



**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS,  
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Circular No.- 92 of 02/2013

No.A/III/13348/FPB/XXVII

Dated: 04-02-2013

To

All PCsDA / CsDA  
Including PC of A (Fys) Kolkata, ZO, DPD, Chennai,  
AO, DAD, MOD (Civil) New Delhi and Admin VI (Local), AT-III B

**Subject- Green initiative- Discontinuance of Hard copies.**

RBI, CAS Nagpur vide their letter No. CAS/SGEA/No. 4737/10.05.44/2012-13 dated January 16, 2013 (copy enclosed) has intimated that they have been dispensing large number of hard copies in the form of reports and statements to Govt. departments, AG's offices, State Governments and Banks.

Accordingly, it has been proposed by RBI, CAS Nagpur to discontinue dispatch of hard copies of the monthly closing statements, starting with **the first week of February 2013** and thereby save nearly one thousand sheets of A4 size paper in a month for 30 Defence accounting units as well as office resources and avoid inconvenience and delay. For this, they need correct e-mail ids in official domain e.g. **nic.in** or **hub.nic.in** of all 30 Defence accounting units.

In view of above, all PCsDA/CsDA are requested to provide correct e-mail id in the official domain e.g. **nic.in** or **hub.nic.in** to Central Account Section, RBI, Nagpur at the earliest.

Please acknowledge receipt.

