization of stations located in Kerala State, which will now be treated as any other state. Accordingly, a circular is being issued.

**(Discussed and dropped)**

**(xvi). Agenda No 18: Of late educated candidates are joining as MTS in DAD. It is fact that due to paucity of staff in many DAD offices, they are utilized for clerical and audit jobs. Other posts of the Department have promotional scopes but they are deprived of such benefit. They are continued to serve as MTS with poor salary. It is urged to conduct Departmental Examination regularly to open promotional avenues for MTS to**

**Clerk/ Auditor on the basis of their educational qualification to enrich the Department.**

**Reply:** The proposal to conduct Departmental Examination for the educationally qualified MTS to the grade of Clerk has already been initiated.

**(Discussed and dropped)**

**(xvii). Agenda No.27: At present PCsDA/CsDA are following various policy & criteria for posting in sensitive seats. HQrs. may issue clear guide lines for such assignments.**

**Reply:** Guidelines have been issued from time to time. Specific instances, if any may be brought to the HQrs. notice.

**(Discussed and dropped)**

**(xviii). Agenda No.28: ROC members are transferred out is violating of JCM norms. ROC members are not to be transferred so long they hold the post to maintain continuity of any forum, which badly affects staff side performance. It is urged upon to stop such transfer as per JCM norms and reconsider the cases of transfers.**

**Reply:** Cases have been examined. In one case, the CDA concerned is being advised with the approval of the competent authority to adhere to the norms for transfer of JCM/ROC members. In the other two cases, it is considered that no action is required for the present as no violation is found. Including this point in transfer policy that consultation with HQrs. on executing such type of transfer by Controller is mandatory needs thorough examination. Further, both the associations will produce data of their membership to HQrs office which can be verified through Controller's office.

**(Action: AN-IX &X Section)**

**(xix).Extra point: Centralized welfare fund for the urgent need of staff.**

**Present Position:** The matter has been examined and it is submitted that Defence Civilian Medical Fund is already in existence and all DAD Staff are eligible to subscribe this fund which is being circulated to All DAD Offices every year.

Further the matter was also discussed with AN-VII Section and it is revealed that some of the Controller are having benevolent fund and facing difficulties with the accumulated funds. Repeated directions have been sought from the HQrs office to dissolve/dispose the funds and utilize the balance. Further, such funds have to be registered in accordance with state government laws and bye laws framed time to time and are subject to audit and provisions of Income Tax Act.

Further it may not be practicable to maintain centrally controlled welfare fund as the recoveries for the subscription have to be made from apprx. 1100 plus offices located all over India.

**(Action: AN-III Section)**

**(3) Agenda point discussed in 47<sup>th</sup> MM**

**Agenda No. 1: Issue of Brief case to Non- Gazetted staff drawing grade pay of Rs. 4600/-.**

**Reply:** As per decision taken in the 46<sup>th</sup> Main Meeting, the matter has been taken up with CGA and C&AG. No reply is received in writing, however, office of C&AG telephonically confirmed that they do not have grade pay Rs. 4600 and not giving briefcases to Rs. 4200 or Rs. 4600 grade pay. CGA is also not giving briefcases on basis of grade pay. However, in view of facility being given to Ministry of personnel MoD(Fin) and others, the subject matter has been referred to MoD(Fin) for necessary orders. The chairman advised that the staff side may await for the response from the Ministry.

**(Action: AN-XIV Section)**



**Agenda No. 2: Permanent Identity Card for DAD Employees.**

**Reply:** The chairman advised to expedite the case.

**(Action: AN-III Section)**

**Agenda No. 3: Unlawful actions of CDA (Funds) Meerut.**

- a) Issue of notification and Reconstitution of ROC before expiring present Term vide letter No. AN/1/1175-viii dated 01.07.2015.
- b) Issue of circular to entire office regarding de-recognition of AIDAA(CB) Pune vide letter No. AN/1/Fund/option/2015-16 dated 16.06.2015.
- c) Not obeying and implementing CGDA letter No. AN/X/10046/3/2014 dated 16.06.2015.
- d) Issuing orders to pay Section for non recovery of the membership subscription from salary of July 2015 from the members who have filled up the consent forms as on upto 30<sup>th</sup> April 2015 in favour of AIDAA (CB) Pune.
- e) Using abusive language and manhandling to MTS staff member working under CDA (Funds) Meerut.

**Reply:** The chairman informed that appropriate action on all the points have been initiated.

**(Point Dropped)**

**Agenda No. 4: Violation of transfer policy.**

Transfer policy clause 8.4 wherein ROC members are exempted from outstation transfers is violated by certain PCDA/CsDA in recent past e.g. CDA Guwahati, PCDA(CC) Lucknow, CDA (Fund) Meerut. Our Association demands that this transfer orders/relieving of ROC Members to be cancelled immediately.

**Reply:** Cases have been examined. In one case, the CDA concerned is being advised with the approval of the competent authority to adhere to the norms for transfer of JCM/ROC members. In the other two cases, it is considered that no action is required for the present as no violation is found. Including this

point in transfer policy that consultation with HQrs on executing such type of transfer by Controller is mandatory needs thorough examination. Further, both the association will produce data of their membership to HQrs office which can be verified through controller's office.

**(Action: IX & X Section)**

**Agenda No.5: MTS having minimum qualification of 12<sup>th</sup> Std. should be allowed to appear for part-I examination.**

**Reply:** A committee will be formed to examine the issue and the report will be submitted within two weeks.

**(Action: AN-SAS Section)**

**Agenda No. 6: Construction of new Building:**

**New DAD building should be constructed to all PAO's/Area Accounts Office not having the DAD building i.e. PAO(DSC) Kannur, PAO(RRRC) Delhi Cantt., PAO/AAO, Delhi Cantt on priority basis.**

**Reply:** The proposal for construction of office Accommodation for PAO(ORs) DSC Kannur will be included in the 5<sup>th</sup> Perspective plan.

Sanction for transfer of Defence land for construction of office accommodation for PAO (ORs) RRRC has been issued and Board of officers has been constituted by PCDA (WC) for taking over of the land. Further course of action is awaited from PCDA(WC) Chandigarh.

Cases of transfer of land for Area Accounts Office (Pay), ZO(PD), LAOs(A),(B), (C), 505 at Delhi Cantt. is resubmitted by DEO to DGDE.

**(Discussed and dropped)**

**Agenda No. 7: DSC Security: DSC Security should be provided to all the DAD residential complex/ guest house.**

**Reply:** Proposal has been re-examined in detail w.r.t precedence available. In this regard it is stated that a proposal for DSC security cover to CDA(Army), Meerut in light of espionage case involving the LDC from DAD, was earlier also initiated through MOD(Fin.) in 1993. Even at that time the proposal was not considered.

Therefore, the proposal for DSC security cover to DAD Colonies will be difficult to justify as the role of DSC does not permit security cover/protection to civil establishment.

Further CPWD/Dir of Estate residential colonies also does not have a govt. security cover. The security is arranged by the Residential Welfare Association.

**(Discussed and dropped)**



**(SANGEET)**

**Dy.CGDA(AN)**

**All Members**

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**UO No. AN/VI/17022/47<sup>th</sup> MM dated: 22.09.2015**

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