

कार्यालय, रक्षा लेखा महानियंत्रक,

उलन बटार मार्ग, पालम दिल्ली छावनी-110010

O/O THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS,

ULAN BATAR ROAD, PALAM, DELHI CANTT.-110010

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No. A/I/12273/Targets

Dated: 17.08.2018

To

The PCsDA/PCA (Fys)/CsDA

Sub: Action Plan on the Short Term And Long Term Targets of Accounts & Budget Section.

One of the targets set by the CGDA has been speedy clearance of Suspense Heads. In this regard a short and long term targets have been set up for liquidation of suspense balances. Action plan for PCsDA/PCA (Fys)/CsDA offices against the due dates prescribed are as under:

Sl No.	Description	Due Dates
01	All the current period suspense i.e. suspense during the period 2017-18 may be cleared and brought to nil to the extent possible as a short term targets.	By 30 th October, 2018
02	Position of short -term target will be monitored & reviewed at this HQrs office to assess the position of clearance of current period suspense (2017-18).	By 30 th November, 2018.
03	All the suspense heads of all previous years may be identified and action plan for clearance of the same may be worked out by PCsDA/PCA (Fys)/CsDA.	30 th November, 2018
04	Previous year suspense may be targeted as a medium term target	From November, 2018 onwards
05	Submission of Quarterly /Halfyearly Report	
06	For the situation where suspense cannot be cleared due to non-availability of records - PcsDA/PCA (Fys)/CsDA may take up the matter with concerned authorities i.e. RBI/SBI for clearance of the same.	By 31 st January, 2019
07	Through analysis fo progress made in last year will be done for medium term targets and all suspense probably may be cleared by the deadline	By 30 November, 2019.

Jt. CGDA (A&B) has seen.


(Sumit Gajbiye)
Sr. ACGDA (A&B)

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