रक्षा लेखा महानियन्त्रक कार्यालय

Office of the Controller General of Defence Accounts

उलान वटार रोड, पालम, दिल्ली कैन्ट-10

Ulan Batar Road, Palam, Delhi Cantt-10

(लेखा एवं बजट प्रभाग) /(Accounts & Budget Division)

<u>Circular</u>

No. A/III/ECS/12157/GeM   Dated: 13.06.2018

To,

    All PCsDA/PCA(Fys)/CsDA.

<u>Subject: GeM Integration-requirement of Code Heads</u>

Ref.   :   This HQrs No. IT&S/962/GeM dated 20.02.2018 & 06.03.2018.

    Due to the absence of Unit Code and Code Heads, Units are facing procurement order relating problems in GeM.

2.   This Office keep receiving e-mail directly from units or through GeM for inclusion of Unit Code in GeM Portal.

3.   Kindly provide the data for units under your control as per table below for updation in the GeM portal.

Sl. No.	Name of the Office/Sub Office	CDA Code	Unit Code	Project Code (to be filled by R&D Controller)	Code Head

4.   Please e-mail the complete list as per format by 20.06.2018 at sumitgajbhiye.dad@nic.in .

5.   **<u>Top Priority</u>** may be accorded.

(Sumit Gajbhiye)
Sr. ACGDA(A&B)

<u>Copy to :-</u>

(i)   IT&S Section -   For information, necessary follow up and upload, please.

(Sumit Gajbhiye)
Sr. ACGDA(A&B)

रक्षा लेखा महानियंत्रक
CONTROLLER GENERAL OF DEFENCE ACCOUNTS
सूचना प्रौद्योगिकी एवं प्रणाली
Information Technology & Systems Wing
उलान बटार रोड़, पालम, दिल्ली कैंट-10
Ulan Batar Road, Palam, Delhi Cantt-10
Phone: 011-25665761-63 Fax:-011-25675030
Website: http://cgda.gov.in e-mail: cgdanewdelhi@nic.in

E-mail/Web Circular

No: IT&S/962/GeM   Dated: 20/02/2018

To,

All the PCsDA/CsDA

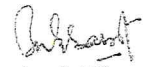Sub: GeM Integration – requirement of Codehead

During the integration of GeM with Project 'Tulip', it was observed from the bills received from GeM server that a number of records have wrong codehead or incomplete codehead due to data entry error at the buyers' end. The incorrect/wrong codehead may lead to rejection of bills.

Therefore, it has been decided to provide a drop down list to the buyers of Defence Organisations on the GeM portal itself so as to minimize the codehead errors.

In view of the above, it is requested to forward a codehead list in respect of your organization to this office by tomorrow afternoon in the attached annexure (in excel format) through email so that the same can be forwarded to GeM for populating on the GeM portal.

This may please be accorded TOP PRIORITY.

This has approval of Jt. CGDA(IT).

(Arvind Wani)
Dy. CGDA(IT)

Annexure 'A' to HQrs office letter No: IT&S/962/GeM   Dated: 20/02/2018

S. No.	Name of Office/Sub Office	CDA Code/Sub office Code	Codehead(used in section			Name of the Grant			Remarks
			Store Contract	M	E	Store Contract	M	E	

रक्षा लेखा महानियंत्रक

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

सूचना प्रौद्योगिकी एवं प्रणाली

Information Technology & Systems Wing

उलान बटार रोड़, पालम, दिल्ली कैंट-10

Ulan Batar Road, Palam, Delhi Cantt-10

Phone: 011-25665761-63 Fax:-011-25675030

Website: http://cgda.gov.in e-mail: cgdanewdelhi@nic.in

E-mail/Fax

No: IT&S/962/GeM   Dated: 06/03/2018

To,

All the PCsDA/CsDA

Sub: <u>GeM Integration – requirement of unitwise Codehead</u>

This is with reference to this office letter of even number dated 20.02.2018 vide which a list of codeheads being used in your organization was requested for forwarding the same to GeM.

In continuation to the ibid letter, it is requested to forward the list of unitwise codeheads(in Excel format) in respect of your organization in the format attached to this office by 08.03.2018 positively. The Controllers' offices where Project 'Tulip' is implemented, the list can be generated from Tulip database by a SQL query provided by IT&SDC vide their email dated 05.03.2018.

The matter may please be treated as urgent.

Jt. CGDA(IT) has seen.

(Dr. Sunish S)
Sr. ACGDA(IT)

For Regional and other Controllers

CDA Code (1)	Unit Code (2)	Codeheads Corresponding to the unit code mentioned in column 2 (3)

For R&D Controllers

CDA Code (1)	Unit(Lab) Code (2)	Project Code (3)	Codeheads Corresponding to the unit(Lab) code mentioned in column 2 (4)