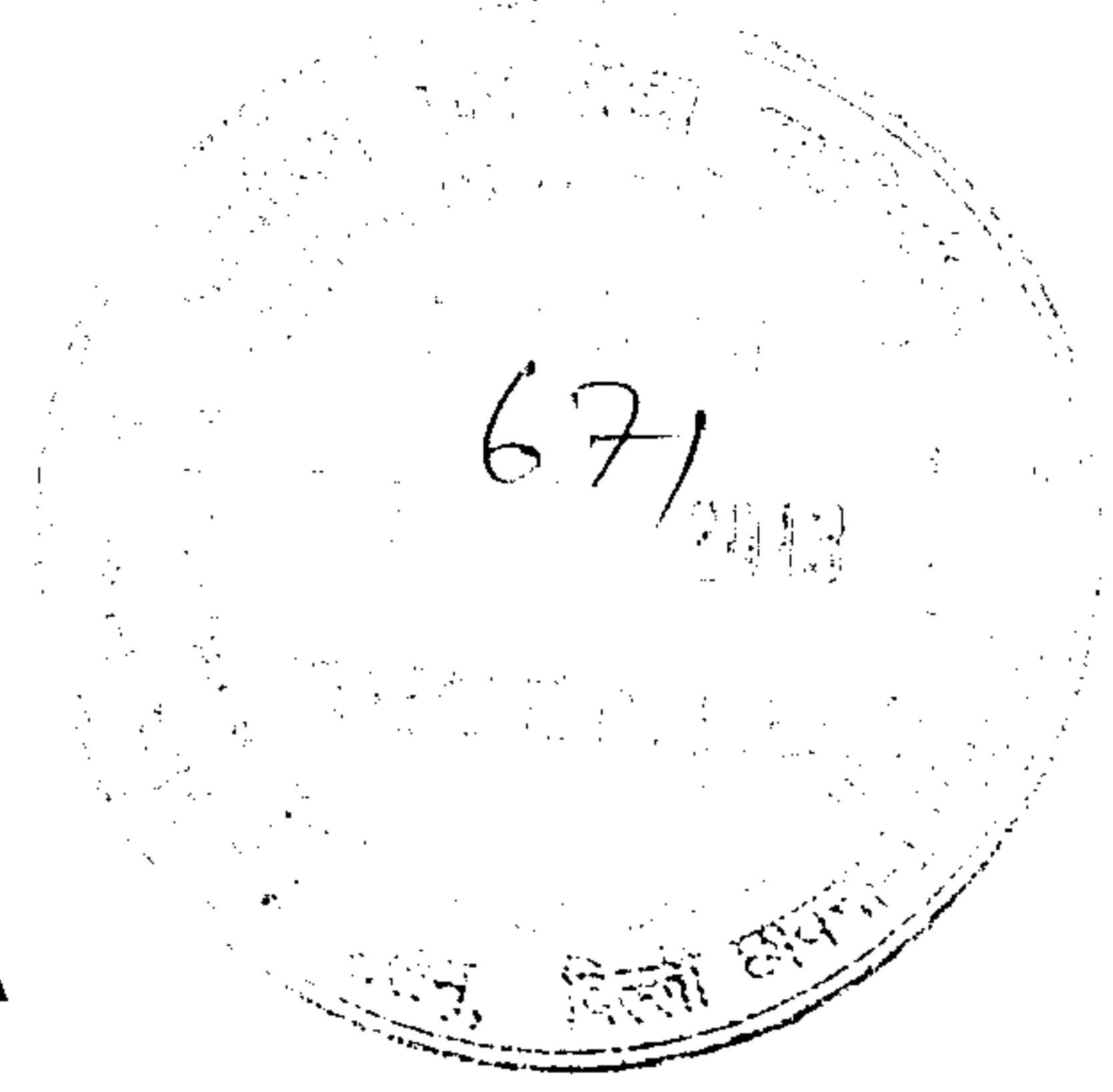
*Maushumi Rudra*

**(Maushumi Rudra)**

**Jt.CGDA (Accounts & Budget)**



भारतीय रिज़र्व बैंक  
**RESERVE BANK OF INDIA**  
www.rbi.org.in



CAS/SGEA/No. /10.05.44/2012-13

January 16, 2013

**Speed Post**

Controller General of Defence Accounts  
Ulan Bator Road,  
Palam Delhi Cantt.  
New Delhi - 110001

Dear Sir

**Green initiative – Discontinuance of Hard Copies**

We have been dispensing large number of hard copies in the form of reports and statements to Govt. departments, AGs' offices, State Governments and banks. A decision was taken in the High Level Meeting comprising representatives from Central Government, State Government and banks held in RBI, CO, Mumbai on May 10, 2012 about reduction in hard copies, save the environment and lot of offices resources in view of advancement of IT infrastructure in Govt. departments and banks. We have already been successful in reducing with nearly 5000 hard copies in a month to the offices of State Governments AGs' offices, CPAO, CBDT and CBEC through mutual consent.

2. As a step forward, we propose to discontinue dispatching of hard copies of the monthly closing statements, starting with first week of February 2013 and thereby save nearly one thousand sheets of A4 size paper in a month for 30 defence accounting units as well as office resources and avoid inconvenience and delay. For this purpose, we need correct e-mail ids in official domain e.g. **nic.in or hub.nic.in** of all 30 defence accounting units. We also look forward to enhancing the quality of e-communication in co-operation with respective accounting units in the future.

3. In the view of the above you are requested to advise each defence accounting unit to convey correct e-mail id in official domain e.g. **nic.in or hub.nic.in** to Central Accounts Section, RBI, Nagpur at the earliest.

Yours faithfully

*sd/-*

S.Krishnaiah  
Assistant General Manager

यह विभाग आई एस ओ 27001:2005 प्रमाणीत है।

केन्द्रिय लेखा अनुभाग, अतिरिक्त कार्यालय भवन, पूर्व उच्च न्यायालय मार्ग, नागपुर -440 001

This Department is ISO 27001:2005 certified

Central Accounts Section, Additional Office Building, East High Court Road Nagpur - 440 001

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हिन्दी आसान है इसका प्रयोग बढ़ाएँ

Caution: RBI never sends mails, SMSs or makes calls asking for personal information like bank account details, passwords, etc. It never keeps or offers funds to anyone. Please do not respond in any manner to such offers.